WEDNESDAY, DECEMBER 5, 2018:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; Molly Mudd, Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; President Judge Michael A. George; Judge Christy Simpson; Crissy Redding, Treasurer; Bev Boyd, Prothonotary; Michele Miller, HR Director; Acting Warden Katy Hileman; Acting Deputy Warden Larry Snyder; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Warren Bladen, Director of Emergency Services; Monica Dutko, Director of Elections/Voter Registration; Angie Crouse, Assistant Director of Elections/Voter Registration, Norma Carbaugh, Elections/Voter Registration; Various employees in recognition of Monica Dutko; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Moment of Silence:

Board Chairman Phiel called for a Moment of Silence in memory of past President George H.W. Bush.

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the November 28, 2018 Commissioners' Meeting as presented.

Motion carried.

Executive Session:

Board Chairman Phiel noted an Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

Presentation:

At this time Board Chairman Phiel recognized Monica Dutko, Director of Elections, for her retirement, effective December 7, 2018 with 30 years of service.

Public Comment:

No Public Comment was brought before the Board at this time.

Adams County Adult Correctional Complex:

With recommendation from Acting Warden Katy Hileman, and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners review to approve the Participating Member Agreement between Adams County, vendor Dynamic Imaging Systems, Inc., and the Pennsylvania Counties Risk Pool ("**PCorp**") for the design, installation and support of the electronic documentation program known as Corretrak for real time electronic tracking and documentation of inmates and detainees held at the Adams County Adult Correctional Complex (ACACC). Receivables include the installation of hardware and licensed software at the ACACC by vendor, and (4) days of employee training. Total cost of the project is to be paid by PCorp, for hardware totaling $75,570.80, and for software totaling $12,133.80. The County will be responsible moving forward for any shipping and handling costs associated with the delivery of additional hardware, licensed software, supplies or additional components, and for hardware/software updates and/or upgrades beyond the Warranty Period and for the continuation of Maintenance Services beyond the Warranty Period.

Motion carried.

Department of Emergency Services:

With recommendation from Warren Bladen, Director and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, to approve the Pennsylvania Emergency Management Agency 9-1-1 Statewide Interconnectivity Funding Grant in the amount of $154,859.32 to be used towards the South Central Intercounty Communications Network (SCICNet) Maintenance Project effective January 1, 2019 to December 31, 2019.

Motion carried.

Commissioners:

With recommendation from Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners sign a Consulting Agreement for Professional Services with Benefit Design Specialists, Inc. for consulting services related to the design and servicing of the County's employee health benefits plan, including actuarial and brokerage services, to be provided at a cost to the County of $5,417.00/month for a (13) month term, effective December 5, 2018.

Motion carried.

Personnel Report:

No Personnel Report to present at this time.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period November 19, 2018 through November 30, 2018:

General Fund Total	$ 1,705,062.63		
General Fund		$ 770,563.11	
PCard Payment		$ 2,336.20	
Payroll – Week #48		$ 932,163.32	
Children & Youth Services			$ 102,872.81
Liquid Fuels			$ 4,605.27
HazMat Fund			$ 365.96
Commissary Fund			$ 1,410.79
Records Management			$ 3,155.00
Human Services Building			$ 602.82
911 Fund			$ 49,809.52
Internal Service Fund			$ 106,556.91

Motion carried.

Other Business:

No Other Business was brought before the Board at this time.

Executive Session:

Board Chairman Phiel called for an Executive Session at 9:29 a.m. this date to discuss personnel and attorney/client issues.

Meeting Reconvened:

Commissioner Phiel reconvened the Commissioner's Meeting at 12:10 p.m. this date with the following in attendance: Commissioners James E. Martin and Marty Karsteter Qually, Albert Penksa, County Manager, Solicitor Molly Mudd and Chief Clerk Paula Neiman.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioner's Meeting at 12:15 p.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk