

WORK SESSION**September 10, 2014**

Adams County Courthouse

9:00 a.m.

ATTENDANCE: Chairman Randy L. Phiel; Commissioners James E. Martin and Marty Karsteter Qually; John M. Hartzell, Solicitor; Molly Mudd, Assistant Solicitor; Barbara Walter, Chief Assessor; Beth Cissel, Deputy Controller; Sue Cohick, Children & Youth Administrator; Jay Ondrizek, Director of Resource Development; Neil Burkholder, Executive Director of Court Operations; Vanessa Pellechio, *Gettysburg Times* and Paula Neiman, Chief Clerk.

Called to order at 9:00 a.m.

Proclamation:

Mr. Qually moved, seconded by Mr. Martin to approve and sign the Proclamation proclaiming September 21, 2014 as “**Adams County Heritage Festival Day**” in Adams County.

Motion carried.

Public Comment:

There was no Public Comment addressed to the Board at this time.

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Work Session Minutes from August 27, 2014 as presented.

Motion carried.

Children & Youth Services:

Mr. Qually moved, seconded by Mr. Martin to approve the following 2014-2015 Purchase of Service Agreements:

- Contract Extension: Outside Placement Provider – Manito
- Contract: In Home Provider – Nicole Litzinger (Brylon Counseling Services)

Motion carried.

2015-2016 Needs Based Plan and Budget:

Sue Cohick, Administrator, provided an overview of the Needs Based Budget Projections. With recommendation from Sue Cohick, Administrator, Mr. Qually moved,

seconded by Mr. Martin to approve for submission the 2015-2016 Needs Based Plan and Budget to the Pennsylvania Department of Public Welfare.

Motion carried.

Department of Operations:

- With recommendation from Neil Burkholder, Executive Director, Mr. Martin moved, seconded by Mr. Qually to approve the Agreement for Court Management Training for a Myers-Briggs Workshop for Court employees.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin to approve an Agreement between the County of Adams and Melanie G. Snyder for professional services assisting the Criminal Justice Advisory Board with technical assistance and consulting services in the amount not to exceed \$1,500 effective through November 14, 2014.

Motion carried.

Tax Services:

With recommendation from Chief Assessor Barbara Walter to approve the following:

- Mr. Martin moved, seconded by Mr. Qually to approve the Personal Tax Exemption Requests for the following: : Gerry McCauslin, Cumberland Township; Kari Gass, Helen Neufert, Robert Peters, Manetta Redding, Blanche Staub and Joan Trumpe, Oxford Township.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin to approve the Disabled Veterans Real Property Tax Exemption Request for Parcel #08K14-0073-000, .44 acres, one-story home and residential garage, effective for 2014 taxes.

Motion carried.

Emergency Services:

With recommendation from John Eline, Director, Mr. Martin moved, seconded by Mr. Qually to approve and sign the Hazardous Materials Response Fund Grant for fiscal year 2014-2015 in the amount of \$15,561.00.

Motion carried.

Radio Project:

John Eline, Director, provided an overview of the changes involved with JG Contracting Change Order #5. Even with these changes we should still come in under budget (\$25 million) for the project which should be completed by November of 2015. With recommendation from John Eline, Director, Mr. Qually moved, seconded by Mr. Martin to approve Change Order #5 for JG Contracting for Civil Scope Changes in the amount of \$1,131,780.85.

Motion carried.

Executive Session:

Chairman Phiel called for an Executive Session at 9:58 a.m. this date for personnel and attorney/client privilege with no action to be taken by the Board.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin to adjourn Work Session at 11:58 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk