

**WEDNESDAY, JANUARY 24, 2018:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; John Hartzell, Solicitor; Steve Renner, Controller; Crissy Redding, Treasurer; Don Fennimore, Court Administrator; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Phil Swope, Staff Accountant; Sherri Clayton Williams, Planning Director; Ellen Dayhoff, Rural Resources Manager; News Reporters Vanessa Pellichio, *Gettysburg Times* and Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

**Pledge of Allegiance**

**Minutes:**

Mr. Qually moved, seconded by Mr. Phiel, to approve the Minutes of the January 17, 2018 Commissioners' Meeting as presented.

Motion carried.

**Executive Session:**

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client privilege, and personnel issues.

**Public Comment:**

No Public Comments/Questions were addressed to the Board at this time.

**Treasurer:**

With recommendation from Treasurer Crissy Redding, Mr. Martin moved, seconded by Mr. Qually, to approve the following:

- Sutton Bank Custodial Account Customer Agreement – Account #XXXXXX420 for depository savings investments.
- PA Treasury INVEST Program – Signature Cards to delete the past Treasurer and add the new Treasurer to the Ag Restricted, General Fund Reserve and DRS Incentive Fund Accounts.
- PNC Bank – Signature Card, Master Resolution & Authorization for Depository Accounts and Treasury Management Services and Resolutions for Extensions of Credit & Incumbency Certificate for the Easyprocure Account #XXXXXX9111.

Motion carried.

**Department of Emergency Services/HazMat:**

With recommendation from Kimberly Frank, HazMat Coordinator, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Hazardous Material Emergency Response Preparedness Assessment for Calendar Year 2017 to show how the funds were utilized.

Motion carried.

**Ag Land Preservation:**

With recommendation from Ellen Dayhoff, Rural Resource Manager, Mr. Martin moved, seconded by Mr. Qually, to approve the following:

**Certification of County Funds for the 2018 Ag Land Program**

Allocation of 2018 County Match Funds from County Revenues	\$304,821
Total Interest from 2017 Clean & Green	\$ 24,858

Total Certified County Match Funds for 2018

\$329,679

Motion carried.

**Re-appointment of Ag Land Preservation Board Members:**

With recommendation from Ellen Dayhoff, Rural Resource Manager, Mr. Qually moved, seconded by Mr. Martin, to approve the following re-appointments:

- Citizen Board Members for three (3) year terms effective through January 2021 – Deb Kammerer, George Taughinbaugh and Wayne Smith
- Approval of Tim Brown as the Chairman effective through January 2020

Motion carried.

**Personnel Report:**

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

**Courts – Separation of Employment with the intent to post:**

- Mary Furlong, Tipstaff, effective February 14, 2018
- Brittany Romero, General Clerk for District Justice Bowman, effective January 19, 2018

Motion carried.

**Other Business:**

No Other Business was brought to the Board at this time.

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Recess:**

Board Chairman Phiel recessed for Executive Session at 9:11 a.m. this date to discuss attorney client privilege, and personnel issues.

**Meeting Reconvened:**

Board Chairman Phiel reconvened the Commissioners Meeting at 9:16 a.m. this date to discuss additional business.

**Permission to Post:**

Mr. Qually moved, seconded by Mr. Martin, to post the following positions:

- Watershed Specialist, Conservation District
- Social Services Aide 2, Children & Youth Services

Motion carried.

**Recess:**

Board Chairman Phiel recessed for Executive Session at 9:17 a.m. this date to discuss attorney client privilege, and personnel issues.

**Meeting Reconvened:**

Board Chairman Phiel reconvened the Commissioners Meeting at 10:15 a.m. this date with no further business to come before the Board at this time.

**Adjournment:**

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners' Meeting at 10:18 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk