

**WEDNESDAY, DECEMBER 12, 2018:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; Molly R. Mudd, Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Daryl Crum, Tax Services Director; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Todd Garrett, Staff Accountant; Sara Brensinger, Purchasing Coordinator; Michele Miller, HR Director; Sherri Clayton-Williams, Planning Director; Warren Bladen, Department of Emergency Services Director; Dave Bolton; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

**Pledge of Allegiance**

**Minutes:**

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the December 5, 2018 Commissioners' Meeting as presented.

Motion carried.

**Proclamation:**

Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim December 2018 as "**DRUNK, DRUGGED, AND DISTRACTED DRIVING AWARENESS MONTH**" in Adams County. The proclamation was presented to Eileen Grenell, Collaborating for Youth and Cumberland Township Officer Tim Biggins, who is the Chairman of the DUI Task Force.

Motion carried.

**Public Comment:**

No Public Comment was brought before the Board at this time.

**Department of Emergency Services:**

With recommendation from Warren Bladen, Director, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the following:

- 2017 Pre-Disaster Mitigation Grant Program Agreement between the County of Adams and Pennsylvania Emergency Management Agency in the amount of \$45,000.00 effective August 14, 2017 through September 30, 2020. These funds will be used to update the Adams County Hazard Mitigation Plan which will expire in fiscal year 2020.
- Approve and authorize Chairman Randy Phiel to sign the Resolution appointing Tammy L. Kunkel, Administrative Assistant for the Department of Emergency Services to be the Designation of Agent for the above-referenced grant.

Motion carried.

**Planning Department:**

With recommendation from Sherri Clayton-Williams, Director, Mr. Martin moved, seconded by Mr. Qually, to approve the following:

- Adams County Planning Commission – reappoint Albert Lowas, Jr., Victor Frank III, and Richard Crouse to another 4-year term effective January 1, 2019 through December 31, 2022

- Adams County Agricultural Land Preservation Board – appoint Chad Collie as a member of the Adams County Agricultural Land Preservation Board representing the Builder/Contractor position, through January 2021

Motion carried.

- With recommendation from Bicky Redman, Environmental Services, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Adams County Municipal Solid Waste Disposal/Processing Transfer Station Agreement with Neiderer Sanitation, 1745 Storms Store Road, New Oxford, PA to be a designated municipal solid waste disposal or processing facility in Adams County, effective January 1, 2019.

Motion carried.

**Commissioners:**

**Solid Waste:**

Approve the recommendation of the Adams County Solid Waste Advisory Committee (AC SWAC) to accept proposals from the following (4) Respondent-Operators:

- Blue Ridge Landfill Co., A Division of Waste Connections, Inc.
- Mountain View Reclamation Landfill / Waste Management of Pennsylvania
- Republic Services of PA, LLC, dba Modern Landfill dba Republic Services of York
- Cumberland Refuse Services, LLC, dba Cumberland County (A wholly owned subsidiary of Advanced Disposal Services, Inc.);

And to enter into a contract with each Respondent-Operator above-named for disposal capacity, upon receipt from Respondent-Operators of performance bonds and successful negotiation and approval by the Adams County Solicitor of any/all requested Exceptions or Deviations; And further authorize the Board of Commissioners to sign the contracts upon receipt of same from Respondent-Operators with an effective date of January 1, 2019 for Blue Ridge Landfill Co., A Division of Waste Connections, Inc. and Mountain View Reclamation Landfill / Waste Management of Pennsylvania; and effective a date to be determined for Republic Services of PA, LLC, dba Modern Landfill dba Republic Services of York; and Cumberland Refuse Services, LLC, dba Cumberland County (A wholly owned subsidiary of Advanced Disposal Services, Inc.).

Motion carried.

**Adams County 2019 Budget:**

- Mr. Qually moved, seconded by Mr. Martin, to approve the 2019 Adams County Budget as follows:
  - County Budget Revenues = \$64,512,529
  - County Budget Expenditures = \$63,777,810
  - Contingency Reserve = \$734,719
  - Capital Budget - \$2,879,703

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to approve and sign Resolution #9 of 2018 establishing, levying and setting the taxes and tax rates on real property and persons for fiscal year 2019 as follows:

**A RESOLUTION OF THE COUNTY OF ADAMS, COMMONWEALTH OF PENNSYLVANIA, ESTABLISHING, LEVYING AND SETTING THE TAXES AND TAX RATES ON REAL PROPERTY AND PERSONS FOR FISCAL YEAR 2019.**

**RESOLUTION NO. 9 OF 2018**

**NOW THEREFORE, BE IT RESOLVED**, and it is hereby **RESOLVED**, by the County of Adams, Pennsylvania, by its governing body, the duly elected and incumbent Board of County Commissioners, Randy L. Phiel, James E. Martin, and Marty Karsteter Qually, as follows:

**1. Real Property Tax:** A tax be and the same is hereby levied on all real property within the said County subject to taxation for County purposes for the fiscal year 2019, pursuant to authority contained in the County Code, 16 P.S. § 1770, as follows: Tax rate for general County purposes, 4.1894 mills, which includes on each dollar of assessed valuation.

**2. Per Capita Tax:** That a per capita tax on persons be and the same is hereby levied on all persons subject to taxation for County purposes for the fiscal year 2019, at the rate of Five Dollars (\$5.00) per capita.

**3. Effective Date:** This Resolution shall be effective as of December 12, 2018, and shall be effective for and during the fiscal year 2019.

**IN WITNESS WHEREOF**, the present Resolution has been duly adopted this 12<sup>th</sup> day of December 2018 in a duly advertised and convened public session.

**ATTEST:**

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/s/  
Paula V. Neiman  
Chief Clerk

**ADAMS COUNTY COMMISSIONERS**

\_\_\_\_\_  
/s/  
Randy L. Phiel, Chairman

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/s/  
James E. Martin, Vice-Chairman

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/s/  
Marty Karsteter Qually, Commissioner

Motion carried.

- With recommendation from Larry Steinour, Building & Maintenance Director, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Proposal for Services from Shaffer Design Associates, P.C., at the estimate rate of \$4,000, pending Solicitor review. This project is limited to construction/permit drawings for revisions at the rear entrance of the courthouse.

Motion carried.

**Controller:**

With recommendation from Steve Renner, Controller, and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, to approve and sign the Master Agreement for Treasury Management Services, Appendix II – Automated Clearing House Origination Service, Customer Setup Forms and User Setup Forms with ACNB Bank to allow the use of EFT as a payment option for Accounts Payables.

Motion carried.

**Personnel Report:**

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

**Courts:**

Recommendation from Don Fennimore, Court Administrator, to note the employment of Samantha Lowman, General Clerk for Court Administration, effective December 17, 2018.

**Separation of Employment with permission to post:**

- Nereida Simon, Advocate/ Assistant to Administrator, effective November 14, 2018 after exhausting the 6-month leave of absence
- Nancy Stimer, Floater, effective December 3, 2018

Motion carried.

**Meeting Cancelled:**

Board Chairman Phiel noted the cancellation of the Wednesday, December 26, 2018 regularly scheduled Commissioner's meeting. There will be a December 19, 2018 public meeting to approve final business.

**Other Business:**

No Other Business was brought before the Board at this time.

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioner's Meeting.

**Adjournment:**

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioner's Meeting at 9:57 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk