

**WEDNESDAY, MAY 1, 2019:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Board Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Molly Mudd, Solicitor; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Sarah Finkey, Children & Youth Administrator; Adam McClain, Conservation District Manager; Daryl Crum, Tax Services Director; Geoffrey Willet, Probation Services Director; William Cameron, County Bridge Engineer of Pennoni Associates, Inc.; John Phillips; Dave Bolton; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

**Pledge of Allegiance**

**Minutes:**

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the April 24, 2019 Commissioners' Meeting as presented.

Motion carried.

**Proclamations:**

- Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim May 1-7, 2019 as "**Jury Appreciation Week**" in Adams County.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to adopt and proclaim May 5-11, 2019 as "**Conservation District Week**" in Adams County. This proclamation was presented to Adam McClain, Adams County Conservation District Manager.

Motion carried.

At this time Board Chairman Phiel recognized Adam McClain, Adams County Conservation District Manager to give the **Annual Report Briefing** for the Conservation District.

**Executive Session:**

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

**Public Comment:**

No Public Comment was brought before the Board at this time.

**Probation Department:**

With recommendation from Geoffrey Willett, Director, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Extended Warranty and Support Services Agreement No. 0325190V1, between the County of Adams, Adams County Probation Services, and BI Incorporated for coverage of ten (10) Home Guard 200/RF Devices, Six (6) Home Guard 206/Cellular Devices and Six (6) ET One/GPS Devices in the annual amount of \$8,216.00 for the period January 1, 2019 through December 31, 2019.

Motion carried.

**Children & Youth Services:**

With recommendation from Sarah Finkey, Administrator, Mr. Martin moved, seconded by Mr. Qually, to approve and sign the 2018-2019 Purchase of Service Agreement with Penn State Health Children’s Hospital.

Motion carried.

**Controller:**

With recommendation from Beth Cissel, Deputy Controller, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Engagement Letter submitted by Susquehanna Accounting & Consulting Solutions, Inc. to prepare the Indirect Cost Allocation Plan for 2019 in the amount of \$10,158; 2020 in the amount of \$10,463; and 2021 in the amount of \$10,776.

Motion carried.

**Tax Services:**

With recommendation from Daryl Crum, Director, and after review by Solicitors David K. James, III and Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners, in their role as direct supervisors of the Adams County Tax Claim Bureau, approve setting the minimum bid of a property subject to a Judicial Sale, except to the County, to that which is equal to those costs set forth in the upset price at the prior sale, and the additional costs incurred relative to the judicial sale, effective with the next scheduled judicial sale scheduled for September.

Motion carried.

**Adams County Housing Authority:**

Mr. Martin moved, seconded by Mr. Qually, to accept the resignation of Flo Ford from the Adams County Housing Authority Board effective May 1, 2019.

Motion carried.

**Bid Opening – Maintenance Repairs of Forty County Bridges:**

Chairman Phiel announced, as publicly advertised, this is the date and time to accept and open sealed bids for the Maintenance Repairs of Forty County Bridges and turned the bid opening to Solicitor Mudd. The following bids were received and read aloud:

- Bill Anskis Co., Inc. Bid Security Included \$1,110,896.00  
Elysburg, PA 17824
- JVI Group Inc. Bid Security Included \$678,888.53  
York Springs, PA 17372
- Lobar Site Development, Inc. Bid Security Included \$724,493.65  
Dillsburg, PA 17019
- Mar-Allen Concrete Products, Inc. Bid Security Included \$879,719.50  
Ephrata, PA 17522

The bids received will be reviewed by William Cameron, County Bridge Engineer of Pennoni, and will be awarded at a later date.

**Building & Maintenance:**

With recommendation by Director Larry Steinour, and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve and authorize Chairman Randy Phiel to sign the following Agreements relative to the Historic Courthouse Renovations:

- Heating Controls Proposal dated April 11, 2019 from NRG Building Services of Harrisburg, COSTARS Contract No.008-364, to procure and install Building Automation System Controls for existing fan coils, space temperature sensors, transformers and Tridium Device license for existing JACE Network Controller at a cost to the County of \$26,950.
- Air Conditioning Proposal #19-RK2286 dated April 10, 2019 from Enginuity Mechanical Contractors of Mechanicsburg, COSTARS contract No. 008 219, to procure and install VVT Dampers, the removal of old diffusers/controllers and install 2X2 drop in diffusers, hang VVT boxes, and the installation of controls for VVT boxes and VFD drive for supply fan at a cost to the County of \$54,161.

Motion carried.

**Commissioners:**

With recommendation from Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve and sign the following:

- Fourth Amendment to Agreement of Purchase and Sale of Real Property between “The Trust” and Adams County for the sale and conveyance to the County of the Alms House Cemetery Tract, for nominal consideration, wherein the parties have agreed to extend the Closing Date for Conveyance of the Alms House Cemetery Tract to on or before May 31, 2019.
- Agreement of Purchase and Sale of Real Property with the The American Battlefield Trust, formerly the Civil War Preservation Trust, (hereinafter “The Trust”), a Virginia non-stock Corporation, for the sale and conveyance to the County of Adams the Alms House Cemetery Tract situate in Cumberland Township containing 1.579 Acres and being designated as Tract 2 as depicted on a Final Subdivision Plan prepared for the County of Adams by Beyond All Boundaries, LLC dated September 19, 2016, revised November 9, 2016 and recorded on April 26, 2017 in record Book 6256 at page 460 in the office of the Adams County Recorder of Deeds, for the nominal consideration of ten (10) dollars.

Motion carried.

**Personnel Report:**

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

**Separation of Employment with permission to Post:**

- Sherry Meid, Corrections Officer, effective April 25, 2019
- Nicholas Sekela, Corrections Officer, effective April 29, 2019
- Cheryl Young, Corrections Officer, effective May 14, 2019

Motion carried.

**Other Business:**

No Other Business was brought before the Board at this time.

**Executive Session:**

Board Chairman Phiel called for an Executive Session at 9:50 a.m. this date to discuss personnel and attorney/client issues.

**Meeting Reconvened:**

Commissioner Phiel reconvened the Commissioner's Meeting at 11:35 a.m. this date with the following in attendance: Commissioners James E. Martin and Marty Karsteter Qually, Solicitor Molly Mudd and Chief Clerk Paula Neiman.

**Adjournment:**

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioner's Meeting at 11:38 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk