

**WORK SESSION**                      **January 15, 2014**  
**Commissioners Meeting Room**  
**9:00 a.m.**

**ATTENDANCE:** Commissioners Phiel, Martin, Qually; Honorable Judge Michael A. George; Honorable Judge Robert Bigham; Honorable John D. Kuhn; Honorable Thomas Campbell; Don Fennimore, Court Administrator; Beverly Boyd, Prothonotary; Monica Dutko, Voter Director; Cindy Keeney, Victim Witness; Steve Renner, Controller; Beth Cissel, Deputy Controller; Anne Thomas, Grants Coordinator; Bob Jackson; Jarrod Hedes, *Gettysburg Times*; Neil Burkholder, Director Probation Services; Twila Turner, Administrative Assistant; John Hartzell, Solicitor; Nick Colonna, Planning Director; Ellen Dayhoff, Rural Resource Manager; Lori Lencheski, Economic Development Specialist; Mark Walter, *Evening Sun*

Called to order at 9:02 a.m.

**Public Comment:**

There was no Public Comment addressed to the Board at this time.

**Presentation:**

Chairman Phiel recognized President Judge Michael A. George who provided a video presentation that was created by the Courts Department with regards to the building of new Court facilities. After the presentation he asked the Board to consider and decide, up or down, by February.

**Minutes:**

Mr. Martin moved, seconded by Mr. Qually to approve the Work Session Minutes from December 18, 2013 as presented.

Motion carried.

**Probation Services:**

- With recommendation from Neil Burkholder, Director, Mr. Qually moved, seconded by Mr. Martin to approve the Purchase of Service Agreement between the County of Adams, Probation Services and Sara Heilman, DUI Instructor, to conduct the County Highway Safety/DUI Program. The cost of this program is covered by the admission fee paid by the attendees of the program.

Motion carried.

- With recommendation from Mr. Martin moved, seconded by Mr. Qually to approve and sign the JCJC Grant-in-Aid Award Notification for the 2012-2013 JCJC Grant-in-Aid in the amount of \$71,000.

Motion carried.

**HOME Grant:**

With recommendation from Anne Thomas, Grants Coordinator, Mr. Qually moved, seconded by Mr. Martin to approve and authorize Chairman Randy L. Phiel to sign HOME Grant Rehab Program Mortgage Satisfaction for 10 Year forgivable mortgages for Carole E. Elicker; Russell S. & Ruth I. Shoemaker and a repayment mortgage for Eloise B. Topper.

Motion carried.

**Emergency Services:**

With recommendation from John Eline, Director, Mr. Martin moved, seconded by Mr. Qually to approve and sign the Adams-Franklin 9-1-1 Call Handling Agreement revision to include a three (3) year expiration term onto the Agreement through December 31, 2016.

Motion carried.

**Commissioners:**

Mr. Qually moved, seconded by Mr. Martin to approve and sign the Department of Community & Economic Development Grant Contract #C000056944 in the amount of \$450,000 for the Gettysburg 150<sup>th</sup> Commemoration.

Motion carried.

**District Attorney:**

Mr. Qually moved, seconded by Mr. Martin to approve the Savin Maintenance Service Agreement between the Pennsylvania Commission on Crime & Delinquency, the Pennsylvania District Attorneys Institute and Adams County for the period January 1, 2014 through December 31, 2014 in the amount of \$4,935.03. This program maintains a statewide automated victim information and notification system which is utilized by the District Attorney and the Adams County Adult Correctional Facility.

Motion carried.

**Solicitor:**

Note that Henry O. Heiser, Esq. was appointed as Solicitor by Register & Recorder Linda Myers for the Register & Recorders Office and by Controller Steve Renner for the Controllers Office.

**Executive Session:**

Chairman Phiel called for an Executive Session at this time to discuss attorney client privilege and personnel issues.

**Adjournment:**

Mr. Martin moved, seconded by Mr. Qually to adjourn the Work Session at 10:10 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk