

**WEDNESDAY, AUGUST 14, 2019**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Vice-Chairman James E. Martin presiding. Others in attendance: Commissioner Marty Karsteter Qually; Sean Mott, Assistant Solicitor; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Sarah Finkey, Children & Youth Administrator; Phil Swope, Staff Accountant; Sara Brensinger, Purchasing Coordinator; Todd Garrett, Budget Analyst; Sharon Harlacher, Administrator, York/Adams MH-IDD Program; John Phillips; News Reporter Michael Cooper White, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

**Pledge of Allegiance**

**Moment of Silence:**

Vice-Chairman Martin asked for a moment of silence to honor the memory of Buchanan Valley Fire Department Assistant Chief Walter Wagaman who passed away on August 14<sup>th</sup> from severe injuries suffered in an accident when responding to an emergency on August 2<sup>nd</sup>.

**Minutes:**

Mr. Qually moved, seconded by Mr. Martin to approve the Minutes of the July 31, 2019 Commissioners' Meeting as presented.

Motion carried.

**Public Comment:**

No Public Comment was brought before the Board at this time.

**Public Hearing:**

Vice-Chairman Martin announced this is the date and time publicly advertised to hold a public hearing on the 2019-2020 Human Services Plan. Vice-Chairman Martin recognized Sharon Harlacher, Administrator of the York/Adams MH-IDD Program. Ms. Harlacher provided an overview of the full plan with an emphasis on the Adams County portion. The total allocation for Adams County for the Human Services Development Plan is \$57,826 which will be allocated in portion to South Central Community Action Programs, Inc. (Emergency Shelter), Adams County Office for Aging (Personal Care) and York/Adams Drug & Alcohol (Intellectual Disabilities). The Homeless Assistance portion of the Plan in the amount of \$93,894 will be allocated to South Central Community Action Programs, Inc. (Emergency Shelter).

Vice-Chairman Martin asked if there was any public comment to be received regarding the 2019-2020 Human Services Plan.

- Megan Shreve, CEO, South Central Community Action Programs, Inc. – Relayed to the Board the urgent need for housing assistance within the County. The need for housing assistance for families and individuals grows daily. Ms. Shreve thanked the Board for their past and continued support.

With no other public comment to be received, Vice-Chairman Martin closed the public hearing at 9:21 a.m. this date.

**Meeting Reconvened:**

Vice-Chairman Martin reconvened the Commissioner's meeting at 9:23 a.m. this date.

**2019-2020 Human Services Plan:**

With recommendation from Sharon Harlacher, Administrator, York/Adams MH-IDD Program, Mr. Qually moved, seconded by Mr. Martin to approve and sign the Assurance of Compliance for the submission to the PA Department of Human Services for the 2019-2020 Adams County Human Services Plan.

Motion carried.

**Children & Youth Services:**

With recommendation from Sarah Finkey, Administrator, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the following 2019-2020 Purchase of Service Agreements:

- Alternative Behavior Consultants; Bethany Children's Home; Board of Child Care of the United Methodist Church Inc.; Children's Aid Society of New Oxford; Diakon Child & Community Ministries; Edison Court, Inc.; Hempfield Behavioral Health-Incredible Years; Mid-Atlantic Youth Services; Pennsylvania Counseling Services; the IMPACT Project and Youth Advocate Program.

Motion carried.

**Security Department:**

With recommendation by Acting Interim Director Cliff Molloy, and after review by Assistant Solicitor Sean Mott, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the Autoclear Maintenance Agreement and Addendum Service Plan for the scanning equipment located at the front entrance of the Courthouse at a cost to the County of \$10,800.00 for a term effective August 15, 2019 through August 14, 2020.

Motion carried.

**Building and Maintenance:**

With recommendation by Director Larry Steinour, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners authorize Vice-Chairman James E. Martin to execute on behalf of the Board the following:

- Ratify the Proposal with Laboratory, Analytical & Biological Services, Inc. for chlorine residual reporting services for Adams County Facilities, on a month to month basis at a cost to the County of \$50.00/month.
- Authorization to Proceed with Proposal # 195666 with Compliance Management International (CMI) for indoor air quality assessment in the Adams County Courthouse including ventilation, humidity, particulates, and fungi and receipt of a written report at a cost to the County of \$1,710.00.

Motion carried.

**Office of the Coroner:**

With recommendation by Coroner Pat Felix, and after review by Asst. Solicitor Sean Mott, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve Proposal #137246 and the Addendum to Proposal #137246 with Overhead Door Co. of Harrisburg-York for service and preventive maintenance of a Rolling Steel Door equipped with electric operators that is installed at the Coroner's complex, 45 Major Bell Lane, Gettysburg at a cost to the County of \$285.00.

Motion carried.

**Commissioners:**

- Mr. Qually moved, seconded by Mr. Martin, to ratify the signing by Chairman Randy L. Phiel the Confirmation of Termination of SWAP Transaction between the County of Adams and Wells Fargo Bank, N.A. effective July 31, 2019. The net value received by the County was \$129,000.00. The fees for service was \$14,000.00 for Susquehanna Accounting & Consulting Services and \$10,000.00 for Eckert Seamans, Bond Counsel. This will terminate the SWAP dated March 30, 2005.

Motion carried.

**Personnel Report:**

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

Controller:

Note the end of the Paid Internship for Evan Folger, effective August 15, 2019.

District Attorney:

Note the end of the Paid Internship for Madeline Hubbard, effective August 16, 2019.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to rescind the employment of Karina Padilla, Caseworker 1-Intake, effective August 26, 2019.

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman to approve the employment of the following Corrections Officers effective August 12, 2019:

- Aaron Wright, Benjamin Whitmore, Shawn Gray, Richard Womer, Jason Driver and Corey Donatto

Separation of Employment with permission to post:

- Rescind the employment offer to Keya Castillo, Telecommunicator, effective August 12, 2019
- Dzung Luong, Deputy Warden of Accreditation & Training, effective August 15, 2019
- Jakob Wolk, Corrections Officer, effective July 31, 2019
- Andrew Goodwin, Corrections Officer, effective August 2, 2019

Motion carried.

**Expenditures:**

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period July 29, 2019 through August 9, 2019:

General Fund Total	\$ 1,532,247.04
General Fund	\$ 610,195.70
PCard Payment	\$ 9,098.89
Debt Service Payments	\$ 10,896.35
Payroll Week #32	\$ 902,056.10
Children & Youth Services	\$ 157,938.23
Liquid Fuels	\$ 92,535.58
Commissary Fund	\$ 12,856.68
Capital Projects - Reserve	\$ 368,704.05
Human Services Building	\$ 497.30
Capital Projects – Courthouse	\$ 74,815.80
Renovation Project-099	
911 Fund	\$ 20,374.30
Internal Service Fund	\$ 283,862.99

Motion carried.

**Other Business:**

No Other Business was brought to the Board at this time.

**Adjournment:**

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioner's Meeting at 9:32 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk