

**FRIDAY, AUGUST 9, 2013:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:02 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. The following were in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; Steven Renner, Controller; Daryl Crum, Tax Services Director; Don Fennimore, Court Administrator; Sue Cohick, Children & Youth Administrator; Lisa Chilcoat, Human Resources Administrative Assistant; Brynn Seidenstricker, Human Resources Intern; Marianne Snyder, Human Resources Specialist; Bicky Redman, Planning; Lori Lencheski, Economic Development Specialist; Warden Brian Clark; County Citizens: Stan Clark and Bob Jackson; News Reporters: Beth Kanagy, *The Gettysburg Times*, and Mark Walters, *Hanover Evening Sun* and Chief Clerk Paula Neiman.

**Pledge of Allegiance**

**Minutes:**

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the July 24, 2013 Commissioners' Meeting as presented.

Motion carried.

**Public Comment:**

There was no Public Comment addressed to the Board at this time.

**Commissioners:**

Mr. Qually moved, seconded by Mr. Martin to approve the following:

- Approve to rescind Resolution No. 8 of 2013 Authorizing the Filing of the Redevelopment Assistance Application.
- Approve Resolution No. 9 of 2013 Authorizing the Filing of the Redevelopment Assistance Application from the Commonwealth of Pennsylvania Office of the Budget regarding the Redevelopment Assistance Capital Projects to correct the amount of the grant.

Motion carried.

**Adams County Adult Correctional Complex:**

With recommendation from Warden Brian Clark, Mr. Martin moved, seconded by Mr. Qually to approve the Agreement with LexisNexis for a subscription for legal research materials in the amount of \$673.00/month. This Agreement will be for a three year period effective August 1, 2013.

Motion carried.

**Planning:**

Mr. Qually moved, seconded by Mr. Martin to announce the release for the Curbside Collection, Transportation and Processing/Disposal of Municipal Waste and Recyclables for 20 Multiple Municipalities in Adams County. The due date for submission is September 18, 2013.

Motion carried.

**Children & Youth Services:**

With recommendation from Sue Cohick, Administrator, Mr. Martin moved, seconded by Mr. Qually to approve and sign a Professional Services

Agreement between the County of Adams and Christine M. Simpson, Esq. to assist with representation of the Adams County Children & Youth Services Agency.

Motion carried.

**Tax Services:**

With recommendation from Daryl Crum, Director, Mr. Qually moved, seconded by Mr. Martin to approve and sign a Contract for Services with Patrick Noone & Associates, Inc., Hanover Public School District and the County of Adams to provide real estate appraisal. The cost of this service is \$9,500 and will be shared between the Hanover Public School District and the County of Adams.

Motion carried.

**Personnel Report:**

Mr. Martin moved, seconded by Mr. Qually to approve the following personnel actions:

Unpaid Interns:

Note the Unpaid GIS Interns Nicholas Ferreri, effective August 26, 2013 and Jennifer O'Connell, to continue through the fall 2013 semester.

Domestic Relations:

Promotion of Carol Newman to Supervisor, effective August 12, 2013

Adams County Adult Correctional Complex:

Approve the promotion of Katy Hileman from Corrections Officer to Lieutenant, effective August 12, 2013.

Separation of Employment:

- Kim Hawkins, FT Deputy Sheriff, effective August 7, 2013
- Shanta Wiley, Corrections Officer, effective July 25, 2013
- Dola Callie Fuhrman, Orphans Court Deputy, effective August 7, 2013

Motion carried.

**Expenditures:**

Mr. Qually moved, seconded by Mr. Martin to approve the following expenditures for the period July 22, 2013 through August 2, 2013:

General Fund	\$ 1,382,742.76
911 Fund	\$ 49,445.43
Domestic Relations	\$ 3,000.86
Children & Youth Services	\$ 223,562.10
HazMAT Fund	\$ 39.99
Liquid Fuels	\$ 5,836.93
CDBG	\$ 9,601.00
Law Enforcement	\$ 3,562.50
Capital Project GO 2012	\$ 101,630.97
Hotel Tax Fund	\$ 484,251.90
Commissary Fund	\$ 5,625.39
Radio Project	\$ 5,912,151.46

Motion carried.

**Other Business:**

Commissioner Qually – Noted the Commissioners will be attending the McSherrystown 250<sup>th</sup> Anniversary Dinner at SAVES this evening at 6:00 p.m.

Commissioner Martin – Noted Agriculture is a key contribution to Pennsylvania economics. He will be attending Progress Day on August 14<sup>th</sup>, which is held in State College.

Commissioner Phiel:

- Attended a reception for Governor Corbett that was held on Thursday, August 8<sup>th</sup>.
- Attended the CCAP Conference which was held in Erie, PA. He was appointed to the Board of Directors representing District 3. He also noted Commissioner Martin attended the conference and serves on the PComp Board of Directors.
- Active Shooter exercise was held on Friday, August 2<sup>nd</sup>. The exercise went very well and he is proud of the Sheriff's and Security's staff. We feel this type of exercise is important and significant and we need to continue to plan for future exercises.
- Work Session is cancelled for August 14<sup>th</sup> due to a conflict.

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**

Mr. Qually moved, seconded by Mr. Martin to adjourn the Commissioners Meeting at 9:28 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk