

WEDNESDAY, JUNE 13, 2012:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Board Chairman Randy L. Phiel presiding. The following were in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Solicitor John M. Hartzell; County Manager Albert Penksa; Controller Steve Renner; Tax Services Director Daryl Crum; Tax Services Assistant Director Barbara Walter; Accounting Director Melissa Devlin; EMS Director John Eline; Human Resources Director Michele Miller; Probation Services Director Neil Burkholder; County Employees: Mary Victoria Charisse, Children & Youth, Deputy Controller Beth Cissel, Glenn Hartzell, William McClain, Intern; County Citizens: Jim Behm, Stan Clark, Bob Jackson and Kathy McConaghay; News Reporters: Jess Haine, *The Gettysburg Times*, Steve Maroni, *Hanover Evening Sun*, and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Qually moved, seconded by Mr. Martin to approve the Minutes of the May 30, 2012 Commissioners' Meeting as presented.

Motion carried.

Proclamation:

Mr. Martin moved, seconded by Mr. Qually to adopt and proclaim June 15, 2012 as "**Elder Abuse Awareness Day**" in Adams County. This Proclamation was presented to Melissa Matteson, Survivors, Inc. and Vicki Hoffacker, Adams County Office for Aging.

Motion carried.

Public Comment:

There was no Public Comment addressed to the Board at this time.

Commissioners:

- Mr. Qually moved, seconded by Mr. Martin to approve the Technical and Price Proposal for Pennoni Associates, Inc. to prepare the preliminary engineering and final design for the replacement of Adams County Bridge No. 111, John Waybright Bridge, T-402 (Horner Road) over Marsh Creek located in Cumberland and Freedom Townships and to forward notification of this approval to McCormick Taylor, Inc.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually to approve and sign the Amendment to Lease between the County of Adams and The American National Red Cross, 724 South George Street, York, PA for office space at the Emergency Services Building in the annual amount of \$2,100.00.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin to approve the appointments of the Broadband Task Force Committee as follows: Barbara Underwood, Adams County Counsel of Government; Karen Sipe, Liason for School Districts; Shannon Harvey, Gettysburg Campus HACC; Josh Hinkle, Major Employees Representative, Scott Wehler, Utility Providers Representative, David Laughman, Small Business Representative, Gerry Michaels, Adams County Economic Development Corp., Scott Hartlaub,

Adams County Economic Development Corp.; Troy Dean, GraphCom Creative; Marty Qually, County Commissioner ex officio.

Motion carried.

Mr. Qually moved, seconded by Mr. Martin to approve the appointment of Josh Hinkle as Chairman of the Broadband Task Force Committee.

Motion carried.

Public Presentation – Tax Incremental Financing (TIF):

Presentation from the Delta Development Group on an economic development initiative. Dave Lazas, Atapco – The project is located at the Intersection of Routes 15 and 30 and Shealer Road. Wal-Mart is looking to expand their facility. The infrastructure improvements they will be responsible for – extensive road improvement, changes to the interchange of 15 and 30, extended water pipe with GMA, power line to be relocated. They have identified all issues and now engaged Delta Development to access public resources. Tax Increment Finance – used in other counties by developers to help with the overall cost to move projects forward. A design of the proposal was presented.

Teresa Sparacino, Delta Development Group – provided a detailed description of the Tax Incremental Finance (TIF) – this will be presented to all three taxing bodies. The County Commissioners are first; the School District is next week and the Township in July. A TIF committee representative from the county will be requested. This will also be requested from the school district, township and ACEDC. This committee will determine the guidelines for the TIF, i.e. debt, payback, finance, etc. Once the TIF plan is developed it is presented to each taxing body for their support. A public hearing will then be held, an ordinance will need to be adopted and ACEDC will then go for financing. If the TIF is approved, the project moves forward. We are asking the County to consider appointing a representative, on behalf of the County, to the TIF committee.

Commissioner Phiel expressed to everyone in attendance that this is informational only and not an approval by the County.

Mr. Martin moved to give the Board of Commissioners the authority to appoint one of the Board members to the TIF Committee to consider the matter with this Board appointment to be discussed at a work session, seconded by Mr. Qually.

Motion carried.

Tax Assessment:

Upon the recommendation of Chief Assessor Barbara Walter, that the Board of Commissioners, sitting as the Board of Assessment Appeals, Mr. Qually moved, seconded by Mr. Martin to deny the Application for Real Property Tax Exemption filed by the Gettysburg Riding Club, 102 Hounds Run, Gettysburg, PA, Straban Township, Tax Parcel #38G12-0091A. This organization does not meet the requirements of the five element test.

Motion carried.

Emergency Services:

With recommendation from John Eline, Director, Mr. Martin moved, seconded by Mr. Qually to approve and sign the 2012-2013 Radiation Emergency Response Fund (RERF) Grant Agreement in the amount of \$16,948.00 effective July 1, 2012 through June 30, 2013.

Motion carried.

Probation Services:

With recommendation from Neil Burkholder, Executive Director, Mr. Qually moved, seconded by Mr. Martin to approve and sign the following:

- Purchase of Service Agreement between the County of Adams and Sara Heilman, 44 Lexington Drive, Hanover, PA to secure the services of a Certified DUI Instructor to teach the Pennsylvania Alcohol Highway Safety Program. The Agreement is for five (5) 12.5 hour classes, at the rate of \$55.00/hour, effective June 1, 2012 through December 31, 2012.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually to approve the Pennsylvania Commission on Crime & Delinquency Grant Application in the amount of \$17,000.00, for a two year period with no county match, for training consultation to implement and sustain the use of Motivational Interviewing throughout the entire Probation Department.

Motion carried.

Children & Youth Services:

With recommendation from Sherri DePasqua, Interim Director, Mr. Qually moved, seconded by Mr. Martin to approve the following:

- Purchase of Service Agreements:

<u>2011-2012</u>	<u>Per Diem</u>
Bethany Home	See Contract
<u>2012-2013</u>	
Center for Youth & Community Development/ Collaborating for Youth	See Contract

Motion carried.

- Child Welfare Education for Leadership Program (CWEL) – Mr. Martin moved, seconded by Mr. Qually to approve and sign an Agreement between the County of Adams and Betty M. Snyder, and the University of Pittsburgh for attendance at a graduate level social work program.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin to approve the Personnel Report as follows:

Commissioners:

Approve the transfer of Jillian Kuhn (Clerk of Courts Office) to the open Administrative Assistant Position, effective June 4, 2012.

Unpaid Volunteers:

Note the following Unpaid Volunteers:

- Public Defender’s Office – Anna Rinehart, 25 to 30 hours/week, effective June 1, 2012 for the summer months and Jordan Forry, Tuesday, Wednesday and Friday, effective May 30, 2012 through August 22, 2012.

- District Attorney's Office – Maria Barrett, Monday, Tuesday and Wednesday or as needed, effective through August 2012.

Paid Internships:

Note the following Paid Internships through the PHEAA – State Work Study Program, effective June 2012 through August 2012:

- Planning Department – Kevin Lugo
- Public Defender – Joshua Carmel

Planning:

Note the appointment of the following:

- Ellen Dayhoff, Rural Resource Manager, effective May 30, 2012
- Andrew Merkel, Comprehensive Planning Manager, effective June 4, 2012
- Bicky Redman, Rural Resource Project Coordinator, effective May 30, 2012

Tax Services Department:

Note the following personnel changes all effective May 30, 2012:

- Rick Hise, Interim Tax Mapping Coordinator
- Danielle Helwig, Interim Tax Claim Coordinator
- Barbara Walter, Assistant Tax Services Director
- Barbara Bryan, Interim Assistant Tax Claim Coordinator
- Daryl Crum, Tax Services Director

Probation Services:

Note the promotion of Gesenia Manzo from Probation Officer I to Probation Officer II, March 5, 2012.

Domestic Relations:

Note the promotion of Karen Crossley from General Clerk to the Receptionist/Paternity Coordinator, effective May 21, 2012.

Children & Youth Services:

Note the following personnel changes:

- Transfer of Betsy Bean from Caseworker I-School Attendance Grant to fill a vacant Caseworker I position, effective June 4, 2012.
- Promotion of Rachel Black from Caseworker I to Caseworker II, effective June 4, 2012.
- Promotion of Larry (Lee) Holt from Caseworker I to Caseworker II, effective June 4, 2012.

Sheriff's Department:

Note the following:

- Employment of Natali Rosado, PT General Clerk, effective June 4, 2012.
- Status change for Steven Jones from Part-time Deputy Sheriff to Full-time Deputy Sheriff effective May 7, 2012.
- Employment of John Smith, Part-time Deputy Sheriff, effective June 4, 2012. NOTE: Mr. Smith has transferred from a Lieutenant position at the Adams County Adult Correctional Complex.
- Note the appointment of Leonard Supenski as the Chief Deputy effective June 4, 2012.

Adams County Adult Correctional Complex:

Note the following:

- Transfer of Lieutenant John Smith to the Sheriff's Department effective June 3, 2012.

- Employment of the following Corrections Officers, effective June 4, 2012: Nicholas Sauble; Keith Hurtt; Keith Rhinehammer; Vincent Smith; Douglas Hitchens; Steven Atwood.

Separation of Employment:

- Sara Strayer, Foster Care Coordinator Program Specialist, effective June 22, 2012
- Sara Staub, Domestic Relations Supervisor, effective June 22, 2012
- Brett Hayes, Caseworker 1, effective June 25, 2012
- Amanda Vastardis, Caseworker 1, effective June 15, 2012
- Gary Fennel, Corrections Officer, effective June 6, 2012

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually to approve the following expenditures for the period May 28, 2012 through June 8, 2012:

General Fund	\$ 1,123,328.51
911 Fund	\$ 61,615.46
Domestic Relations	\$ 598.37
Children & Youth Services	\$ 193,663.97
HazMat Fund	\$ 1,381.73
Liquid Fuels	\$ 36,694.03
Block Grant	\$ 2,852.87
Hotel Tax Fund	\$ 80,584.69

Motion carried.

Other Business:

Commissioner Qually – noted the Gettysburg Festival is still being held through the weekend and many activities are scheduled.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin to adjourn the Commissioners Meeting at 10:12 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk