

WEDNESDAY, JANUARY 9, 2013:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:03 a.m. in the Ceremonial Courtroom with Board Chairman Randy L. Phiel Presiding. The following were in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Solicitor John M. Hartzell; County Manager Albert Penksa; County Controller Steve Renner; Human Resources Director Michele Miller; Judge Robert Bigham; Judge Michael George; Judge Thomas Campbell; Children & Youth Director Sue Cohick; Finance Director Melissa Devlin; Assistant Solicitor Kurt Behn; Conservation District Director Larry Martick; Tax Services Director Daryl Crum; Court Administrator Don Fennimore; Security Director Michael Baltzley; Victim Witness Director Cindy Keeney; Len Supenski, Sheriff Chief Deputy; Clerk of Courts Kelly Lawver; Prothonotary Beverly Boyd; Register & Recorder Linda Myers; County Intern Nick Shearer; County Employees: Anne Thomas; Rob Thaeler; Jill Kuhn, Candi Clark; Danette Laughman; County Employees representing Courts Departments; County Citizens: Stan Clark, Bob Jackson, Jim Behm & Alan Henry; News Reporters: Jess Haines, *The Gettysburg Times*, and Amy Stansburg, *Hanover Evening Sun* and Chief Clerk Paula Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the December 21, 2012 Commissioners' Meeting as presented.

Motion carried.

Proclamations:

Mr. Qually moved, seconded by Mr. Martin to approve the Proclamation for the "Rehabilitation of the John Eisenhower Bridge". This was presented to Cumberland Township Supervisors Barbara Underwood Thomas Shealer.

Motion carried.

Mr. Martin moved, seconded by Mr. Qually to approve the Proclamation for "Recognition of The Honorable John D. Kuhn". Judge Kuhn offered favorable remarks on his tenure as President Judge and also the transitions that will be occurring in 2013.

Motion carried.

Public Comment:

There was no Public Comment addressed to the Board at this time.

State of the County:

Chairman Phiel noted this is the first State of the County presentation by the Board of Commissioners as they hope to begin a tradition of reflecting on the previous year and looking at our goals and objectives for the upcoming year. The results are five (5) Primary Objectives:

- Promote & Advance Efficient Government
- Improve Communication with Residents & Staff
- Promote & Support Economic Development
- Replace a failing 911 Emergency Radio System
- Engage in responsible Capital Planning for the future (Improvement/Equipment/Environmental)

Efficient Government

- Efficient Government – County Government is about providing quality service to our residents. With a budget surplus in 2012 there will be no tax increase in 2013. For 2013 we are planning on a line item for capital reserve planning; maintain a responsible reserve; maintained our A1 Bond Rating and now moving toward AA bond rating. As we promote efficiency and effectiveness we reorganized the tax and planning departments and will continue to evaluate all our departments; we maintain a good working relationship with our new county controller; engaged in a very positive dialogue with the Courts, and we meet on a regular basis with our Department Directors.

Radio Project

- An important service is to provide basic life and safety support to our residents. We promise to be as fiscally responsible as possible by applying for grants and have formed a Radio Fiscal Review Committee to review all invoices.

Commissioner Jim Martin:

Enhanced Communications:

- Internal – We have regular Senior Management Meetings; Department Visits; Regular email Updates to County Employees
- External – Community Forums; Fred Snyder Breakfast Nook; Emmitsburg News Journal; Adams County COG Meetings; AG Issues Forums and the 1st time funding of Community Media

Economic Development:

- Support initiatives and joint effort with Adams County Economic Development Corporation
- Strengthened Relationship with Gettysburg Convention and Visitors Bureau
- Commissioned the Broadband Task Force to retain and attract businesses
- In contact with our State and Federal legislators to make them aware of our needs, plans and issues

Long Term Planning:

- Modernized computer system for better efficiency and development of a new county website
- Instituted a Capital Reserve Fund for further needs of the County and for future building, vehicle and equipment needs
- Established a Capital Improvement Team
- Cost savings Health Benefits Plan which includes a Wellness Program

Commissioner Marty Qually:

Commissioner Qually outlined the Boards' goals and objectives going forward for 2013 as follows:

Enhanced/Effective Communication

- External Communication by using local media to promote the work the County performs
- Continue internal communication to maintain and enhance effective direct and open communication between the Commissioners, Courts, our Directors and Staff

Focus on our 500 County Employees from Start to Finish

- A strong county work force means a strong Adams County. We need to continue to enhance the work atmosphere and moral by providing support training and development opportunities;

enhance staff recognition; ensure regular performance reviews/evaluations and regularly review our salary structure

Long-term Planning

- Capital Planning for future building, leasing and equipment purchases
- Create Department Succession plans
- Create Data Management plan to obtain State and Federal funds

Stimulate Economic Development

- Ensure coordination between County & Adams County Economic Development Corp. (ACEDC)
- Work to support Council of Governments (COG) and unify municipal planning and zoning with County
- Coordinate with local business and community leaders

Effective Fiscal Management

- Need to maintain effective department budget management and effective debt management by reducing our debt, investment review and managing our facility and assets.

Broadband Task Force Update:

Josh Hinkle, Chairman and Dave Laughman, a member of the Broadband Task Force presented an update on the current progress of the Broadband Task Force. In 2013 the Committee will need to find the current and future needs of the community. Some of our top tasks, include a) need to survey users; b) internet 101 event for beginner internet users; c) Wi Fi access; d) marketing initiatives; e) sponsors; f) technology expo. Century Link and Comcast has come to the table and is working with the Committee. Chairman Phiel noted economic stimulus, education and community is what broadband should mean. The Board of Commissioners thanked Mr. Hinkle and Mr. Laughman for their update.

Adams Rescue Mission – Electronic Recycling Program Update:

At this time Chairman Phiel recognized Bruce Dietrick, Director of the Adams Rescue Mission. Mr. Dietrick noted an electronic recycling law has passed in 2011 which takes effect January 24, 2013. Once this law is in effect refuse haulers will no longer be allowed to pick up electronics. The Adams Rescue Mission with hours of operation Monday through Saturday, 8:30 a.m. to 4:00 p.m. will be accepting these items for recycling at no cost to the citizen. The monies received from this program and from State grants are used for the operating expenditures of the Mission. Both Chairman Phiel and Commissioner Martin thanked Mr. Dietrick for his many years of service to the Mission and Adams County.

HOME Grant:

With recommendation from Anne Thomas, Grants Coordinator, Mr. Qually moved, seconded by Mr. Martin to approve and sign a Subordination Request for Michael K. Markline, Sr. who has participated in the SCCAP HOME Grant homeowner rehab program.

Motion carried.

Adams County Zoning Hearing Board:

With recommendation from Clayton Wilcox, Chairman Adams County Zoning Hearing Board, Mr. Martin moved, seconded by Mr. Qually to approve the following:

- Accept the resignation of Genevieve Wasuta, a member of the Adams County Zoning Hearing Board whose term expired on December 31, 2012.
- Approve the appointment of Barclay Brooks to fill the open position on the Adams County Zoning Hearing Board for a term to expire December 31, 2013.

Motion carried.

Conservation District:

With recommendation from Larry Martick, District Manager, Mr. Qually moved, seconded by Mr. Martin to nominate Patrick Naugle to serve as the Adams County Conservation District's representative on the Act 220 Potomac River Regional Committee.

Motion carried.

Commissioners:

Mr. Martin moved, seconded by Mr. Qually to authorize the advertisement of Ordinance No. 1 of 2013 Setting of the Elected Officials Salaries for the years 2016, 2017, 2018 and 2019.

Motion carried.

Probation Services:

With recommendation from Neil Burkholder, Director, Mr. Qually moved, seconded by Mr. Martin to approve and sign a Purchase of Service Agreement between the County of Adams and Sara Heilman, 44 Lexington Drive, Hanover, PA to secure the services of a certified DUI Instructor to teach the Pennsylvania Alcohol Highway Safety Program at the rate of \$55.00/hour. This contract is for certain dates as specified in the contract beginning January 7, 2013 through June 27, 2013.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually to approve the following personnel actions:

Children & Youth Services:

Recommendation from Sue Cohick, Administrator to approve the employment of George Matthew, Clerk Typist I, effective January 14, 2013.

Sheriff:

Recommendation from Sheriff Muller to 1) change position title from Sergeant Trainee to Deputy Sheriff, effective January 9, 2013; 2) change of status for John P. Smith from Deputy Sheriff Trainee (PT as needed) to Full time Deputy Sheriff effective January 14, 2013; delete the transfer of Scott Bailey, Temporary Deputy Sheriff Part time as needed to Deputy Sheriff, part time as needed, effective January 14, 2013.

Separation of Employment:

- Kevin O'Brien, Sergeant Trainee, Sheriff's Department, effective January 9, 2013.

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin to approve the following expenditures for the period December 21, 2012 through December 28, 2012:

General Fund	\$ 1,432,591.88
911 Fund	\$ 619,895.93
Children & Youth Services	\$ 209,100.74
Liquid Fuels	\$ 184,386.30
Commissary Fund	\$ 5,338.32

Motion carried.

Other Business:

There was no Other Business brought before the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually to adjourn the Commissioners Meeting at 10:32 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk