

WEDNESDAY, JULY 20, 2016:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James Martin and Marty Karsteter Qually; Albert Penksa, County Manager; John Hartzell, Solicitor; Steve Renner, Controller; Beth Cissel, Assistant Controller; Don Fennimore, Court Administrator; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Phil Walter, IT Director; Sherri Clayton, Director of Planning and Development; Robin Fitzpatrick, President ACEDC; Bob Jackson, Citizen Representative; News Reporters: Vanessa Pellechio, *Gettysburg Times*; Dustin Levy, *Evening Sun* and Chief Clerk Paula Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the July 6, 2016 Commissioners' Meeting as presented.

Motion carried.

Proclamation:

- Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim July 17-23, 2016 as "**Pretrial, Probation, and Parole Supervision Week**".

Motion carried.

Public Comment:

No public comment was addressed to the Board at this time.

Bid Opening:

Chairman Phiel announced the Bid Opening for the "Alterations to the Human Services Building" will be held at 1:00 p.m. today in the Historical Courtroom. The meeting will be recessed until the time of the bid opening.

Department of Emergency Services:

With recommendation from Kimberly Frank, HazMat Coordinator, Mr. Martin moved, seconded by Mr. Qually, to approve and sign the 2016-2017 Radiation Emergency Response Fund (RERF) Grant in the amount of \$16,948.00 to develop improved emergency response capabilities with regards to nuclear power plants.

Motion carried.

Tax Collector:

Mr. Qually moved, seconded by Mr. Martin, to approve to accept the resignation of Tina Reeve, York Springs Tax Collector, for the collection of county taxes effective July 14, 2016.

Motion carried.

Commissioners:

Mr. Qually moved, seconded by Mr. Martin, to approve the loan request of \$5,000 from the Adams County General Authority for their start up organizational costs.

Robin Fitzpatrick, President of Adams County Economic Development Corporation noted the Organizational Meeting for the new Adams County General Authority will be held tomorrow, with the first Business Meeting to follow at 9:00 a.m. when the new Adams County General Authority will approve a loan for the Brethren Home Cross Keys Village.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the following personnel actions:

Courts:

Probation – Note the employment to the position of Probation Officer 1 for Alexander Geier and Terry Mudge, effective July 11, 2016.

Domestic Relations - Separation of employment for Lisa Baumgardner, Case Management Officer, effective July 8, 2016.

Tax Services:

Recommendation from Daryl Crum, Director, to approve the employment of the following:

- Tyler Hertzog, Tax Claim/Assessment Specialist, effective August 8, 2016
- Tina Brewer, Customer Service Assessor, effective July 11, 2016
- Mary Welsh, Customer Service Assessor, effective July 11, 2016

Separation of Employment:

- Jan Millhimes, Custodian, effective June 6, 2016
- John Ernst, PT Security Officer, effective July 8, 2016
- Steven Rabine, PTAN 911 Telecommunicator, effective July 31, 2016

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Martin, to approve the following expenditures for the period July 4, 2016 through July 15, 2016:

General Fund	\$ 1,351,409.82
911 Fund	\$ 6,493.66
Children & Youth Services	\$ 244,721.12
HazMat Fund	\$ 755.00
Act 137 (Affordable Housing)	\$ 620.00
Human Services Building	\$ 4,890.61
Hotel Tax Fund	\$ 177,601.17
Capital Project	\$ 1,592.00
Commissary Fund	\$ 2,985.94

Motion carried.

Other Business:

Chairman Phiel noted the Public Auction at the Human Services Building will be held Thursday, July 28, 2016 beginning at 1:00 p.m. with the doors opening at 9:00 a.m. for public inspection. An additional public inspection time is Thursday, July 21, 2016 from 4:00 – 8:00 p.m.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Meeting Recessed:

Chairman Phiel recessed the Commissioners Meeting at 9:27 a.m. this date.

Meeting Reconvened:

Chairman Phiel reconvened the Commissioners Meeting at 1:02 p.m. with the following in attendance: Commissioners James Martin and Marty Karsteter Qually; Steve Renner, Controller; Beth Cissel, Deputy Controller; John Hartzell, Solicitor; Molly Mudd, Assistant Solicitor; Don Fennimore, Court Administrator; Neil Burkholder, Director Operational Services; Sherri Clayton, Director of Planning & Development; Loretta Weaver, IT Webmaster & Support Specialist; Stan Clark, Veterans Affairs Director; Larry Steinour, Building & Maintenance Director; Paul Lloyd, Assistant Director of Building & Maintenance; Ryan Holt, 2nd Deputy Controller; Phil Swope, Staff Accountant; Josh Bower, Crabtree Rohrbaugh; Representatives from various construction agencies; News Reporters Vanessa Pellechio, *Gettysburg Times* and Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

Bid Opening:

Chairman Phiel announced this is the date and time publicly advertised to hold the Bid Opening.

The following bids were received, opened and read aloud:

GENERAL CONSTRUCTION

- 1) East Coast Construction, Columbia, PA
Base Amount = \$2,947,000
Alternate #1 –Phasing Time Alteration = Deduct \$20,000
Alternate #2 –Mezzanine Column Demolition = Add \$6,500
Bid Bond Included
- 2) Lobar, Inc., Dillsburg, PA
Base Amount = \$2,637,000
Alternate #1 – Phasing Time Alteration = Deduct \$21,000
Alternate #2 – Mezzanine Column Demolition = Add \$6,800
Bid Bond Included
- 3) ECI Construction, Dillsburg, PA
Base Amount = \$2,377,000
Alternate #1 – Phasing Time Alteration = Deduct \$10,000
Alternate #2 – Mezzanine Column Demolition = Add \$6,300
Bid Bond Included
- 4) R.A. Hill, Inc., Chambersburg, PA
Base Amount = \$2,795,000
Alternate #1 – Phasing Time Alteration = Add \$7,100
Alternate #2 – Mezzanine Column Demolition = Add \$7,000
Bid Bond Included
- 5) Massaro Building Company, York, PA
Base Amount = \$2,549,799
Alternate #1 – Phasing Time Alteration = \$0
Alternate #2 –Mezzanine Column Demolition = Add \$6,600
Bid Bond Included

HEATING, VENTILATING & AIR CONDITIONING CONSTRUCTION

- 1) The Farfield Company, Lititz, PA
Base Amount = \$1,592,000

Alternate #1 –Automated Logic BAS = No Change
Alternate #2 – Siemens BAS = No Change
Bid Bond Included

- 2) Frey Lutz Corp., Lancaster, PA
Base Amount = \$1,814,000
Alternate #1 –Automated Logic BAS = No Change
Alternate #2 – Siemens BAS = Add \$30,000
Bid Bond Included
- 3) Silvertip, Inc., Lewisburg, PA
Base Amount = \$1,997,000
Alternate #1 –Automated Logic BAS = No Change
Alternate #2 – Siemens BAS = No Change
Bid Bond Included
- 4) Lugaila Mechanical Inc., Pittsburgh, PA
Base Amount = \$1,932,000
Alternate #1 –Automated Logic BAS = No Change
Alternate #2 – Siemens BAS = Add \$25,000
Bid Bond Included

PLUMBING CONSTRUCTION

- 1) SSM Industries, Pittsburgh, PA
Base Amount = \$713,300
Alternate #1 – Water Service Alternate = Add \$74,472
Bid Bond Included
- 2) Carl Frantz, Biglerville, PA
Base Amount = \$588,100
Alternate #1 – Water Service Alternate = Add \$131,050
Bid Bond Included
- 3) Jay R. Reynolds, Inc., Willow Street, PA
Base Amount = \$679,500
Alternate #1 – Water Service Alternate = Add \$121,200
Bid Bond Included
- 4) Silvertip, Inc., Lewisburg, PA
Base Amount = \$620,000
Alternate #1 – Water Service Alternate = Add \$105,000
Bid Bond Included

ELECTRICAL CONSTRUCTION **No Alternates Included**

- 1) Hulls Electric, Gettysburg, PA
Base Amount = \$1,203,850
Bid Bond Included
- 2) The Farfield Company, Lititz, PA
Base Amount = \$1,289,000
Bid Bond Included
- 3) Lobar, Inc., Dillsburg, PA
Base Amount = \$1,375,000
Bid Bond Included

Chairman Phiel announced the results of the bid opening will be posted on the county's website.

Solicitor Hartzell noted the results of the bid opening will be taken under legal and architectural review and should be awarded within two

weeks. The Board will select from the bids received and then negotiate a contract with the selected bidders. The County hopes to mobilize in the middle of August.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners' Meeting at 1:29 p.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk