

## **WEDNESDAY, JULY 24, 2013:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:03 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. The following were in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Kurtis Behn, Assistant Solicitor; Albert Penksa, County Manager; Beth Cissel, Deputy Controller; Human Resources Director Michele Miller; John Eline, Emergency Services Director; Anne Thomas, Grants Coordinator; Sherry DePasqua, Children & Youth Assistant Administrator; Don Fennimore, Court Administrator; James Muller, Sheriff; Patricia Felix, Coroner; Neil Burkholder, Probation Services Director; Probation Services Department Employees; Cherry Arvin, SCCAP Representative; County Citizens: Bob Jackson, Stan Clark and John Longanecker; News Reporters: Jarrad Hedes, *The Gettysburg Times*, and Mark Walters, *Hanover Evening Sun* and Administrative Assistant Jill Kuhn.

### **Pledge of Allegiance**

### **Minutes:**

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the July 10, 2013 Commissioners' Meeting as presented.

Motion carried.

### **Proclamation:**

Mr. Qually moved, seconded by Mr. Martin to approve September 8-14, 2013 as "**PROBATION SERVICES WEEK**". This proclamation was presented to Director Neil Burkholder.

Motion carried.

### **Public Comment:**

There was no Public Comment addressed to the Board at this time.

### **Children & Youth Services:**

With recommendation from Sue Cohick, Administrator, Mr. Martin moved, seconded by Mr. Qually to approve the following requests:

- **2013-2014:** Purchase of Service Agreements: Avanco Consulting Agreement; Avanco Provider Agreement; Catholic Charities; Children's Aid Society—Residential; DIAKON Lutheran Social Ministries; Drug & Alcohol Rehabilitation Services; George Junior Republic; Hoffman Homes; Cornerstone Counseling—Therapy; River Rock Day Treatment
- **2012-2013:** Purchase of Service Agreements – Perseus House
- **2012-2013:** Contract Amendments – Alternative Rehabilitation Communities; Bethany Home; Families United Network; Haven Home for Girls; PA Child Corporation; Pyramid Healthcare; Reading Specialists dba Safeguards Specialized Foster Care; Vision Quest; Youth Education Services of PA.
- Consultant Agreement – County of Adams, Adams County Children & Youth Services and Jeanne Gleeson to provide Family Finding and Family Engagement practices to children and youth who are receiving services from Adams County Children & Youth Services, effective July 1, 2013 through June 30, 2014.

Motion carried.

### **Emergency Shelter Grant – 2011 Additional Allocation:**

With recommendation from Anne Thomas, Grants Coordinator, Mr. Qually moved, seconded by Mr. Martin to approve and sign the Emergency Shelter Grant 2011 Additional Allocation Application in the amount of \$185,496.00. These funds will be used for Shelter operations in both Adams County - \$107,709 and Franklin County - \$77,787.

Motion carried.

### **Planning:**

- With recommendation from the Adams County Housing Committee, Mr. Martin moved, seconded by Mr. Qually to approve Act 137 Funding Allocations to the following:
  - South Central Community Action Programs, Inc. - \$60,000 grant to support the Rapid Re-Housing Component of the Adams County Shelter for the Homeless. Resolution 7 of 2013 of the County of Adams authorizing the filing of proposal of funds with the Department of Community and Economic Development, Commonwealth of Pennsylvania for a total of grant funding amount of \$282, 958.00.
  - Adams County Habitat for Humanity - \$180,000 grant to support the construction of a two-family dwelling at 80-82 North Fifth Street, Gettysburg.
- With recommendation from Anne Thomas, Grants Coordinator, to approve and sign the Subrecipient Agreement between the County of Adams and the Adams County Office for Aging for Building Rehabilitation Improvements in the amount of \$18,908.00 from the 2010 CDBG Grant Program.

Motion carried.

### **Emergency Services:**

- With recommendation from John Eline, Director, Mr. Qually moved, seconded by Mr. Martin to approve and sign the Alcatel-Lucent Change Order #1, dated May 29, 2013 providing the County with a credit of \$236,584.00.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually to approve the 2013-2014 Radiation Emergency Response Fund Grant Agreement (Act 147) in the amount of \$16,948.00. These funds will be used for planning, training and equipping the County to respond in the event of an emergency at Three Mile Island.

Motion carried.

**Noteworthy:** Commissioner Phiel recognized EMS for their outstanding performance during the 150<sup>th</sup> events. He also credited them for their fine work during a severe lightning storm causing the 911 center to go off-line. The 911 center was forced to move to the auxiliary emergency dispatch center in the basement of the courthouse.

### **Personnel Report:**

Mr. Qually moved, seconded by Mr. Martin to approve the following personnel actions:

Courts:

Appointment of Joshua Light to the position of Law Clerk, effective August 12, 2013.

Adams County Adult Correctional Complex:

Employment of Paul Burdick, Correctional Officer, effective August 26, 2013 pending final approval from Prison Board.

Separation of Employment:

- Michael Stambaugh, Corrections Officer, effective July 24, 2013
- Ashley Nezat, Domestic Relations Supervisor, effective July 10, 2013
- Jack Howe, Tipstaff, effective July 10, 2013

Motion carried.

**Expenditures:**

Mr. Martin moved, seconded by Mr. Qually to approve the following expenditures for the period July 8, 2013 through July 19, 2013:

General Fund	\$ 2,002,937.48
911 Fund	\$ 38,383.75
Domestic Relations	\$ 1,088.93
Children & Youth Services	\$ 150,683.39
HazMat Fund	\$ 2,348.90
Liquid Fuels	\$ 36,347.22
CDBG	\$ 1,898.33
Law Enforcement	\$ 734.17
Commissary Fund	\$ 3,444.91

Motion carried.

**Other Business:**

Commissioner Martin made the announcement that the courthouse will be closing at 3:30 p.m. on August 2, 2013. According to the County Action Plan, created by the Sheriff Department and Security Services, there will be an active training exercise practicing a “mock shooter drill”. Alternative arrangements are being discussed for any individuals needing to file court documents during the drill.

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**

Mr. Qually moved, seconded by Mr. Martin to adjourn the Commissioners meeting at 9:24 a.m. this date.

Motion carried.

Respectfully submitted,

Jillian M. Kuhn  
Administrative Assistant