

## **WEDNESDAY, APRIL 2, 2014:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. The following were in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; Steven Renner, Controller; Michele Miller, Human Resources Director; Beth Cissel, Deputy Controller; Melissa Devlin, Finance Director; Sue Cohick, Children & Youth Administrator; Monica Dutko, Voter Registration Director; Daryl Crum, Tax Services Director; Warden Brian Clark; Barb Walter, Chief Assessor; Lori Lencheski, Economic Development Specialist; Candi Clark, Human Resources Generalist; Cecilia Billingsley, Administration Assistant; County Citizens: Stan Clark and Bob Jackson; News Reporters: Jarrad Hedes, *The Gettysburg Times*, and Mark Walters, *Hanover Evening Sun* and Chief Clerk Paula Neiman.

### **Pledge of Allegiance**

### **Minutes:**

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the March 19, 2014 Commissioners' Meeting as presented.

Motion carried.

### **Proclamation:**

- Mr. Qually moved, seconded by Mr. Martin to approve "**National Crime Victims' Rights Week**" – April 6 – 12, 2014. This proclamation was presented to Cindy Keeney from Victim Witness.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually to approve "**National Child Abuse Prevention Month**" – April 2014. This proclamation was presented to Tammy Barbour, Executive Director - Children's Advocacy Center.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin to approve "**National Volunteer Week**" – April 6 – 13, 2014. This proclamation was presented to Vickie Corbett, Adams County United Way.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually to approve "**Sexual Assault Awareness Month**" – April 2014. This proclamation was presented to Esther Waybright, Survivors, Inc.

Motion carried.

### **Public Comment:**

John Farrell from Biglerville expressed concerns on changes made to the Veterans Association's Office.

Stan Clark from Gettysburg regarding Veterans Association Office and its support to Adams County veterans.

### **Commissioners:**

- Mr. Qually moved, seconded by Mr. Martin to approve the Appointment of David Lamberson, Gettysburg Construction to the AC Connected Broadband Committee for a term effective thru February 19, 2015.

Motion carried.

- Maintenance Repairs of Forty County Bridges – With recommendation from our Bridge Engineer William Cameron, PE, Mr. Martin moved, seconded by Mr. Qually to approve to send a letter of “Intent to Award” to Lobar Site Development Corporation, Dillsburg, PA in the amount of \$364,288.23.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin to approve and sign the Horner Road (T-402) Bridge Project, Adams County MPMS #18151, Supplemental Federal-Aid Reimbursement Agreement #08A049A. This Agreement provides additional funds towards the final design, utilities and right-of-way phases of the project.

Motion carried.

#### **Adams County Adult Correctional Complex:**

With recommendation from Warden Brian Clark, Mr. Martin moved, seconded by Mr. Qually to approve and sign the Food Service Agreement between the Adams County Adult Correctional Complex and Trinity Services Group, Inc., 477 Commerce Boulevard, Oldsmar, FL. The term of the Agreement shall be for two (2) years beginning on March 1, 2014, and continuing for consecutive one (1) year terms from year to year thereafter.

Motion carried.

#### **Tax Services:**

- Mr. Qually moved, seconded by Mr. Martin to accept the resignation of Donna Kapper, York Springs Borough Tax Collector, effective June 20, 2014.

Motion carried.

- With recommendation from Daryl Crum, Director, in order to provide standard operating procedures, Mr. Martin moved, seconded by Mr. Qually to approve the Adams County Tax Claim Bureau of Repository for Unsold Properties Policy, effective April 2, 2014.

Motion carried.

#### **Emergency Services:**

Upon the recommendation of Solicitor John Hartzell, Mr. Qually moved, seconded by Mr. Martin to agree that the County enter into a sublease agreement with NCWPCS MPL 24-Year Sites Tower Holdings, LLC for a period of 15 years, with an option to extend for four (4) additional five (5) year renewal periods, for the siting of emergency communications equipment and antennas, with the tower location known as the Hostetter/Littlestown tower site, for the improvements necessary for the County's new emergency telecommunications system.

Motion carried.

**Personnel Report:**

Mr. Qually moved, seconded by Mr. Martin to approve the following personnel actions:

Children & Youth Services:

- Volunteers – Debby Skobel and Russell Peregoy, mentors for the Independent Living Program, effective April 7, 2014
- Employment of Barbara Baldwin, Clerk Typist 1, effective April 7, 2014.

Controller:

- Transfer of Lindsay Reichert from the Finance Department to the Controller’s Office effective June 2, 2014.

Court:

- Transfer of Laura Rowland from Director of Adult Probation Services to Executive Director of Probation Services, effective March 24, 2014.

Separation of Employment:

- Justin Spangler, Correctional Officer, effective March 24, 2014
- Nathaniel Owens, Probation Officer I, effective April 4, 2014
- Brian Irvin, Correctional Officer, effective April 8, 2014

Motion carried.

**Expenditures:**

Mr. Qually moved, seconded by Mr. Martin to approve the following expenditures for the period March 17, 2014 through March 28, 2014:

General Fund	\$ 1,055,474.58
911 Fund	\$ 5,389.71
Domestic Relations	\$ 523.72
Children & Youth Services	\$ 157,811.48
HazMat Fund	\$ 5,558.39
Law Enforcement	\$ 383.00
Act 1137 (Affordable Housing)	\$ 43,203.11
Commissary Fund	\$ 7,575.30
Capital Project	\$ 28,326.88

Motion carried.

**Other Business:**

Courts: Court fund to obtain architect services noted.

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**

Mr. Qually moved, seconded by Mr. Martin to adjourn the Commissioners Meeting at 10:11 a.m. this date.

Motion carried.

Respectfully,

Paula V. Neiman/Chief Clerk