

WORK SESSION JUNE 3, 2015

Adams County Courthouse

9:00 a.m.

ATTENDANCE: Chairman Randy L. Phiel; Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; John M. Hartzell, Solicitor; Molly Mudd, Assistant Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; Barbara Walter, Chief Assessor; Lori Lencheski, Economic Development Specialist; Anne Thomas, Grants Coordinator; John Eline, Director Department Emergency Services; Robert Scott, L.R. Kimball; Don Fennimore, Court Administrator; Kelly Carothers, Executive Director, Domestic Relations; Bob Jackson; John Longanecker; News Reporters Vanessa Pellechio, *Gettysburg Times*; Lillian Reed, *Hanover Evening Sun* and Paula Neiman, Chief Clerk.

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Work Session Minutes from May 6, 2015 as presented.

NOTE: Work Session scheduled for May 20, 2015 was cancelled.

York County Industrial Development Authority:

Chairman Phiel recognized Kenetha Hansen, Vice President, Economic Development, York County Economic Alliance. Ms. Hansen notified the Board that York Water Company is applying for tax exempt financing, up to \$10 million, that will affect both York and Adams Counties. She noted the required public hearing will be held in York County however they need to seek approval where the funds will be spent. At this time she introduced Jeff Hines, President of York Water Company. Mr. Hines noted they supply services to nine (9) municipalities in Adams County which helps reduce the draw from Adams County water. The Controller for York Water Company, Matt Poff, noted that some of the funds will be used to refinance existing bonds and new funds used to upgrade existing systems. They will also be seeking the Commonwealth's approval.

Mr. Qually moved, seconded by Mr. Martin to approve the Resolution #4 of 2015, pending solicitor review.

**Resolution No. 4 of 2015
of the Board of Commissioners
of the County of Adams, Pennsylvania
Approving a Plan of Financing Involving the Issuance by
York County Industrial Development Authority of
Tax-Exempt Financing for The York Water Company**

WHEREAS, the York County Industrial Development Authority (the "Authority") has proposed a plan of financing (the "Plan of Financing") involving the issuance of tax-exempt bonds (the "Bonds"), in one or more series, in an aggregate principal amount not to exceed \$10,000,000 for the benefit of The York Water Company, a Pennsylvania Corporation (the "Company"); and

WHEREAS, the proceeds of the Bonds will be used to finance the costs of a project consisting of: (i) the refinancing of certain indebtedness of the Company; (ii) financing a portion of the Company's 2015 Capital Budget, including, but not limited to the design, acquisition, construction, improvement, renovation, equipping and installation of (a) various structures, including booster stations, wellhouses, pumping stations, lift stations, standpipes and water treatment facilities, (b) transmission and distribution mains, service lines, meters and pumping, water treatment and purification equipment, and (c) various other capital improvements and equipment for the Company's water system located throughout York and Adams Counties, Pennsylvania; (iii) a deposit to a debt service reserve fund, if required; and (iv) the payment of the costs of issuance of the Bonds (the "Project"); and

WHEREAS, following reasonable public notice, a representative of the Authority held a public hearing on June 3, 2015 in reference to the Plan of Financing in accordance with Section 147(f) of the Internal Revenue Code of 1986, as amended, codified at 26 U.S.C. § 147, and a record of the public hearing has been delivered by the Authority to the Board of Commissioners of Adams County.

NOW, THEREFORE, be it resolved by the Board of Commissioners of the County of Adams, and it is resolved by the Board of Commissioners of the County of Adams, as follows:

Section 1. The Plan of Financing described above is hereby approved.

Section 2. This Resolution shall take effect immediately, this 3rd day of June, 2015.

ATTEST:

/s/
Paula V. Neiman, Chief Clerk

ADAMS COUNTY COMMISSIONERS

/s/
Randy L. Phiel, Chairman

/s/
James E. Martin, Vice Chairman

/s/
Marty Karsteter Qually, Commissioner

Motion carried.

Tax Services:

With recommendation from Chief Assessor Barbara Walter to approve the following:

- Mr. Martin moved, seconded by Mr. Qually to approve the Personal Tax Exemption request for the following individuals who have met the guidelines of County policy: Franklin Township – Bertha J. Markle; Oxford Township - Thomas Mintell, Leander Hamme, Grace Myers.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin to approve the Disabled Veterans Real Property Tax Exemptions for the following;
 1. John E. McLatchy, 147 Mud College Road, Littlestown, PA, Mt. Joy Township for Parcel #30H16-0087---000, which consists of 1.00 acres, bi-level home and residential storage/outbuildings, effective for 2015 County and Township taxes.
 2. Charles C. Kingston, 204 Thomas Circle, Arendtsville, PA, Arendtsville Borough for Parcel #02004-0079-000, which consists of .33 acres, Cape Cod home, effective for all 2015 taxes.

Motion carried.

Exemption Removal:

Mr. Martin moved, seconded by Mr. Qually to remove the Disabled Veterans Real Property Tax Exemption from Maurice Krug, 5070 Carlisle Pike, New Oxford, PA for Parcel #36J08-0042A-000 effective for 2015-2016 School taxes. Mr. Krug no longer resides in this property.

Motion carried.

Commissioners – Requests for Quotes:

Commissioner Phiel reported the County has looked at the Gettysburg Station and the County Complex and have not found the right fit for a Human Services Building. The County has been contacted by several individuals expressing their ideas. To keep fiscally responsible and to operate effectively, we have decided to advertise for Request or Quotes (RFQ).

Solicitor Hartzell noted we will keep this an open competitive process. We will be looking for space, future expansion capability, proximity to the Borough, parking, etc. The Requests for Quotes will be ready for release by Friday, June 5, 2015 for submission to the County by Monday, June 29, 2015 with a projected final recommendation by July 15, 2015.

Mr. Martin moved, seconded by Mr. Qually to direct Solicitor Hartzell to release a Request for Quotes for a Human Services Building.

Motion carried.

Department of Emergency Services:

John Eline, Director and Robert Scott from L.R. Kimball provided a project update on the new radio system. They are looking to begin testing of the system in September.

Mr. Qually moved, seconded by Mr. Martin to approve and sign the Third Amendment to the Professional Services Contract between Adams County and CDI-Infrastructure, LLC d/b/a L.R. Kimball, 2001 Market Street, Suite 810, Philadelphia, PA.

Motion carried.

Sheriff:

With recommendation from LJ Supenski, Chief Deputy, Mr. Martin moved, seconded by Mr. Qually to approve to authorize Chairman Randy L. Phiel to sign the Agreement between the County of Adams, Adams County Sheriff Department and Eagle Wireless Communications, Inc., 15 Windsor Pass, Horsham, PA for a three-year term for a new unit in the amount of \$729.95 and a monthly fee of \$26.95 and a one-year Lease extension for two sheriff vehicles with a monthly fee of \$26.95

Motion carried.

Planning – 2014 Emergency Solutions Grant:

With recommendation from Anne Thomas, Grants Coordinator, Mr. Qually moved, seconded by Mr. Martin to approve the 2013 Emergency Solutions Grant Budget Revision #2 reflecting unspent funds in the amount of \$23,650.00.

Motion carried.

Meeting Recessed:

Chairman Phiel recessed Work Session at 9:58 a.m. to convene a Salary Board Meeting. Chairman Phiel noted after Salary Board they will reconvene Work Session to hold an executive session for attorney client/privilege and personnel issues.

Salary Board Meeting – Wednesday, June 3, 2015:

Chairman Phiel convened the Salary Board meeting at 10:00 a.m. this date with the following in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Steve Renner, Controller; Judge Robert Bigham; Albert Penksa, County Manager; John Hartzell, Solicitor; Molly Mudd, Assistant Solicitor; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; News Reporters Vanessa Pellechio, *Gettysburg Times*, Lillian Reed, *Hanover Evening Sun* and Chief Clerk Paula V. Neiman.

Court Administration:

Domestic Relations:

Judge Bigham moved, seconded by Mr. Qually to approve the annual salary of \$55,000 for Sara Staub, Director, Pay Grade M-7, effective June 15, 2015.

Motion carried.

Probation Services:

Mr. Renner moved, seconded by Mr. Martin to approve the employment of Seth Forry and Felicia Franklin, Probation Officers I, at the rate of \$14.66/hour, set by Union Contract, effective June 29, 2015.

Motion carried.

Other Business:

There was no Other Business brought before Salary Board at this time.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin to adjourn the Salary Board meeting at 10:05 a.m. this date.

Motion carried.

Work Session Reconvened:

Chairman Phiel reconvened Work Session at 10:15 a.m. this date.

Executive Session:

Chairman Phiel called for an Executive Session at 10:16 a.m. to discuss attorney/client and personnel issues.

Executive Session Ended:

Executive Session ended at 11:52 a.m. this date with no action needed to be taken by the Board.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually to adjourn Work Session at 11:53 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk