

WEDNESDAY, JANUARY 29, 2020

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:03 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Molly R. Mudd, Solicitor; John Phillips, Controller; Steven A. Nevada, County Manager; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Candi Clark, HR Generalist; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Susan Miller, Chief Assessor; Ellen Dayhoff, Rural Resources Manager; Brandon Brenize, IT Assistant Director; Lisa Moreno-Woodward, Deputy Chief Clerk; Alex Hayes, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the January 22, 2020 Commissioners' Meeting as presented.

Motion carried.

Public Comment:

There was no Public Comment addressed to the Board at this time.

Tax Services:

With recommendation from Chief Assessor Susan Miller, Mr. Martin moved, seconded by Mr. Qually, to approve the following:

- Personal Tax Exemption for Philip Topper, Cumberland Township, who has met the guidelines of county policy.
- Disabled Veterans Real Property Tax Exemption – Carla Ann Vancuren, 8 Fisher Drive, East Berlin, PA, Latimore Township for Parcel #23104-0026---000 consisting of a one-story home, with two car detached garage and .34 acres, effective beginning with the 2020 County and Township taxes.

Motion carried.

Ag Land Preservation:

With recommendation from Ellen Dayhoff, Rural Resource Manager, Mr. Qually moved, seconded by Mr. Martin, to approve the appointment of Craig Yingling as Chairman of the Adams County Agricultural Land Preservation Board effective January 1, 2020 thru January 6, 2021.

Motion carried.

Building and Maintenance:

With recommendation by Larry Steinour, Director and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the January 13, 2020 Work Order Agreement and Addendum with vendor Thyssenkrup Elevator Corporation of York wherein vendor agrees to furnish and install a new above-ground oil line for the service elevator in the Courthouse. All work to be completed in compliance with applicable Code Standards, at a cost to the County of \$15,364.00.

Motion carried.

Adams County Adult Correctional Complex:

With recommendation from Warden Katy Hileman, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Agreement for Prison Rape Elimination Act (PREA) Audit Services with Patrick J. Zirpoli, LLC, at a fee of \$3,250.00 for the three-year PREA audit cycle ending August 19, 2022.

Motion carried.

Liquid Fuels:

With recommendation from Lisa Moreno-Woodward, Deputy Chief Clerk, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve and sign, for submission to PennDOT, the following:

- MS-991 Report of County Liquid Fuels Tax
- Report of the Act 89 Tax Fund
- Report of the Act 44 Tax Fund

Motion carried.

Commissioners:

With recommendation from Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, to approve and authorize Chairman Randy L. Phiel to sign the Sharon Trew Cline Magraw Foundation June 5, 2019 Grant Request for funding for certain renovations (including a handicap accessible entrance and elevator) at the Mercy House and Recovery Center in the amount of \$25,000.00.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

Courts:

Note the transfer of Melissa Laney to the Title IV-D Attorney for Domestic Relations, effective February 3, 2020.

District Attorney:

Note the employment of Georgia Wetzell, Paid Intern, effective February 10, 2020.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve employment as Caseworker 2-Intake for Asia McGee, effective January 13, 2020 and Kelsey Trostle, effective February 10, 2020.

Separation of Employment with permission to post:

- Retirement of James Truss, Fulltime Security Officer, effective February 21, 2020

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period January 13, 2019 through January 24, 2020:

General Fund Total	\$ 1,833,218.82
General Fund	\$ 883,983.06
Payroll – Week #4	\$ 949,235.76
Children & Youth Services	\$ 240,968.56
Liquid Fuels	\$ 24,039.01
HazMat Fund	\$ 31.16
CDBG	\$ 3,000.00
Commissary Fund	\$ 1,393.31
Records Management	\$ 13.10
Hotel Tax Fund	\$ 1,291.62
Coroner Visa	\$ 600.00
Human Services	\$ 1,648.20
Act 13 Bridge Improvements	\$ 9,475.59
Capital Projects - Reserve	\$ 87,211.20
911 Fund	\$ 97,348.39
Internal Service Fund	\$ 116,430.07

Motion carried.

Other Business:

No Other Business was brought before the Board at this time.

Salary Board Meeting:

The Salary Board meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioner's Meeting at 9:14 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk