

WEDNESDAY, JUNE 12, 2013:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:04 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. The following were in attendance: Commissioners James E. Martin and Marty Karsteter Qually; John Hartzell, Solicitor; Albert Penksa, County Manager; Steve Renner, County Controller; Beth Cissel, Deputy Controller; John Eline, Emergency Services Director; Anne Thomas, Grants Coordinator; Michele Miller, Human Resources Director; Sherry DePasqua, Children & Youth Assistant Administrator; Barb Walter, Chief Assessor; Don Fennimore, Court Administrator; County Citizens: Jim Behm, Bob Jackson and Stan Clark; News Reporters: Jarrad Hedes, *The Gettysburg Times*, and Lillian Reed, *Hanover Evening Sun* and Chief Clerk Paula Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the May 29, 2013 Commissioners' Meeting as presented.

Motion carried.

Proclamations:

Mr. Qually moved, seconded by Mr. Martin to approve June 12, 2013 as "**WORLD ELDER ABUSE AWARENESS DAY**". This proclamation was presented to Angela Keen Badjie – Survivors, Inc.

Motion carried.

2013 Community Development Block Grant Public Hearing:

Chairman Phiel called to order the CDBG Public Hearing at 9:10 a.m. this date. He noted this Hearing was publicly advertised as required and we will be accepting the 2013 CDBG Funding applications. At this time Chairman Phiel recognized Anne Thomas, Grants Coordinator, who presented the requests on behalf of all the recipients who presented their requests during a public work session held June 5, 2013. The total requests equal \$329,014.00.

- South Central Community Action Programs – Gleaning Coordinator - \$20,000
- Adams County Arts Council – Cooking/Nutrition Program - \$12,000
- York Springs Municipal Authority – Replace Asbestos Waterline - \$72,600
- Tyrone Township – Additional tapping fees & lateral connections - \$30,600
- HART Center – Public Facility Rehabilitation - \$15,000
- Possum Valley Municipal Authority – Waterline Replacement - \$146,900
- Survivors, Inc. – Electrical Improvements to Building - \$7,414
- PICPI – Recreation Park/Misty Ridge - \$24,500

Ms Thomas noted all of the projects on the list are fundable except for PICPI – Recreation Park/Misty Ridge since they cannot guarantee low to moderate income even including the surrounding areas. This could become eligible if more information is provided and show proof that it would be eligible for low/moderate income.

Solicitor Hartzell recommended to the Board of Commissioners that they accept any comments received apart from the hearing to keep in compliance with the CDBG guidelines.

Chairman Phiel asked if there is any other public comment to be received on this application. Let the record show that no further public comment was received.

Upon Solicitor Hartzell recommendation to the Board of Commissioners, Mr. Martin moved, seconded by Mr. Qually to accept the proposals received for review and to accept additional information if received and to close the public hearing at 9:22 a.m. this date.

Motion carried.

2009 CDBG Budget Revision:

With recommendation from Anne Thomas, Grants Coordinator, Mr. Qually moved, seconded by Mr. Martin to approve a 2009 CDBG Budget Revision from Reading Township in the amount of \$20,789.00. These funds will be re-allocated to the HART Center - \$15,000 and United Way Rehabilitation - \$5,789.

Motion carried.

Public Comment:

Commissioner Phiel welcomed Boy Scout Colby Smith, Cashtown Troop 162, who was in attendance to observe county government. Commissioner Phiel wished him well on his scouting career.

Register & Recorder:

With recommendation from Register & Recorder Linda Myers, Mr. Martin moved, seconded by Mr. Qually to approve and sign between the County of Adams and COTT Systems the Day Forward Redaction Schedule (2-Year term) for the blacking out of social security numbers from recorded documents. The fee for these services will be paid from the Records Management Fee.

Motion carried.

Tax Services:

With recommendation from Chief Assessor Barbara Walter, Mr. Qually moved, seconded by Mr. Martin to approve the following:

- Personal Tax Exemptions – APPROVALS – Charity D. Speelman, Franklin Township and Mary L.J. Smith, Oxford Township. DENIAL – John D. Smith Sr., Franklin Township, for income being over the acceptable limit.

Motion carried.

Mr. Martin moved, seconded by Mr. Qually to approve the following requests:

- Disabled Veterans Real Property Tax Exemption Removal filed by James Zywan, Biglerville Borough, Parcel #05003-0165---000, effective for 2013-2014 school taxes, forward. This is no longer the primary residence.
- Disabled Veterans Real Property Tax Exemptions: 1) James Zywan, Hamilton Township, Parcel #17L08-0089-069 for the Mobile Home effective 2013-2014 school taxes, forward; 2) Joyce A. Sanford, Mt. Pleasant Township, Parcel #32I12-0041D for the home, residential outbuilding and 1.26 acres effective 2013-2014 school taxes, forward;

and 3) Joseph L. Zeigler, Tyrone Township, Parcel #40H07-0075---041 for the Mobile Home effective for the 2012-2013 school taxes, forward.

Motion carried.

Children & Youth Services:

With recommendation from Sue Cohick, Administrator, Mr. Qually moved, seconded by Mr. Martin to approve and sign the following:

- 2012-2013 Purchase of Service Agreement (see Agreement for Per Diems) for Children's Home of Reading.
- 2013-2014 Purchase of Service Agreements (see Agreement for Per Diems) for 1) Gettysburg's Growing Place Day Care and 2) Hempfield Behavioral Health Incredible Years.
- Fiscal Consultant First Amendment to Service Agreement with Rhonda S. Farley to revise the expiration date from May 31, 2013 to September 30, 2013 with no change in the total cost of the original Agreement.
- Approve to appoint Faye Niebler and Sara Roberson as members to Adams County Children & Youth Services Advisory Board.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually to approve the following personnel actions:

Unpaid Interns:

Public Defender – Michael Clark-Cundrado, effective June 17, 2013
Planning – Erin Stephen, effective August 2013 through February 2014
Court (Judge Kuhn) – Heather Dino, effective June 10, 2013

Domestic Relations:

Approve the employment of Shauna Brown, PT General Clerk, up to 30 hours/week, effective June 18, 2013.

Security:

- Approve the transfer of John Lucabaugh from PT Security Officer to FT Security Officer, effective July 8, 2013.
- Approve the employment of Rudolph S. Hansen, PT Security Officer, 28 hours/week, effective July 8, 2013.

Emergency Services:

- Approve to eliminate the floating holiday option for all new hires or newly promoted to full time telecommunicators, effective June 17, 2013.
- Approve to eliminate the floating holiday option for all current full time telecommunicators, effective June 17, 2018.

Sheriff:

- Approve the promotion from Deputy Sheriff Trainee to Deputy Sheriff for John P. Smith, effective May 17, 2013. Mr. Smith has successfully completed the training program.
- Approve the appointment of Richard Holliday, PT Deputy Sheriff Trainee, effective June 13, 2013.

Separation of Employment:

- Robert Neal, Property Evaluator 1, effective June 13, 2013
- Kurtis Behn, Assistant Solicitor, effective approximately July 26, 2013
- Holly Morgan-Moul, Children & Youth Casework Supervisor, effective June 21, 2013

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin to approve the following expenditures for the period May 27, 2013 through June 7, 2013:

General Fund	\$ 1,318,662.39
911 Fund	\$ 3,131.98
Domestic Relations	\$ 296.07
Children & Youth Services	\$ 338,804.02
HazMAT Fund	\$ 79.98
CDBG	\$ 1,533.38
Law Enforcement	\$ 1,782.00
Capital Project Fund	\$ 109,969.21
Commissary Fund	\$ 1,635.66
Capital Project GO Note 09	\$ 22,558.63

Motion carried.

Other Business:

Commissioner Martin reported that Friday, June 14th is Flag Day and encouraged all citizens to show their patriotism by proudly displaying the American flag.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin to adjourn the Commissioners Meeting at 09:38 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk