

## **WEDNESDAY, JANUARY 23, 2013:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:06 a.m. in the Ceremonial Courtroom with Board Chairman Randy L. Phiel Presiding. The following were in attendance: Commissioners James E. Martin and Marty Karsteter Qually; John M. Hartzell, Solicitor ; Albert Penksa, County Manager; Steve Renner, County Controller; Sue Cohick, Children & Youth Director; Nick Colonna, Planning Director; Daryl Crum, Tax Services Director; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Michael Baltzley, Security Director; James Muller, Sheriff; Register & Recorder Linda Myers; County Employees: Anne Thomas; Ellen Dayhoff; Candi Clark and Jill Kuhn; Guest, Steven Scherm; County Citizens: Bob Jackson, Jim Behm and Scott Pitzer; News Reporters: Jess Haines and Jarrad Hedes, *The Gettysburg Times*, and Courtney Biblehimer, *Hanover Evening Sun* and Chief Clerk Paula Neiman.

### **Pledge of Allegiance**

### **Minutes:**

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the January 9, 2013 Commissioners' Meeting as presented.

Motion carried.

### **Proclamations:**

Mr. Qually moved, seconded by Mr. Martin to approve the following Proclamations as presented:

- **In Honor of Radio Broadcaster Fred Snyder** – Chairman Phiel recognized the retirement of Fred Snyder who provided many years of service to the community through his broadcasting programs on the local radio station WGET.
- **Martin Luther King, Jr. Day – January 21, 2013** – Presented to Nancy Witman, Martin Luther King Committee
- **National Stalking Awareness Month – January 2013** – Presented to Angela Badjie, Supervisor of Direct Services – Survivors, Inc.

Motion carried.

### **Presentations:**

- Norris Flowers, Executive Director, Gettysburg Convention & Visitors Bureau – Mr. Flowers presented to the Board of Commissioners the Official Logo Banner for the Sesquicentennial celebrating the 150<sup>th</sup> Anniversary of the Battle of Gettysburg.
- Commissioner Martin introduced Linda Clark, Historian and Author, who presented a book she wrote on the first hand accounts of the civilians who lived in Adams County during the Battle of Gettysburg.

### **Public Comment:**

There was no Public Comment addressed to the Board at this time.

### **Commissioners:**

With recommendation from Steve Warren, Administrator, Mr. Martin moved, seconded by Mr. Qually to approve the appointment of Donald Fennimore to the York/Adams Mental Health-Intellectual & Developmental Disabilities Program and Drug & Alcohol Advisory Board for a three-year term effective February 2013.

Motion carried.

**Courts:**

With recommendation from Donald Fennimore, Court Administrator, Mr. Qually moved, seconded by Mr. Martin to approve and sign Security Agreements with Choice Security Services to purchase security equipment for the four (4) District Magistrates Offices in the total amount of \$14,412 with \$12,000 of this expense to be reimbursed by the Administrative Office of Pennsylvania Courts.

Motion carried.

**Emergency Services:**

Mr. Martin moved, seconded by Mr. Qually to approve and sign the Concurrence for the updated Three Mile Island Annex E Plan for 2013.

Motion carried.

**Tax Services Department:**

With recommendation from Solicitor John Hartzell and Daryl Crum, Director for the Board of Commissioners, sitting as the Board of Assessment Appeals, Mr. Qually moved, seconded by Mr. Martin to approve the settlement of the real estate tax assessment appeal of Liberty Hill Land, Inc. for property located in Cumberland Township.

Motion carried.

**Planning Commission:**

- 2009 Community Development Block Grant Funds – With recommendation from Anne Thomas, Grants Coordinator, Mr. Martin moved, seconded by Mr. Qually to approve to re-budget funds from the Franklin Township Sewer Hook-up project, which has been completed, to the York Springs Water Tower Project in the amount of \$799.84.

Motion carried.

- Ag Land Preservation Certification of Funds for 2013 – With recommendation from Ellen Dayhoff, Rural Resources Manager, Mr. Qually moved, seconded by Mr. Martin to approve and sign the Certification of County Funds for 2013 Program Year as follows for submission to the Pennsylvania Department of

Allocation of 2013 County Match Funds from County Revenues	\$ 300,000.00
Total Interest Collected from 2012 Clean & Green	\$ 8,063.00
Total Certified County Match Funds for 2013	\$ 308,063.00

Motion carried.

**Finance:**

Purchasing:

Mr. Martin moved, seconded by Mr. Qually to approve and sign a Maintenance Service Agreement with NRG Building Services, Inc. for the maintenance of the controls of the heating, ventilating and air conditioning equipment in the Adams County Department of Emergency Services Building in the annual amount of \$6,150.00 effective through January 31, 2014.

Motion carried.

**Children & Youth Services:**

With recommendation from Sue Cohick, Administrator, Mr. Qually moved, seconded by Mr. Martin to approve and sign the following:

Purchase of Service Agreements:

- 2011-2012 Contract Renewal with Pyramid Healthcare, Inc.
- 2011-2012 Contract Amendments with: NHS Pennsylvania; NHS Youth Services and Perseus House, Inc.
- 2012-2013 Letter of Agreement with York County Human Services in the amount of \$23,000 to provide CASSP Services.
- Adoption Assistance Agreement with J.B. & J.B. for M.H. in the monthly subsidy amount of \$900.00 and reimbursement of non-recurring adoption expenses.

Motion carried.

**Personnel Report:**

Mr. Martin moved, seconded by Mr. Qually to approve the following personnel actions:

IT Department:

Appointment of Steven Scherm as the Director for the Information Technology Department, effective February 4, 2013.

Public Defender:

Transfer of Jean Sneeringer to the position of Receptionist in the Public Defender's Office effective February 4, 2013.

NOTE: Ms. Sneeringer transferred from the Register & Records Office.

Children & Youth Services:

Lauren Dolan, Unpaid Intern, effective January 22, 2013 through May, 2013.

Separation of Employment:

- Katie Boone, HR Specialist, effective January 25, 2013
- Sarah Fishburne, PT Telecommunicator, effective December 24, 2012

Motion carried.

**Expenditures:**

Mr. Qually moved, seconded by Mr. Martin to approve the following expenditures for the period December 31, 2012 through January 18, 2013:

General Fund	\$ 2,031,172.77
911 Fund	\$ 441,941.81
Children & Youth Services	\$ 141,706.73
HazMAT Fund	\$ 3,391.08
Liquid Fuels	\$ 31,295.87
Law Enforcement	\$ 50.62
Block Grant	\$ 30,379.28
Capital Project Fund	\$ 52,433.64
Commissary Fund	\$ 7,893.95

Motion carried.

**Other Business:**

There was no Other Business brought before the Board at this time.

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**

Mr. Martin moved, seconded by Mr. Qually to adjourn the Commissioners Meeting at 10:00 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk