

**WEDNESDAY, MARCH 20, 2019:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Board Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Molly Mudd, Solicitor; Crissy Redding, Treasurer; Beth Cissel, Deputy Controller; Michele Miller, HR Director; Barbara Walter, Chief Assessor; Sue Miller, Deputy Chief Assessor; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Warden Katy Hileman; Laura Rowland, CJAB Coordinator; Gale Kendall, Probation Services Executive Director; Sherri Clayton-Williams, Planning Director; Rebecca Moreland, Grants Coordinator; Eileen Grenell, Collaborating for Youth; John Phillips; Dave Bolton; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

**Pledge of Allegiance**

**Minutes:**

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the March 13, 2019 Commissioners' Meeting as presented.

Motion carried.

**Proclamation:**

Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim March 20, 2019 as "**KICK BUTTS DAY**" in Adams County. This proclamation was presented to Yeimi Gagliardi, Health Educator with WellSpan and Eileen Grenell with Collaborating for Youth.

Motion carried

**Public Comment:**

No Public Comment was brought before the Board at this time.

**Courts/Department of Probation:**

After review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, to approve and authorize Chairman Randy L. Phiel to execute on behalf of the Board of Commissioners the Youth Level of Service Case Management Inventory Usage Agreement between the Adams County Juvenile Probation Department and the Juvenile Court Judges' Commission for Youth Level of Service Assessments at a per-use rate of \$2.10 effective July 1, 2018 for a (1) year term, payable at the completion of each half-year under the Term.

Motion carried.

**Adams County Adult Correctional Complex:**

With recommendation from Warden Katy Hileman and Laura Rowland, CJAB Coordinator, after review of Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, to approve to submit to PCCD as a sub-recipient for Act 80 grant funding in the amount of \$293,348 to support implementation of the Transition to Recovery Jail Vivitrol Program.

Motion carried.

**Planning:**

- With recommendation from Sherri Clayton-Williams, Director, Mr. Martin moved, seconded by Mr. Qually, to approve and sign the Cooperation Agreements on behalf of Gettysburg Borough for Adams County to administer Gettysburg Borough's 2017 and 2018 Community Development Block Grant Programs in the amount of \$111,166 and \$123,298 respectively for ADA compliant curb ramps.

Motion carried.

- With recommendation from Sherri Clayton-Williams, Director, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Subrecipient agreements for the 2017 Community Development Block Grant (C000069657) for the following:
  - Possum Valley Municipal Authority - \$35,392 for New Well Creation
  - Adams County Arts Council - \$20,000 for Seasoned Citizens Cooking Program
  - HART Center - \$145,794 for HVAC & Pole Building Construction

Motion carried.

**Tax Services:**

With recommendation from Barbara Walter, Chief Assessor, Mr. Martin moved, seconded by Mr. Qually, to approve the following:

- Personal Tax Exemption requests for individuals who have met the guidelines of County Policy for age/disability: A. Louise Biesecker and Mary Vaughn of Straban Township; Robin J. Clapsadl, Victoria A. Degroft, David Gilland, Sr. and Hilda R. Wolfe, all of Cumberland Township, effective March 20, 2019.
- Disabled Veterans Real Property Tax Exemption Certification for the following individuals:
  - Patrick Jackson, 120 Longview Road, Gettysburg, Cumberland Township, Parcel #09F11-0215---000, for his two-story home with attached garage on .85 acres, effective with the 2019-2020 School Taxes.
  - Ronald A. Rohrbaugh, 1115 Old Waynesboro Road, Fairfield, Hamiltonban Township, Parcel #18A17-0055---000 for his one-story home with detached garage and two residential storage buildings on 1.90 acres, effective with the 2019-2020 School Taxes.

Motion carried.

- With recommendation from Barbara Walter, Chief Assessor, Mr. Qually moved, seconded by Mr. Martin, to approve the Disabled Veterans Real Property Tax Exemption Removals and place back on the taxable rolls for the 2019-2020 School Taxes for the following:
  - Leonard Martin, 1871 Herrs Ridge Road, Gettysburg, Cumberland Township, Parcel #09E13-0025C---0000
  - Larry Eader, 325 Lexington Way, Littlestown, Littlestown Borough, Parcel #27011-0224---000
  - Gene Trumpower, 386 Ridge Road, Gettysburg, Cumberland Township, Parcel #09F16-0012---000

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin, to table for additional information the request of the Disabled Veterans Real Property Tax Exemption removal and place back on the taxable rolls for the 2019-2020 School Taxes for Leah Krichten, 150 Marsh Creek Road, Gettysburg, Cumberland Township, Parcel #09E11-0055---000.

Motion carried.

**Human Resources Department:**

With recommendation by Director Michele Miller, and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, to approve and authorize Chairman Randy L. Phiel to sign on behalf of the Board the Workforce Now Recruitment and Talent Acquisition Module, as an add-on to the existing Major Account Master Services Agreement with ADP, for employee acquisition and employee on-boarding for exempt and non-exempt workforce at a cost to the county of \$22,113.00 per year plus a one-time implementation and setup fee of \$500.

Motion carried.

**Commissioners:**

- For the purpose of Employee Retiree Health Care Benefits, the County of Adams has transitioned from being fully insured to self-insured status. With the change to self-insured status, the County, by and through its health care consultants, has been advised that prudent business practices compel the Adams County Board of Commissioners to exercise their right to rescind the Retiree Health Care Benefit that was approved by a previous Board of Commissioners on November 19, 1997 with an effective date of January 1, 1998. The financial impact to the County by continuing to offer the post-retirement health care benefit is to realize an increase in the County's specific and aggregate reinsurance premiums, and a risk of high claims exposure based upon continued coverage of this group.

With recommendation from Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, to rescind the Retiree Health Care Benefit and to grandfather the active retirees who are currently participating in this program, effective March 20, 2019

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to approve the Haverford Trust Retirement Plan Services Agreement with Haverford Trust Company ("HTC") for fiduciary services related to the County's Governmental 457(b) Plan, specifically fiduciary services including the selection and monitoring of investment options for individuals, county employees, invested in the plan. HTC will provide these services for a fee equivalent to 0.50% of all assets under management.

Motion carried.

**Personnel Report:**

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

**Courts:**

- Court Administration – Note the employment of Lisa A. Lindsey, Support Specialist, effective March 25, 2019

**Children & Youth Services:**

- Promotion of Steven Murphy from Caseworker 1 to Caseworker 2, effective March 4, 2019
- Promotion of Ian LeeVee from Caseworker 1 to Caseworker 2, effective March 4, 2019

**Adams County Adult Correctional Complex:**

- Transfer of Alexander Columbis, Lieutenant to Operations Lieutenant, effective March 18, 2019

- Employment of the following Corrections Officers, effective April 8, 2019:
  - Andrew Goodwin
  - Derrick Martin
  - Christine Hinken
  - Dylan Stouffer
  - Aleksander Negron
  - Cali Bailey

Separation of Employment w/Permission to Post:

- Michael Zito, Field Data Property Evaluator, effective April 5, 2019
- Timothy Poorman, Corrections Officer, effective March 18, 2019

Motion carried.

**Other Business:**

Commissioner Phiel announced the Reorganization of the Adams County Election Board and Casting of Lots starting at 10:00 a.m.

**Executive Session:**

Board Chairman Phiel called for an Executive Session at 9:40 a.m. this date to discuss personnel and attorney/client issues.

**Meeting Reconvened:**

Commissioner Phiel reconvened the Commissioner's Meeting at 11:40 a.m. this date with the following in attendance: Commissioners James E. Martin and Marty Karsteter Qually, Solicitor Molly Mudd and Chief Clerk Paula Neiman.

**Adjournment:**

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioner's Meeting at 11:43 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk