

## WEDNESDAY, JANUARY 22, 2020

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Steven A. Nevada, County Manager; Sean Mott, Assistant Solicitor; John Phillips, Controller; Beth Cissel, Deputy Controller; Kelly Lawver, Clerk of Court; Don Fennimore, Court Administrator; Michele Miller, HR Director; Sarah Finkey, CYS Administrator; Brandon Brenize, Assistant IT Director; Ellen Dayhoff, Rural Resources Manager; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; News Reporter Alex Hayes, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

### Pledge of Allegiance

### Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the January 15, 2020 Commissioners' Meeting as presented.

Motion carried.

### Executive Session:

Chairman Phiel noted an Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues and we anticipate no further public business to be conducted.

### Proclamation:

- Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim January 20, 2020 as "**Martin Luther King, Jr. Holiday**" in Adams County. This proclamation was presented to Nancy Whitman and representatives from the Martin Luther King, Jr. Committee. On January 25<sup>th</sup> at 7:30 p.m. the "Life of Dr. King" will be shown at the Majestic Theater.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to adopt and proclaim January 2020 as "**National Mentor Month**" in Adams County. This proclamation was presented to Tessa Walter, Program Specialist with Adams County Children & Youth Services and members of the Children & Youth mentoring group.

Motion carried.

### Public Comment:

There was no Public Comment addressed to the Board at this time.

### Children & Youth Services:

With recommendation from Sarah Finkey, Administrator, Mr. Qually moved, seconded by Mr. Martin, to approve the 2019-2020 Purchase of Service Agreement with CONCERN Professional Services for Children, Youth and Families.

Motion carried.

### Clerk of Courts:

With recommendation by Clerk of Courts Kelly Lawver, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners appoint Chairman Randy L. Phiel to execute on behalf of the Board the Agreement for Verdict Software Services Renewal with Cott Systems, Inc. of Columbus, Ohio, for case

management software and user licenses for eCommerce, Orphans Court Verdict and Marriage Marshal software modules for a term of (1) year at a cost of \$4,380.00.

Motion carried.

**Controller:**

Board Chairman Phiel noted that Controller John Phillips, pursuant to Section 603 of the County Code, has appointed Elizabeth A. Cissel as Deputy Controller for Adams County to possess and discharge off the rights, powers and duties of the office effective January 6, 2020 throughout his term of office.

Motion carried.

**IT Department:**

With recommendation from Phil Walter, CIO, Mr. Martin moved, seconded by Mr. Qually, to approve and sign the PHMC Historical & Archival Records Care Grant in the amount of \$10,000.00. These funds will be used toward PDF/a implementation for digital records storage. A match of this grant will come from the Records Management Fund.

Motion carried.

**Adams County Ag Preservation:**

With recommendation from Ellen Dayhoff, Rural Resource Manager, Mr. Martin moved, seconded by Mr. Qually, to approve the Certification of County Funds for the 2020 Program Year in the following amounts:

- \$365,319.00 – County Allocation of \$350,000.00 plus \$15,319.00 of interest
- \$ 80,360.00 – Clean and Green Rollback Interest

Total \$445,679.00

Motion carried.

**Adams County General Authority:**

With recommendation from Robin Fitzpatrick, President, Mr. Qually moved, seconded by Mr. Martin, to approve the following to serve a five (5) year term on the Board of Directors:

- Jim Williams effective through December 31, 2024
- Ron Hankey effective through December 31, 2023

Motion carried.

**Adams County Industrial Development Authority:**

With recommendation from Robin Fitzpatrick, President, Mr. Martin moved, seconded by Mr. Qually, to approve to reappoint the following to serve a five (5) year term on the Board of Directors:

- Ron Hankey effective through December 31, 2025
- Mike Hanson effective through December 31, 2025

Motion carried.

**Personnel Report:**

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

Courts:

Recommendation from Don Fennimore, Court Administrator, to rescind the separation of employment for Gregory Dornbush, Probation Officer, effective January 24, 2020.

Separation of Employment with permission to post:

- Tessa Adams, Program Specialist 1-Independent Living, effective March 6, 2020
- Erin LaRue, Program Specialist 1, effective February 7, 2020
- Matthew Munday, Lead Maintenance – Prison, effective January 21, 2020

Motion carried.

**Other Business:**

No Other Business was brought before the Board at this time.

**Executive Session:**

Board Chairman Phiel called for an Executive Session at 9:33 a.m. this date to discuss attorney/client and personnel issues and anticipate no further business to be conducted.

**Meeting Reconvened:**

Chairman Phiel reconvened the Commissioner's Meeting at 9:45 p.m. this date with the following in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Solicitor Molly R. Mudd and Chief Clerk Paula V. Neiman.

**Adjournment:**

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioner's Meeting at 9:47 p.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk