

WEDNESDAY, JULY 23, 2014:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:02 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. The following were in attendance: Commissioners James E. Martin and Marty Karsteter Qually; John Hartzell, Solicitor, Albert Penksa, County Manager; John Eline, Emergency Services Director; Michele Miller, Human Resources Director; Melissa Devlin, Finance Director; Nick Colonna, Planning & Development Director; Ellen Dayhoff, Rural Resources Manager; Mark Clowney, Rural Resource Planner/GIS Specialist; Bicky Redman, Rural Resource Project Coordinator; Sue Cohick, Children & Youth Administrator; Melissa Tanguay, Children & Youth Solicitor; Daryl Crum, Tax Services Director; Don Fennimore, Court Administrator; Danielle Helwig, Customer Service Supervisor; County Employees: William McClain and Han Thieu; County Citizen Bob Jackson and News Reporters: Jarrad Hedes and Vanessa Pellechio, *The Gettysburg Times* and Mark Walters, *Hanover Evening Sun* and Chief Clerk Paula Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the July 9, 2014 Commissioners' Meeting as presented.

Motion carried.

Proclamation:

Mr. Qually moved, seconded by Mr. Martin to approve the following Proclamation:

- **“NATIONAL FARMERS MARKET WEEK”** – August 3-9, 2014, was presented to the representatives of the Farmers Market Association.

Motion carried.

Public Comment:

There was no Public Comment addressed to the Board at this time.

Children & Youth Services:

With recommendation from Sue Cohick, Administrator, Mr. Martin moved, seconded by Mr. Qually to approve the following 2014-2015 Purchase of Service Agreements:

- Hempfield Behavioral Health Incredible Years Program; Pennsylvania Counseling Services; Triad Treatment Specialists, Inc., Cornerstone Counseling; MultiSystemic Therapy; Glen Mills Schools; Youth Educational Services of PA; Gaudenzia, Inc.; Youth Services Agency of Pennsylvania; Drug & Alcohol Rehabilitation Services; National Mentor Healthcare (PA Mentor); Pinkey's Vineyard of Faith Ministries; Diversified Treatment Alternatives; Alternative Rehabilitation Communities Inc.; Bethany Christian Services of Central Pennsylvania.

Motion carried.

Controller:

With recommendation from Steve Renner, Controller, and after legal review by Molly Mudd, Assistant Solicitor, Mr. Qually moved, seconded by Mr. Martin to approve that the Board of Commissioners execute Amendment #1 to the SunGard Software License and Services Agreement and Software Maintenance Agreement originally dated December 2011.

Motion carried.

Radio Project – Emergency Services:

With recommendation from John Eline, Director, Mr. Martin moved, seconded by Mr. Qually to approve and sign the JG Contracting Change Order #4 dated July 11, 2014 in the amount of \$76,793.00.

Motion carried.

Tax Services:

With recommendation from Daryl Crum, Director, Mr. Qually moved, seconded by Mr. Martin to approve the County of Adams, Rules of the Board of Assessment Appeals, Adopted August 22, 2013 and Amended July 23, 2014.

Motion carried.

NOTE: Director Crum noted a change in the deadline for the receipt of appeals from September 1, 2014 (Labor Day Holiday) to Tuesday September 2, 2014 at 4:30 p.m.

Commissioners:

- With recommendation from Steve Renner, Controller, Mr. Martin moved, seconded by Mr. Qually to approve and sign the Engagement Letter to extend the audit services for Zelenkofski Axelrod LLC (ZA) to the years ending December 31, 2014 and 2015. For the year ending December 31, 2014 the fee will be \$59,040 for the Financial and Single Audit and \$5,095 for the 911 Audit.

Motion carried.

AC Connected:

Mr. Qually moved, seconded by Mr. Martin to approve the appointment of Jess Rudy, 402 Hills Drive, Gettysburg, PA to the AC Connected Board as an At-Large Official with a term to expire February 19, 2015.

Motion carried.

Human Resources:

With recommendation from Michele Miller, HR Director, Mr. Martin moved, seconded by Mr. Qually to approve the following policies effective July 23, 2014:

- Flextime: Non-Exempt and Exempt Employees Policies
- Compensatory Time (Comp Time) Policy

Motion carried.

Planning Department:

- With recommendation from Nick Colonna, Director, Mr. Qually moved, seconded by Mr. Martin to release a Request for Proposal (RFP) to solicit Proposals from organizations and individuals to provide professional services to conduct an Economic Impact Assessment on the Historic South Mountain Fruit Belt of Adams County, Pennsylvania.

Motion carried.

- With recommendation from Ellen Dayhoff, Rural Resource Manager, Mr. Martin moved, seconded by Mr. Qually to approve the

Amendments to the Unique Purchase Situations to the Adams County
Agricultural Land Preservation Program Guidelines.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin to approve the following personnel actions:

Probation Services:

Note the promotion of Kelly Yates from Probation Officer II to Probation Officer III, effective April 21, 2014.

Department of Operational Services:

Note the employment of Bethany Morgan, General Clerk, effective August 4, 2014.

Separation of Employment:

- Nick Colonna, Director of Planning, effective August 29, 2014
- Matthew Weaver, Corrections Officer, effective July 28, 2014
- Ashley Towner, Probation Officer I, effective July 31, 2014
- Brian Deal, Probation Officer III, effective August 15, 2014

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually to approve the following expenditures for the period July 7 to July 18, 2014:

General Fund	\$ 2,099,033.66
911 Fund	\$ 32,056.68
Domestic Relations	\$ 612.35
Children & Youth Services	\$ 136,543.70
HazMAT Fund	\$ 618.40
Human Services	\$ 253.54
Capital Radio	\$ 3,321.43
Hotel Tax Fund	\$ 214,717.95
Commissary Fund	\$ 3,703.63
Capital Project	\$ 1,056.99

Motion carried.

Other Business:

Commissioner Phiel announced that Reporter Jarred Hedes, *Gettysburg Times*, will be leaving the area and this will be his last Adams County Commissioner's meeting. Commissioner Phiel thanked him for his services to the County and for being a very fair, equitable and approachable reporter.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin to adjourn the Commissioners Meeting at 10:06 a.m. this date.

Motion carried.

Respectfully,

Paula V. Neiman
Chief Clerk