

**WORK SESSION**

**August 10, 2016**

**9:00 a.m.**

**Historic Courtroom**

**ATTENDANCE:** Chairman Randy L. Phiel; Commissioner Marty Karsteter Qually; John Hartzell, Solicitor; Molly Mudd, Assistant Solicitor; Albert Penksa, County Manager; Steve Renner, Controller; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Monica Dutko, Director of Elections; Kelly Carothers, Director Domestic Relations along with Staff Members; Joe Pierce, Adams County Bond Counsel; Jay Wenger, Adams County Financial Consultant; Robert Jackson; Vanessa Pellechio, *Gettysburg Times*, Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

Chairman Phiel called the Work Session Meeting to order at 9:00 a.m. this date.

**Pledge of Allegiance:**

Chairman Phiel announced that an Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client privilege and personnel issues.

**Minutes:**

Mr. Qually moved, seconded by Mr. Phiel to approve the Work Session Minutes from the July 27, 2016 Meeting as presented.

Motion carried.

**Proclamation:**

Mr. Qually moved, seconded by Mr. Phiel to adopt and proclaim August 2016 as **“ADAMS COUNTY CHILD SUPPORT ENFORCEMENT AWARENESS MONTH”** IN Adams County. This proclamation was presented to the Staff of the Adams County Domestic Relations Department.

Motion carried.

**Public Comment:**

There was no Public Comment addressed to the Board at this time.

**Commissioners:**

- Ordinance No. 2 of 2016 – at this time Chairman Phiel recognized Joe Pierce, Adams County Bond Counsel. Mr. Pierce provided an overview of the County’s intent to issue debt not to exceed \$18,500,000 and the amount the County will be financing is \$15,500,000. The County is planning on refunding existing debt Series A & B of 2013 in the total amount of \$10,000,000 with the remaining funds being used to finance the Human Services Building project. Request for Proposals have been sent to various lending agencies for the financing and paying agent. The intent is to close the debit issue by mid-September.

Mr. Qually moved, seconded by Mr. Phiel to approve and sign Ordinance No. 2 of 2016 Authorizing and directing issuance of general obligation debt, as permitted by and pursuant to the Local Government Unit Debt Act, 53 Pa. C. S. § 8001 Et Seq., as amended, comprised of General Obligation Bonds, Series of 2016, in the maximum aggregate principal amount not to exceed \$18,500,000.

**INSERT ORDINANCE**

Motion carried.

- On behalf of the Board of Commissioners, Mr. Qually moved, seconded by Mr. Phiel to approve and authorize Chairman Randy L. Phiel to sign Supplemental Agreement No. 08A065-A between the County of Adams and Pennoni Associates, Inc. for engineering services for the Horner Road Bridge Replacement.

Motion carried.

- On behalf of the Board of Commissioners, Mr. Qually moved, seconded by Mr. Phiel to approve and authorize Chairman Randy L. Phiel to sign the letter to PennDOT Engineering District 8-0 approving to add two inspectors of Prudent Engineering, LLC, as a subconsultant to Pennoni Associates Inc. for Adams County Bridge No. 111, T-402 (Horner Road) over Marsh Creek in Cumberland and Freedom Townships. This is Engineering Agreement No. 08A065.

Motion carried.

- At the recommendation of County Solicitor John Hartzell, Mr. Qually moved, seconded by Mr. Phiel that the Board of Commissioners enter into an agreement with Dilworth Paxson, LLP as special legal counsel in an effort to analyze, and pursue recovery, as appropriate, of any unpaid 9-1-1 fees from cellular providers, either directly or through the Commonwealth of Pennsylvania, based upon obligations of those carriers under statutory funding programs, for the period January 1, 2010 through June 30, 2016.

Motion carried.

**County Board of Elections:**

Sitting as the County Board of Elections and with the recommendation from Monica Dutko, Director of Elections, Mr. Qually moved, seconded by Mr. Phiel to approve the following:

- Change the Polling Place for Abbottstown Borough from St. John’s Lutheran Church Fellowship Hall to the Abbottstown Borough Office, 241 High Street, Abbottstown effective with the November 8, 2016 General Election.
- Authorize Solicitor John Hartzell to file a Petition with the Court of Common Pleas to redistrict Cumberland Election District No. 3, and change the boundary between Cumberland Township District Nos. 3 and 4, so as to more evenly distribute the number of voters in each election district.

Motion carried.

**Finance/Purchasing:**

Mr. Qually moved, seconded by Mr. Phiel to approve and authorize Chairman Randy L. Phiel to sign the Gruber Power Services – Department of Emergency Services Uninterrupted Power System in the amount of \$477.00 effective August 1, 2016 through November 30, 2016.

Motion carried.

Mr. Qually moved, seconded by Mr. Phiel to table the approval of the following until a determination can be made regarding Bank Qualified Funding:

- Eicholtz Company – Lease for office equipment for various Adams County Offices in the amount of \$745.07/month for a term of 36 months effective August 1, 2016.
- Eicholtz Company – Rental on various office equipment after the lease agreement is completed at a rate of \$345.00/month for a period of 24-months, effective August 1, 2016.

Motion carried.

**Other Business:**

There was no Other Business brought before the Board at this time.

**Executive Session:**

Chairman Phiel called for an Executive Session at 9:36 a.m. this date to discuss attorney/client privilege and personnel issues and we do not anticipate any further business to be conducted.

**Work Session Reconvened:**

Chairman Phiel reconvened the Work Session at 11:34 a.m. this date with no business to come before the Board.

**Adjournment:**

Mr. Qually moved, seconded by Mr. Phiel to adjourn Work Session at 11:37 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk