

WEDNESDAY, DECEMBER 9, 2015:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:05 a.m. in the Ceremonial Courtroom with Vice-Chairman Martin presiding. Others in attendance: Commissioner Marty Karsteter Qually; John Hartzell, Solicitor; Steven Renner, Controller; Albert Penksa, County Manager; Beth Cissel, Deputy Controller; Melissa Devlin, Finance Director; Don Fennimore, Court Administrator; Sherri Clayton, Planning Director; Anne Thomas, Grants Coordinator; Candi Clark, HR Generalist 1; County Citizen Bob Jackson; News Reporters: Vanessa Pellechio, *Gettysburg Times*, Chris Capella, *Evening Sun* and Chief Clerk Paula Neiman.

Pledge of Allegiance

Minutes:

Mr. Qually moved, seconded by Mr. Martin to approve the Minutes of the November 25, 2015 Commissioners' Meeting as presented.

Motion carried.

Public Comment:

There was no Public Comment addressed to the Board at this time.

Adams County Industrial Development Authority:

Mr. Qually moved, seconded by Mr. Martin to re-appoint Jim Williams to the Adams County Industrial Development Authority Board for a five-year term effective October 1, 2015 through December 31, 2020.

Motion carried.

Adams County Housing Committee:

With recommendation from the Planning Department, Mr. Qually moved, seconded by Mr. Martin to re-appoint the following to the Adams County Housing Committee effective December 9, 2015 through December 31, 2017:

- Scott Dellett; Lucy Lott; Glenn Snyder and Liz Unger – 2-year terms
- Alan Fleckner; Mary Furlong and Richard Selby – 3-year terms

Motion carried.

Conservation District:

Mr. Qually moved, seconded by Mr. Martin to approve to appoint the following to the Adams County Conservation District Board for another 4-year term effective January 1, 2016 through December 31, 2019:

- Public Director – Charles A. Bennett
- Farmer Director – Carl Keller, Jr.
- Approve to appoint Michelle Kirk to fill the unexpired term of William Kirk effective through December 31, 2016.

Motion carried.

Planning & Development:

With recommendation from Sherri Clayton, Director, Mr. Qually moved, seconded by Mr. Martin to approve entering into an Agreement

between the County of Adams and the Borough of Gettysburg for the administration of the Community Development Block Grant (CDBG) Program on behalf of the Borough.

Motion carried.

Commissioners:

- With recommendation from Albert Penksa, County Manager, Mr. Qually moved, seconded by Mr. Martin to approve and authorize Vice-Chairman James Martin to sign the ThyssenKrupp Elevator Work Order dated December 7, 2015 for the Adams County Courthouse in the amount of \$15,301.82 for repairs to the elevators.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin to approve and sign a Letter of Support for South Central Community Action Programs, Inc. 2015 USDA-FINI Grant program Application titled: Adams County Grocery Store SNAP Incentive for Produce in Winter/Early Spring (SNAP Fruit & Veggie Bucks).

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin to approve the following personnel actions:

Court Administration – Note for Matter of Record:

- Domestic Relations – Employment of Ryan Hollinger, General Clerk, effective November 30, 2015.

Sheriff:

Note the employment of Mitchell Keller, Part Time as Needed Deputy Sheriff Trainee, effective November 30, 2015.

Clerk of Courts:

Note the employment of Rachel Marlow, New Case Clerk, effective November 30, 2015.

Children & Youth Services:

Recommendation from Sue Cohick, Administrator, to approve the employment of Amanda Knaub, Caseworker 2-Independent Living, effective January 11, 2016.

Department of Emergency Services:

Recommendation from John Eline, Director, to approve the employment of Justin Hoffman, 911 Telecommunicator Floater, effective January 4, 2016.

Building & Maintenance:

Recommendation from Larry Steinour, Director, to approve the employment of William Little, Part-time Mail Run, effective December 7, 2015.

IT Department:

Approve the employment of the following:

- Derick Stiles, Part-time Network/System Administrator, effective December 7, 2015

- Brandon Brenize, IT Technician 1/Application Specialist, effective December 14, 2015

Adams County Adult Correctional Complex:

Recommendation from Warden Brian Clark to approve the employment, pending final approval by Prison Board, the following Correctional Officers, effective January 11, 2015:

- Dustin Lyle, Christopher Archambault, Milton Frech, Maxwell Storm, and Eric Minemyer

Unpaid Interns:

Approve the request for Johnathan Barnett, effective January 19, 2016 and Kurtis Walker, effective January 20, 2019 as unpaid Interns in the Planning Department.

Separation of Employment:

- Kyle Cowan, Part-time as Needed Deputy Sheriff, effective December 3, 2015
- Michael Barth, Corrections Officer, effective December 3, 2015
- Darryl Leaberry, Lieutenant, effective November 24, 2015
- Jonathan Torres, Corrections Officer, effective November 24, 2015

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin to approve the following expenditures for the period November 23, 2015 through December 4, 2015:

General Fund	\$ 2,153,540.19
911 Fund	\$ 2,998.92
Domestic Relations	\$ 22,847.89
Children & Youth Services	\$ 66,399.25
Liquid Fuels	\$ 3,498.12
Law Enforcement	\$ 149.79
Act 137 (Affordable Housing)	\$ 1,351.00
Hotel Tax Fund	\$ 209,840.21
Human Services Building	\$ 5,513.63
Commissary Fund	\$ 5,087.26
Radio Project	\$ 1,053,562.66

Motion carried.

Other Business:

There was no Other Business brought before the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin to adjourn the Commissioners Meeting at 9:22 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman, Chief Clerk