

WEDNESDAY, SEPTEMBER 3, 2014:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:04 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. The following were in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; John M. Hartzell, Solicitor; Molly Mudd, Assistant Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; Melissa Devlin, Finance Director; Cindy Keeney, Director of Victim Witness; Andrew Merkel, Interim Planning Director; Anne Thomas, Grants Coordinator; Candi Clark, HR Generalist; County Citizen: Bob Jackson; News Reporters Vanessa Pellechio, *Gettysburg Times*; Mark Walter, *Evening Sun* and Chief Clerk Paula Neiman.

Pledge of Allegiance:

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the August 20, 2014 Commissioners' Meeting as presented.

Motion carried.

Proclamations:

Mr. Qually moved, seconded by Mr. Martin to approve the following proclamations:

- **“National Recovery Month”** – September 2014 presented to Sharron Michels, Collaborating for Youth.
- **“Bendersville Fire Company #7”** – 100th Anniversary presented to Dave Keller, President, Bendersville Fire Company.

Motion carried.

Public Comment:

There was no Public Comment addressed to the Board at this time.

Conservation District:

Mr. Martin moved, seconded by Mr. Qually to approve and sign a Lease Agreement between the County of Adams and the Adams County Conservation District, 670 Old Harrisburg Road, Gettysburg, PA. The Board of Commissioners thanked the Adams County Conservation District Board of Directors and the County's Solicitor's Office for their work in finalizing this Lease.

Motion carried.

Victim Witness:

With recommendation from Cindy Keeney, Director, approval of the following Grant Applications:

- Mr. Qually moved, seconded by Mr. Martin to approve the Rights and Services Act (RSA) application in the amount of \$37,910 (State Funds) for each of the two-year grant.
- Mr. Martin moved, seconded by Mr. Qually to approve the Victims of Crime Act (VOCA) submission of a grant budget modification due to a \$5,000 increase in federal funding.

Motion carried.

Planning – CDBG FFY 2010 Contract Extension:

With recommendation from Anne Thomas, Grants Coordinator, Mr. Qually moved, seconded by Mr. Martin to approve and authorize Chairman Randy L. Phiel to sign a 3-Year Project Activity Completion Extension Request #2 (Contract #C000050340) to extend the completion date from November 14, 2013 to February 14, 2015. This extension is due to the delay in construction because of additional requirements for Environmental Clearance. Anne Thomas, Grants Coordinator, provided an overview of the projects that will be affected by this extension request.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually to approve the following personnel actions:

Planning:

Employment of Carly Marshall to the position of Comprehensive Planning Design/Cultural, effective September 8, 2014.

Interns:

- District Attorney: Justin Nell, Unpaid Intern, effective August 21, 2014; Public Defender: Extend Katherine Devanney’s Unpaid internship through December 2014.
- Planning: Rebecca Schmit, Paid Intern, effective September 8, 2014.
- Internship Completed: Public Defender: Ashley Slaybaugh, and Joshua Traver, effective August 21, 2014; Victim Witness: Hope Hess effective August 22, 2014; Planning: Stephen Strausbaugh effective July 30, 2014.

Security:

Employment of Jerry Burkhead as a Part time Security Officer, effective September 2, 2014.

Children & Youth Services:

Promotion of George Matthew from Caseworker 1 to Caseworker 2, effective August 11, 2014.

Separation of Employment:

- Jason Kirkner, Sergeant in the Sheriff’s Office, effective August 29, 2014

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin to approve the following expenditures for the period August 15, 2014 through August 26, 2014:

General Fund	\$ 1,805,424.81
911 Fund	\$ 7,416.78
Domestic Relations	\$ 517.34
Children & Youth Services	\$ 171,847.22
HazMat Fund	\$ 186.05
Liquid Fuels	\$ 110,979.13
CDBG	\$ 30.00
Law Enforcement	\$ 116.48
Act 13 Bridge Improvements	\$ 112,286.16
Capital Radio	\$ 41,673.60
Hotel Tax Fund	\$ 36,153.04

Commissary Fund	\$	2,285.90
Capital Project	\$	37,475.02

Motion carried.

Other Business:

County Manager Penksa:

With recommendation from Albert Penksa, County Manager, Mr. Martin moved, seconded by Mr. Qually to approve a status change for the following:

- Andrew Merkel as Interim Planning Director effective September 2, 2014
- Ellen Dayhoff as Assistant Interim Planning Director effective September 2, 2014.

Motion carried.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually to adjourn the Commissioners Meeting at 9:44 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk