

**WEDNESDAY, SEPTEMBER 4, 2013:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:03 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. The following were in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; Solicitor John Hartzell; Steven Renner, Controller; Sue Cohick, Children & Youth Administrator; Anne Thomas, Grants Coordinator; Beth Cissel, Deputy Controller; Melissa Devlin, Finance Director; Daryl Crum, Tax Services Director; Candi Clark, Human Resources Generalist; Andrew Merkel, Comprehensive Planning Manager; County Citizens: Stan Clark and Bob Jackson; News Reporters: Jarrad Hedes, *The Gettysburg Times*, and Mark Walters, *Hanover Evening Sun* and Chief Clerk Paula Neiman.

**Pledge of Allegiance**

**Minutes:**

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the August 21, 2013 Commissioners' Meeting as presented.

**Proclamations:**

Mr. Qually moved, seconded by Mr. Martin to approve September 2013 as "**National Recovery Month**". This proclamation was presented to Eileen Grennell, Collaborating for Youth.

Motion carried.

Mr. Martin moved, seconded by Mr. Qually to approve September 15, 2013 as "**Heritage Festival Day**". This proclamation was presented to Robert Collinge, Chair Heritage Festival Committee.

Motion carried.

Mr. Qually moved, seconded by Mr. Martin to approve September 10, 2013 as "**Protect Your Groundwater Day**".

Motion carried.

**Public Comment:**

There was no Public Comment addressed to the Board at this time.

**Children & Youth Services:**

With recommendation from Sue Cohick, Administrator, Mr. Martin moved, seconded by Mr. Qually to approve and sign a Mentoring Consultant Agreement with Candice Reagan in the amount not to exceed \$26,000 to be completed by September 8, 2014. This Agreement will provide mentoring service to the youth who are provided Independent Living services.

Motion carried.

**District Attorney's Office:**

Mr. Qually moved, seconded by Mr. Martin to approve the submission of the STOP Violence Against Women grant application to the Pennsylvania Department of Crime and Delinquency in the amount of \$125,000 effective July 1, 2013 through June 30, 2014.

Motion carried.

**Tax Services:**

With recommendation from Daryl Crum, Director, sitting as the Board of Assessment Appeals Mr. Martin moved, seconded by Mr. Qually to approve the appointment of the following individuals to serve on the Tax Appeal Auxiliary Boards:

- Board A – Harold Kepler, Chairman; William Arrington and Barbara Weikert
- Board B – Suzanne Krom, Chairperson; Glenn Hartzel; Larry Carver
- Alternates – Terry Burger; Robert Hahn; Louis Shuba; David Workman

Motion carried.

**Treasurer:**

With recommendation from Treasurer Theresa Adamik, Mr. Qually moved, seconded by Mr. Martin to approve and sign a Corporate Authorization Resolution updating the signatures of the Board of Commissioners and Controller for investment purposes.

Motion carried.

**Planning:**

With recommendation from Nick Colonna, Director, Mr. Martin moved, seconded by Mr. Qually, to approve the following: for Adams County to be in compliance with the Civil Rights Act of 1964:

- County of Adams Title VI Complaint Procedures
- County of Adams Title VI Complaint Form
- Appointment of Anne Thomas as the Adams County Title VI Compliance Officer

Motion carried.

**2013 Community Development Block Grant (CDBG):**

With recommendation from Anne Thomas, Grants Coordinator, Mr. Qually moved, seconded by Mr. Martin to approve the submission of the 2013 CDBG Application and to approve Resolution No. 11 of 2013 authorizing the submission. Total amount of funding available - \$277,239.00

- South Central Community Action Programs, Inc. - \$18,700
- Adams County Arts Council - \$10,000
- York Springs Municipal Authority - \$71,300
- HART Center - \$9,346
- Possum Valley Municipal Authority - \$102,483
- Survivors, Inc. - \$15,507
- Planning - \$40,000 for Administration and \$9,903 for Planning Projects

**COUNTY OF ADAMS, PENNSYLVANIA  
RESOLUTION No. 11 of 2013**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS, ADAMS COUNTY, PENNSYLVANIA, AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR 2013 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT**

**WHEREAS**, Adams County has been notified that it is eligible to apply for \$277,239.00 in 2013 Entitlement Community Development Block Grant Funds; and

**WHEREAS**, Applications are due at the Pennsylvania Department of Community and Economic Development on September 6, 2013; and

**WHEREAS**, the County Commissioners have designated the Department of Planning and Development as the County's Administrating Agency.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners, Adams County, Pennsylvania that the Office of Planning and Development shall submit an application for 2013 Entitlement Community Development Block Grant Funds, including a budget reflection of the projects that were included in the public notice published on August 26, 2013.

**DULY ADOPTED** this 4<sup>th</sup> day of September, 2013, by the Board of Commissioners of Adams County, Commonwealth of Pennsylvania.

ATTEST:

ADAMS COUNTY COMMISSIONERS

\_\_\_\_\_  
Paula V. Neiman  
Chief Clerk

\_\_\_\_\_  
Randy L. Phiel, Chairman

\_\_\_\_\_  
James E. Martin, Vice-Chairman

\_\_\_\_\_  
Marty Karsteter Qually, Commissioner

Motion carried.

**2009-2011 Budget Modifications Reading Township Unexpended Funds:**

With recommendation from Anne Thomas, Grants Coordinator, Mr. Martin moved, seconded by Mr. Qually to approve the 2009-2011 Budget Modifications for Unexpended Funds to the following:

- 2009 Funds – previously approved \$15,000 – HART Center and \$5,789 – United Way
- 2010 Funds - \$132,561 and 2011 Funds - \$71,000 for total available funds of \$203,561:
  - Tyrone Township - \$12,600
  - Adams County Arts Council - \$12,965
  - Possum Valley Municipal Authority - \$100,000
  - York Springs Municipal Authority - \$58,996
  - SCCAP - \$14,962
  - Lincoln Intermediate Unit - \$4,038

Motion carried.

**Personnel Report:**

Mr. Martin moved, seconded by Mr. Qually to approve the following personnel actions:

Unpaid Interns:

Note: Public Defender's Office – Ran Ji, effective August 27, 2013 and Natalie Sherif in the Victim Witness Office effective September 4, 2013.

Clerk of Courts:

Promotion of Gail Laughman to Orphan's Court Deputy, effective September 9, 2013.

Tax Services:

Recommendation from Daryl Crum, Director, to approve the employment of Roberto Rivera, Field Data Property Evaluator, effective September 9, 2013.

Separation of Employment:

- Ralph Hardman, Tipstaff, effective August 23, 2013.
- Brynn Seidenstricker, Human Resources Intern, effective August 14, 2013.

Motion carried.

**Expenditures:**

Mr. Qually moved, seconded by Mr. Martin to approve the following expenditures for the period August 19, 2013 through August 30, 2013:

General Fund	\$ 1,555,524.91
911 Fund	\$ 40,383.46
Domestic Relations	\$ 491.60
Children & Youth Services	\$ 85,515.44
HazMAT Fund	\$ 439.45
HSDF	\$ 4,340.00
Law Enforcement	\$ 2,340.20
Commissary Fund	\$ 3,733.98
Radio Project	\$ 64,190.04

Motion carried.

**Other Business:**

Commissioner Phiel:

Noted: The National Medal of Honor Convention will be held in Gettysburg on September 20 – 22, 2013. Tickets will need to be purchased for some of the activities.

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**

Mr. Martin moved, seconded by Mr. Qually to adjourn the Commissioners Meeting at 9:43 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk