

WEDNESDAY, AUGUST 21, 2013:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. The following were in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; Steven Renner, Controller; Sue Cohick, Children & Youth Administrator; Michele Miller, Human Resources Director; John Eline, Emergency Services Director; Anne Thomas, Grants Coordinator; Beth Cissel, Deputy Controller; Nick Colonna, Planning & Development Director; Melissa Devlin, Finance Director; Christopher Caba, Comprehensive Planner; Adam McClain, Watershed Specialist; County Citizens: Stan Clark, Bob Jackson, William Hanna, Charlie Bennett and Cherry Irvin; News Reporters: Jarrad Hedes, *The Gettysburg Times*, and Mark Walters, *Hanover Evening Sun* and Chief Clerk Paula Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the August 9, 2013 Commissioners' Meeting as presented.

Motion carried.

Public Hearing:

Chairman Phiel called to order the Public Hearing at 9:03 a.m. this date. Chairman Phiel turned the Hearing over to Solicitor Hartzell who noted this is the date and time publicly advertised to accept public comment on the 2009-2011 CDBG Budget Modifications – Reading Township Unexpended Funds totaling \$238,660.00. Solicitor Hartzell asked for and received the following public comments:

- South Central Community Action Programs, Inc. – Megan Shreve, Executive Director, – Gleaning Coordinator – Requested amount is \$28,000.00 Ms. Shreve provided a description of what exactly a Gleaning program is. It is a program where individuals would go to farms that have already been harvested and collect what was left behind. This has provided nearly 85,000 pounds of fresh fruits and vegetables to low income families that otherwise would have gone to waste.
- York Springs Municipal Authority – William Hill, Engineer and Kevin Beaverson, York Springs Municipal Authority – Replace water line to eliminate asbestos – Requested amount is \$62,095.00 Mr. Hill noted this will replace 575 lineal feet of water line.
- Tyrone Township Board of Supervisors – Eric Branch, Engineer and Emma Seibert, Tyrone Township Supervisor – Sewer System to the Heidlersburg Area – Requested amount is \$30,600.00 required by DEP to provide sewer system hookups to the Heidlersburg Area.
- Adams County Arts Council – Judi Marti – sidewalk proposal for the front parking area and ramps for ADA compliance – Requested amount \$12,965
- Possum Valley Municipal Authority – Chad Smith, Office Manager – Phase 3 water line replacement. Requesting \$100,000. Mr. Smith noted the costs associated to complete this phase were considerably higher than anticipated. This will help keep the costs down for the customers.

- Lincoln Intermediate Unit Classes – Josiah Long, Allied Youth – Requested amount \$5,000 – Mr. Long noted this after school program, providing art and fitness services, will be offered to students 4th through 10th grades from Bermudian Springs, Upper Adams, Gettysburg and Conewago Valley School Districts. LIU will be providing the transportation.

Ms. Thomas noted these funds, for sewer services, became available when Reading Township could not utilize their entire allocation for the years 2009-2011 within the required time. We previously approved allocations to the HART Center and United Way as a revision and this was sent to DCED.

Chairman Phiel asked if there was any other public comment to be received. The record shall show no other public comment was received. A decision should be rendered at the next Commissioners Meeting scheduled for September 4, 2013.

The Hearing adjourned at 9:28 p.m. this date.

Presentation:

WRAC Advisory Council Update – William Hanne – a) model well drilling construction ordinance is being undertaken by the Conservation District and WRAC. There is a need to set requirements; b) encouraging land preservation emphasizing the importance for containment of water; c) scientific paper discussing ability of certain land that can retain water when regarding residential construction; and d) proclamation for September 10 - Protect Groundwater Day.

On behalf of the Board and the citizens of Adams County, Chairman Phiel thanked Mr. Hanne for his community service and noted he is a great asset to the community.

Public Comment:

There was no Public Comment addressed to the Board at this time.

Commissioners:

With recommendation from Solicitor John M. Hartzell, Mr. Qually moved, seconded by Mr. Martin to approve the following:

- Enter into a Tower License Agreement between the County of Adams and Crown Communications, LLC, to provide for the long term hosting and location of emergency telecommunications equipment on a cellular site, in support of the Adams County Emergency Telecommunications System project. This Lease is for a term of 15 years, with four 5-year renewal periods; at an initial monthly cost of \$3,200, and with an annual escalator clause.
- Enter into a Right of Way Agreement between the County of Adams and the Commonwealth of Pennsylvania, Department of Conservation and Natural Resources, Bureau of Forestry, Division of Operations and Recreation, for authority to occupy an area of land within Michaux State Forest for the installation of a tower, as part of the Adams County Emergency Telecommunications project. This agreement is at no cost and for one year, with automatic annual renewal, provided the County is actively constructing, operating, or maintaining the facilities, consistent with the agreement.

Motion carried.

Tax Services Department:

With recommendation from Solicitor John Hartzell and Daryl Crum, Director, Mr. Martin moved, seconded by Mr. Qually to approve entering into an Agreement between the County of Adams and Dowling and Associates, for the performance of real estate appraisals of the Vulcan Minerals property in Conewago and Berwick Townships, for tax assessment appeals, for the appeal years 2010 through 2013, at a cost of \$10,000, including travel.

Motion carried.

Children & Youth Services:

With recommendation from Sue Cohick, Administrator, Mr. Qually moved, seconded by Mr. Martin to approve the following:

- **2013-2014:** Purchase of Service Agreements: Bethany Home, Inc.; Bruce Kelly, Therapist
- **2012-2013:** Purchase of Service Amendments – National Mentor Healthcare dba Pennsylvania Mentor; The Summit School dba Summit Academy

Motion carried.

2013 Community Development Block Grant:

Mr. Qually moved, seconded by Mr. Martin to approve the 2013 Community Development Block Grant Proposed Budget with an allocation of \$277,239.00 as follows. The public hearing has been held as required and approval of the budget is expected for September 4, 2013. Brandy Beltz, Fiscal Coordinator from Survivors Inc. reported to the Board the amount they are requesting will be used for rehabilitation and upgrade of services at the shelter.

- South Central Community Action Programs, Inc. \$ 18,700.00
Gleaning Coordinator
- Adams County Arts Council \$ 10,000.00
Nutrition Program
- York Springs Municipal Authority \$ 71,300.00
Replace asbestos waters for low/moderate income families
- HART Center \$ 9,346.00
Public Facility Rehabilitation
- Possum Valley Municipal Authority \$102,483.00
Waterline Replacement
- Survivors, Inc. \$ 15,507.00
Public Facility Rehabilitation
- Planning & Administration \$49,903.00

TOTAL PROPOSED BUDGET \$277,239.00

Motion carried.

Personnel Report:

Finance Department:

With recommendation from Melissa Devlin, Director, Mr. Qually moved, seconded by Mr. Martin to approve the employment of Judith Flickinger, Accounting Manager, effective September 9, 2013.

Motion carried.

Mr. Martin moved, seconded by Mr. Qually to approve the following personnel actions:

Interns:

Note the ending of Internships for the following:

- Frank Arcuri, effective March 2013
- Michael Clark-Cuadrado, effective August 7, 2013
- Thomas Wolf, effective August 9, 2013
- Warren Bladen, Jr., effective June 20, 2013
- Brynn Seidenstricker, effective August 14, 2013
- Allison Miler, effective August 16, 2013

Probation Services:

Approve the promotion of Ashley Ayers from Probation Officer II to Probation Officer III, effective August 25, 2013.

Children & Youth Services:

Recommendation from Sue Cohick, Administrator, to approve the promotion of Lynne Alwine from Caseworker 2 to Casework Supervisor, effective September 9, 2013.

Separation of Employment:

- Shane Shultz, FT Deputy Sheriff, effective August 30, 2013
- Richard Holiday, PT Deputy Sheriff, effective August 13, 2013

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually to approve the following expenditures for the period August 5, 2013 through August 13, 2013:

General Fund	\$ 1,211,928.15
911 Fund	\$ 586.40
Domestic Relations	\$ 481.01
Children & Youth Services	\$ 134,625.56
HazMat Fund	\$ 4,760.18
Liquid Fuels	\$ 33,135.34
HSDF	\$ 15,313.00
CDBG	\$ 1,985.26
Law Enforcement	\$ 3,050.00
Act 137	\$ 80,000.00
Ag Land Funds	\$ 119,760.43
Capital Project GO 2012	\$ 1,400.00
Commissary Fund	\$ 3,558.34

Motion carried.

Other Business:

Commissioner Martin:

- Sent out a reminder to everyone that September 3, 2013 is the last day to file tax appeal applications. They can be faxed or emailed however the applications must be signed and received by the County by 4:30 p.m. that date.
- This is the week of the South Mountain Fair which runs August 20 through August 24, 2013.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually to adjourn the Commissioners Meeting at 10:00 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk