

WEDNESDAY, APRIL 17, 2013:

The Adams County Board of Commissioners met this date in regularly Scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel Presiding. The following were in attendance: Commissioners James E. Martin and Marty Karsteter Qually; John Hartzell, Solicitor; Albert Penksa, County Manager; Steve Renner, County Controller; Sue Cohick, Children & Youth Administrator; Nick Colonna, Planning Director; Michele Miller, Human Resources Director; Barb Walter, Chief Assessor; Anne Thomas, Grants Coordinator; Lisa Chilcoat, Human Resources Administrative Assistant; County Citizens: Bob Jackson, Jim Behm, Stan Clark and Sara Kipp, Land Conservancy; News Reporters: Terry Burger, *The Gettysburg Times*, and Craig Paskoski, *Hanover Evening Sun* and Chief Clerk Paula Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the April 3, 2013 Commissioners' Meeting as presented.

Motion carried.

Proclamations:

Mr. Qually moved, seconded by Mr. Martin to approve the following Proclamations as presented:

- **“National Crime Victims’ Rights Week”** – April 21-27, 2013 – presented to Cindy Keeney, Director of Adams County Victim Witness.
- **“National Volunteer Week”** – April 21-27, 2013 – presented to Vicki Corbett, United Way of Adams County.
- **“Alcohol Awareness Month”** – April 2013 – presented to Eileen Grenell, Center for Youth & Community Development.
- **“6th National Prescription Drug Take Back Day”** – April 27, 2013 – presented to Eileen Grenell, Center for Youth & Community Development.
- **“Fair Housing Month”** – April 2013 – presented to Anne Thomas, Adams County Fair Housing Officer.

Motion carried.

Public Comment:

There was no Public Comment addressed to the Board at this time.

Commissioners:

Mr. Qually moved, seconded by Mr. Martin to approve and sign a Relationship Agreement between the County of Adams and Main Street Gettysburg, Inc. to provide support to Main Street as they implement the Interpretive Plan for the Borough of Gettysburg.

Motion carried.

Probation Services:

With recommendation from Neil Burkholder, Director, Mr. Martin moved, seconded by Mr. Qually to approve and ratify the signing of the PCCD Intermediate Punishment Grant Application for fiscal year 2013-2014 in the amount of \$47,878.00 with no County match.

Motion carried.

Planning Commission:

With recommendation from Nick Colonna, Director, Mr. Qually moved, seconded by Mr. Martin to approve and sign the Municipal Agreements with the following for assistance in developing and bidding a multiple municipal contract for waste collection services.

Abbottstown Borough	Cumberland Township	Huntington Township
Arendtsville Borough	Fairfield Borough	Latimore Township
Bendersville Borough	Franklin Township	Liberty Township
Biglerville Borough	Freedom Township	Menallen Township
Butler Township	Gettysburg Borough	Straban Township
Carroll Valley Borough	Hamiltonban Township	Tyrone Township
Conewago Township	Highland Township	

Motion carried.

Fair Housing Officer:

With recommendation from Nick Colonna, Director, Mr. Martin moved, seconded by Mr. Qually to approve and appoint Anne Thomas, Grants Coordinator, as Adams County Fair Housing Officer.

Motion carried.

Green Space Program:

Mr. Qually moved, seconded by Mr. Martin, pending review of Solicitor, to approve and sign the Grant Agreement for Fee Simple Acquisition of Land or Conservation Easement Purchase under the Adams County “Green Space” Grant Program between the County of Adams and the Land Conservancy of Adams County, Inc. in the amount of \$203,974.21. This is for the acquisition of two separate Conservation Easements located in Franklin Township, Adams County, consisting of 255.81 acres and 135.49 acres owned by Boyer Nurseries and Orchards, Inc.

Motion carried.

Children & Youth Services:

With recommendation from Sue Cohick, Administrator, Mr. Martin moved, seconded by Mr. Qually to approve and sign the following 2012 Purchase of Service Agreements – see Agreement for Per Diems:

- United Methodist Home for Children Residential Care
- YWCA Gettysburg & Adams County Child Care

Motion carried.

Tax Services:

With recommendation from Chief Assessor Barbara Walter, Mr. Qually moved, seconded by Mr. Martin to approve the following:

Personal Tax Exemption Requests:

- Cumberland Township – Catherine Hall; Vista Regan; Jeune Shanebrook; Douglas Smith
- Franklin Township – Mary L. Beamer; Miriam J. Becker; Richard L. Knouse; Barbara Schadel; Velma Shafer
- Oxford Township – Margaret Baker; Louisa Little; Dorothy Stair; Paul Strausbaugh; Esther Wilt; Lewis Wilt; Catherine Woods

Motion carried.

Mr. Martin moved, seconded by Mr. Qually to approve the following personal tax exemption denial:

Personal Tax Exemption Denial:

- Oxford Township – Jeremy Criswell due to his income being over the acceptable limit.

Motion carried.

Mr. Qually moved, seconded by Mr. Martin to approve the following tax exemption:

Disabled Veterans Real Property Tax Exemption:

- Shirley Ann Gladfelter, Mt. Joy Township, Parcel #30G14-0017D for 3.07 acres and the residential buildings, effective for the 2013 County and Township taxes.
- Richard Anthony Leonard, Mt. Pleasant Township, Parcel #32J14-0031A for 2.27 acres and the residential buildings, effective for the 2013 County and Township taxes.

Motion carried.

Emergency Services:

With recommendation from Kimberly Frank, HazMat Coordinator, Mr. Martin moved, seconded by Mr. Qually to approve and sign the 2013 Hazardous Material Emergency Preparedness Grant Agreement in the amount of \$19,542 for the period September 30, 2012 through September 30, 2013.

Motion carried.

Credit Card/Debit Card:

Mr. Qually moved, seconded by Mr. Martin to approve and sign the following:

- Prothonotary – IMR Program Verifone MX850 Unit with integration to FullCourt including software, maintenance, support and merchant credit card services with fees to be paid by the users.
- Treasurer – WorldPay US. Inc. Payment Processing Agreement and Value Payment Systems, LLC. With fees to be paid by the users.

Motion carried.

Finance:

With recommendation from Melissa Devlin, Director, Mr. Martin moved, seconded by Mr. Qually to approve and sign the Management Letter submitted by Zelenkofske Axelrod LLC, 830 Sir Thomas Court, Suite 100, Harrisburg, PA for the audit of the County's financial statements year ending December 31, 2012 not to exceed \$59,040 and \$5,095 for the 911 audit.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin to approve the following personnel actions:

Conservation District:

Approve the employment of Katie Seymore, Temporary Full time West Nile Virus Monitor, effective May 13, 2013 through September 2013.

Public Defender:

Approve Earl Lionel III, Unpaid Intern, effective June 1, 2013 to August 30, 2013.

Children & Youth Services:

Approve the transfer of Nicole Assi from the Family Support unit to the Intake General Protective Services Unit, effective April 22, 2013.

Separation of Employment:

- Fawn Smith, Assistant District Attorney, effective April 1, 2013

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually to approve the following expenditures for the period April 1, 2013 through April 12, 2013:

General Fund	\$ 1,467,687.62
911 Fund	\$ 41,996.76
Domestic Relations	\$ 8,058.38
Children & Youth Services	\$ 227,451.73
HazMAT Fund	\$ 58.30
CDBG	\$ 2,028.22
Capital Project Fund	\$ 18,416.48
Hotel Tax Fund	\$ 51,776.22
Commissary Fund	\$ 5,642.99

Motion carried.

Other Business:

Commissioner Martin – Letter of support will be sent on behalf of Adams County to the appropriate legislators to ask for their support in restoring funding to our Conservation District.

Commissioner Phiel – Noted the next Adams County Commissioner’s Forum is scheduled for May 7th from 6:30 p.m. to 8:00 p.m. at the Gettysburg Middle School. The 150th Anniversary and how it will affect our community will be discussed.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin to adjourn the Commissioners meeting at 10:10 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk