

WEDNESDAY, OCTOBER 9, 2019

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:04 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Molly R. Mudd, Solicitor; Beth Cissel, Deputy Controller; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Todd Garrett, Budget Analyst; Sherri Clayton Williams, Planning Director; Bicky Redman, Senior Planner; Phil Walter, IT Director; John Phillips; News Reporters Alex Hayes, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the October 2, 2019 Commissioners' Meeting as presented.

Motion carried.

Check Presentation:

At this time Board Chairman Phiel recognized Acting Secretary of State Kathy Boockvar to present the Adams County Commissioners with a check in the amount of \$110,078 for a partial reimbursement for the County's new voting system.

Proclamation:

- Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim October 2019 as "**National Cyber Security Awareness Month**" in Adams County. This proclamation was presented to the County of Adams IT Department.

Motion carried.

Public Comment:

No Public Comment was brought before the Board at this time.

Community Development Block Grant Public Hearing:

Chairman Phiel called the Public Hearing to order at 9:33 a.m. this date. He announced this is the date and time publicly advertised to hold the second public hearing to accept public comment on the proposed budget for Adams County's 2019 Community Development Block Grant (CDBG) program. The total allocation for the 2019 CDBG grant is \$315,473.00. Mr. Phiel turned the public hearing over to Sherri Clayton-Williams, Director of Planning & Development.

Ms. Clayton-Williams provided an overview of the proposed budget and the steps that were taken to evaluate each project that helped in the decision of what project will receive the funds and the amount granted. She acknowledged Jennifer Eckerson and Bernie Yannetti, who were in attendance representing PICPI. At this time Ms. Clayton-Williams announced the following proposed 2019 CDBG budget for the Board's consideration:

- PICPI Homebuyer Assistance - \$23,660.00
- PICPI Security Deposit Assistant - \$23,660.00
- Possum Valley Municipal Authority – Prospect Street Waterline Replacement – \$86,368.00
- Biglerville Borough – Third & Fourth Street Sewer Line Replacement - \$125,000.00
- Planning Projects - \$6,785.00
- Administration - \$50,000.00

Chairman Phiel asked if there was any public comment to be received. The record shall show that no public comment was received at this time.

Chairman Phiel closed the public hearing at 9:38 a.m. this date.

2019 Proposed CDBG Budget:

With recommendation from Sherri Clayton-Williams, Mr. Martin moved, seconded by Mr. Qually to approve the 2019 CDBG Budget as follows:

- PICPI Homebuyer Assistance - \$23,660.00
- PICPI Security Deposit Assistant - \$23,660.00
- Possum Valley Municipal Authority – Prospect Street Waterline Replacement – \$86,368.00
- Biglerville Borough – Third & Fourth Street Sewer Line Replacement - \$125,000.00
- Planning Projects - \$6,785.00
- Administration - \$50,000.00

Motion carried.

Mr. Qually moved, seconded by Mr. Martin to approve Resolution #5 of 2019 authorizing the submission of the 2019 Community Development Block Grant Budget to the Department of Community & Economic Development.

**COUNTY OF ADAMS, PENNSYLVANIA
RESOLUTION NO. 5 OF 2019**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS, OF THE COUNTY OF ADAMS,
PENNSYLVANIA, AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR 2019
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS TO THE PENNSYLVANIA DEPARTMENT
OF COMMUNITY AND ECONOMIC DEVELOPMENT**

WHEREAS, the County of Adams (“County”) has been notified that it is eligible to apply for \$315,473.00 in Fiscal Year 2019 Entitlement Community Development Block Grant (CDBG) funds; and

WHEREAS, applications must be submitted to the Pennsylvania Department of Community and Economic Development (DCED) by November 22, 2019; and

WHEREAS, the County of Adams, in accordance with the Act entitled Community Development Block Grant Entitlement Program for Nonurban Counties and Certain Other Municipalities, Act 179 of 1984, P.L. 906, codified at 35 P.S. § 1751-1765, regulations adopted pursuant thereto, and the request of the Boroughs of Gettysburg and Littlestown, has elected to submit an application for FY 2019 CDBG Program funds in the amount of \$126,709.00 on behalf of the Borough of Gettysburg, and \$94,636.00 on behalf of the Borough of Littlestown; and

WHEREAS, the County Commissioners have designated the Adams County Department of Planning and Development as the County’s administrating agency.

NOW, THEREFORE, WITH THE FOREGOING INCORPORATED HEREIN AND MADE AN ESSENTIAL PART HEREOF, BE IT RESOLVED, by the Board of Commissioners of the County of Adams, Pennsylvania, that the Office of Planning and Development shall submit an application for 2019 Entitlement CDBG funds, including a budget reflecting the amounts and activities that were included in the public notice published by the County in *The Gettysburg Times* on September 25, 2019.

IN WITNESS WHEREOF, the present Resolution has been duly adopted this 9th day of October 2019, in a duly advertised and convened public session.

ATTEST

ADAMS COUNTY COMMISSIONERS

_____/s/
Paula V. Neiman, Chief Clerk

_____/s/
Randy L. Phiel, Chairman

_____/s/
James E. Martin, Vice-Chairman

_____/s/
Marty Karsteter Qually, Commissioner

Motion carried.

Bid Opening:

Chairman Phiel announced this is the date and time advertised to open and read aloud the bids that were received for the “Exterior Painting above the Second Story Windows of the Old Historic Courthouse Building”. Mr. Phiel noted one (1) bid was received from M & A Coatings LLC, 1508 Amity Ridge Road, Washington, PA in the bid amount of \$45,000.00 with a Bid Bond included. Solicitor Mudd announced that the bid will be taken under advisement, reviewed and it is the right of the Board of Commissioners to accept or reject any and all bids received.

Planning Department:

With recommendation from Bicky Redman, on behalf of the Adams County Parks, Recreation & Green Space Program Committee, to approve pending Solicitor review, the following funding recommendations:

- Conewago Township - \$25,000,00 grant to complete another development phase of their Plum Creek Community Park which will consist of a half basketball court, horseshoe pit facility and fixed grill units.
- Land Conservancy of Adams County - \$25,000.00 grant to implement their previous trail feasibility study by constructing a non-motorized pedestrian “Orchards and Ales Trail” pending review by Solicitor Mudd and approval of the easement agreement.

Motion carried.

Finance Department:

With recommendation by Phil Swope, Staff Accountant and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners execute the following:

- Full Service Platinum Maintenance Agreement for Uninterruptible Power Systems, and an Addendum to Terms and Conditions with Gruber Power Services of Phoenix, Arizona for 24 X 7 Tech Support and Regular Preventive Maintenance for UPS and Battery Systems at DES, ACACC and the Courthouse for a 1-year term at a cost to the County of \$9,409; and
- Proposal #133202 dated October 2, 2019 and Addendum to Proposal #133202 with Overhead Door Company of Harrisburg-York for general service and preventive maintenance on (4) sectional doors and operators at DES at a cost of \$436.00.

Motion carried.

Information Technology Department:

With recommendation by Director Phil Walter, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners

approve and execute the COSTARS Participation Addendum between Adams County and Unisys Corporation under Contract No. 4400014635 for Data Center Computing Services described as Ada Backup Repository Data Security Services, at a cost to the County of \$10,818.52 annually.

Motion carried.

Adams County Adult Correctional Complex:

With recommendation by Director Larry Steinour, and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners execute a Service Authorization Agreement, Terms & Conditions and the Adams County Service Addendum with Daikin Applied Americas Inc. for the assessment of the ACACC’s dual tandem compressors, at a cost to the County of \$1,366.40.

Motion carried.

Commissioners:

- With recommendation from Paula Neiman, Chief Clerk, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Certification Statement for the County Human Services Non-Block Grant Expenditure Report for the 2018-2019 Human Services Block Grant in the amount of \$87,826.00 and the Homeless Assistance Grant in the amount of \$93,894.00.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

Separation of Employment w/permission to post:

- Rescind offer of employment to Ashley Duffy, Corey Swinger and Ethan Barr, all Corrections Officers, effective October 9, 2019.
- Chelsea Anderson, Deputy Sheriff, effective October 11, 2019.

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period September 9, 2019 through September 20, 2019:

General Fund Total	\$ 1,462,295.21	
General Fund	\$ 458,248.55	
PCard Payment	\$ 10,475.22	
Debt Service Payments	\$ 60,000.00	
Payroll – Week #40	\$ 933,571.44	
Children & Youth Services	\$ 171,347.27	
Law Enforcement	\$ 207.00	
Commissary Fund	\$ 3,429.38	
Parks, Recs & Green Space Program	\$ 25,000.00	
Capital Projects - Reserve	\$ 10,997.33	
Capital Projects – Courthouse		
Renovation Project-099	\$ 143.93	
911 Fund	\$ 50,836.74	
Internal Service Fund	\$ 260,099.05	

Motion carried.

Other Business:

No Other Business was brought to the Board at this time.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioner's Meeting at 9:58 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk