

**WEDNESDAY, MAY 15, 2013:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Vice-Chairman James E. Martin presiding. The following were in attendance: Commissioner Marty Karsteter Qually; John Hartzell, Solicitor; Albert Penksa, County Manager; Steve Renner, County Controller; Steve Scherm, IT Director; Melissa Devlin, Finance Director; Bob Tomassini, Probation Services; Anne Thomas, Grants Coordinator; Candi Clark, Human Resources; Susan Cohick, Children & Youth Administrator; Don Fennimore, Court Administrator; Charles "Chip" Guise, IT Technician/Application Specialist; County Citizens: Jim Behm, Bob Jackson and Stan Clark; News Reporters: Jarrad Hedes, *The Gettysburg Times*, and Tad Taborn, *Hanover Evening Sun* and Chief Clerk Paula Neiman.

**Pledge of Allegiance**

**Minutes:**

Mr. Qually moved, seconded by Mr. Martin to approve the Minutes of the May 1, 2013 Commissioners' Meeting as presented.

Motion carried.

**Proclamations:**

Mr. Qually moved, seconded by Mr. Martin to approve the following Proclamations as presented:

- **"Blue Star Mothers of America Month"** – May 2013 – Presented to Rose Rawlins.
- **"Fiftieth Anniversary of the Gettysburg Civic Chorus"** – June 1, 2013. Presented to Curt Musselman.

Motion carried.

**Public Comment:**

There was no Public Comment addressed to the Board at this time.

**Commissioners:**

- Mr. Qually moved, seconded by Mr. Martin to approve and sign Contract Change Order No. 6 to George S. Hann & Son Inc. in the amount of \$5,836.93 for a driveway adjustment located at the Belmont Bridge No. 124.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin to approve and sign Resolution No. 3 of 2013 – as follows:

**RESOLUTION NO. 3 OF 2013**

**A DETERMINATION BY THE BOARD OF COMMISSIONERS  
OF THE COUNTY OF ADAMS THAT THE POSITIONS OF JURY  
COMMISSIONERS IS NO LONGER NEEDED AND SHOULD  
BE ABOLISHED**

**WHEREAS**, Act 4 of 2013 was enacted on May 6, 2013, and provided for a means by which a county Board of Commissioners could abolish the position of jury commissioner based upon a requisite study and resolution of the Board of Commissioners; and

**WHEREAS**, the District Court Administrator for the County of Adams, 51st Judicial District, has a myriad of responsibilities for judicial administration under Chapter 204 of the Pennsylvania Code, which includes jury management under the provisions of 204 Pa. Code § 29.6; and

**WHEREAS**, the District Court Administrator by Memorandum dated May 8, 2013, has advised the Board of Judges of the County of Adams that the jury selection system for the County of Adams provides for a representative cross section of the community; and

**WHEREAS**, the County of Adams is a County of the Fifth Class, according to the results of the Decennial Census conducted in 2010, and the certification of the Honorable Tom Corbett, Governor of the Commonwealth of Pennsylvania, dated January 1, 2012; and

**WHEREAS**, the Adams County Board of Commissioners believe, based upon authority contained in 16 P.S. § 401(f) and the aforementioned memorandum, that lists of potential jurors selected through the methodology used by the County of Adams creates lists that represent a cross section of the community within Adams County; and

**WHEREAS**, the Adams County Board of Commissioners has determined that no necessity or reason exists for the continued use of the office of jury commissioner, as the duties and responsibilities of the office will be absorbed by other County and Court offices.

**NOW, THEREFORE, BE IT RESOLVED** by the Adams County Board of Commissioners, and it is hereby **RESOLVED** by authority of the same Board of Commissioners, as follows:

1. The position of jury commissioners as enumerated in the County Code of the Commonwealth of Pennsylvania, as specifically contained at 16 P.S. § 401(a)(12), is hereby abolished, as authorized by Act 4 of 2013, codified at 16 P.S. § 401(f).
2. The office of jury commissioner of the County of Adams shall be abolished and shall no longer exist after December 31, 2013.
3. A review conducted by Donald Fennimore, District Court Administrator for the County of Adams, is attached hereto as Exhibit "A," incorporated herein and made an essential part hereof, and demonstrates that the jury selection method used by the County of Adams ensures that a cross section of the community is contained within the jury pool and the jury selection process.
4. The Adams County Board of Commissioners acknowledge the devoted service of current and past jury commissioners, and appreciate the willingness of the citizens of Adams County to serve in that capacity.

This Resolution is executed this 15th day of May 2013.

**ATTEST**

**ADAMS COUNTY COMMISSIONERS**

By: \_\_\_\_\_/s/\_\_\_\_\_  
Paula V. Neiman, Chief Clerk

By: \_\_\_\_\_/s/\_\_\_\_\_  
Randy L. Phiel, Chairman

By: \_\_\_\_\_/s/\_\_\_\_\_  
James E. Martin, Vice-Chairman

By: \_\_\_\_\_/s/\_\_\_\_\_  
Marty Karsteter Qually, Commissioner

Motion carried.

**Probation Services:**

With recommend from Neil Burkholder, Director, Mr. Qually moved, seconded by Mr. Martin to approve and sign Addendum No. 4 – HG206 Homeguard Digital Cell Addendum to the Monitoring Service Agreement with BI Incorporated and Adams County Juvenile Probation Department.

Motion carried.

**2010 Community Development Block Grant – Budget Modification:**

Mr. Qually moved, seconded by Mr. Martin to approve for submission the 2010 CDBG Budget Modification in the amount of \$25,460.00 reflecting re-programming of funds to the Adams County Office for Aging, \$18,908.00 for building rehabilitation and Survivors, Inc., \$6,552.00 for building rehabilitation.

Motion carried.

**Children & Youth Services:**

With recommendation from Sue Cohick, Administrator, Mr. Qually moved, seconded by Mr. Martin to approve and sign the following:

- 2012 Purchase of Service Agreements – see Agreement for Per Diems:
  - Concern Professional Services
  - Families United Network
  - Family Care Services
  - Hope for Kids

Motion carried.

Mr. Qually moved, seconded by Mr. Martin to approve the following:

- Robert C. Hoffman Charitable Endowment Trust Grant Agreement Contract in the amount of \$28,925.00 for the Independent Living Program to support a mentoring program for older youth.
- Robert C. Hoffman Charitable Endowment Trust Grant Agreement Contract in the amount of \$1,867.00 to support the purchase of training materials and equipment for the Resource Family Program.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin to approve a Memorandum of Understanding between the Administrative Office of Pennsylvania Courts and the County of Adams to support Adams County Children & Youth Services in receiving a \$5,000 mini-grant to hold an educational workshop/training.

Motion carried.

Mr. Qually moved, seconded by Mr. Martin to approve to appoint to the Adams County Children & Youth Services Advisory Board members. They are as follows: Kathryn A. Vogel and Megan C. Zei.

Motion carried.

**Personnel Report:**

Mr. Qually moved, seconded by Mr. Martin to approve the following personnel actions:

District Attorney:

Approve the employment of Miranda Blazek as Assistant District Attorney effective May 20, 2013 and approve to remove the employment of Kristopher Accardi.

IT Department:

Approve the employment of Charles “Chip” Guise as IT Technician/Application Specialist, effective May 20, 2013.

Human Resources:

Approve Brynn Seidenstricker as a paid Intern, effective May 20, 2013.

Children & Youth Services:

Approve the following:

- Transfer of Tara Williams from the Intake General Protective Services Unit to the Family Support Unit, effective May 6, 2013.

- Promotion of Karen Litzinger from Caseworker 1 to Caseworker 2, effective February 25, 2013.

Separation of Employment:

- Ronald Rupert, PT Security Officer, effective May 17, 2013
- Melissa Ludwig, Children & Youth Caseworker II, effective May 15, 2013
- Sean Coulehan, Correctional Officer, effective May 2, 2013
- Joshua Kirsch, Correctional Officer, effective April 23, 2013
- Michelle Farkas, Correctional Officer, effective April 23, 2013

Motion carried.

**Expenditures:**

Mr. Qually moved, seconded by Mr. Martin to approve the following expenditures for the period April 29, 2013 through May 10, 2013:

General Fund	\$ 1,836,068.86
911 Fund	\$ 2,398.76
Domestic Relations	\$ 2,024.46
Children & Youth Services	\$ 159,245.04
HazMAT Fund	\$ 61.07
Liquid Fuels	\$ 46,168.06
HSDf	\$ 28,213.00
CDBG	\$ 1,403.22
Law Enforcement	\$ 1,771.00
Capital Project Fund	\$ 1,800.00
Hotel Tax Fund	\$ 85,990.37
Commissary Fund	\$ 9,086.89
Capital Project GO Note 09	\$ 42,886.72

Motion carried.

**Other Business:**

Commissioner Martin – Urged all citizens, when they receive a letter of support form their local fire company, to participate and send a donation. The number of our volunteers is decreasing day by day.

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**

Mr. Qually moved, seconded by Mr. Martin to adjourn the Commissioners meeting at 9:41 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk