

**WEDNESDAY, FEBRUARY 22, 2012:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Board Chairman Randy L. Phiel presiding. The following were in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Solicitor John M. Hartzell; Albert Penksa, County Manager; Controller Steve Renner; Department Directors Michele Miller, HR, Melissa Devlin, Finance, Monica Dutko, Voter Registration, Kathy McConaghay, Children & Youth, Barbara Walter, Assessment, Nick Colonna, Planning; Robert Thaeler, Principal Planner; Anne Thomas, Grants Coordinator; Intern Peter Jenks; Stan Clark; Ed Jenkins, Housing Authority; Robin Fitzpatrick, Adams County Economic Development Corporation; John R. Ingerman; Concerned Citizens from Adams County; News Reporters Jess Haines, *The Gettysburg Times*; Steve Maroni, *Hanover Evening Sun*, ACTV and Chief Clerk Paula V. Neiman.

**Pledge of Allegiance:**

**Minutes:**

Mr. Qually moved, seconded by Mr. Martin to approve the Minutes of the February 8, 2012 Commissioners' Meeting as presented.

Motion carried.

**Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

- John Fry, York Springs – Expressed his concern with the fairness with the Clean & Green program. He feels small acre farmers are not getting their fair share. If large farm owners were assessed higher, at the regular rate, there would be more assessed value for the county. He is asking the Commissioners to address this with the State Representatives. The small property owners need help.
- Alexandria Escalera, Peoples Voice Adams – She asked the question if the Commissioners have heard from Tim Barr on re-negotiating the contract. They now have a new business name. Chairman Phiel noted this is the time to hear comments, not to answer questions. After the meeting you can direct any questions to the Board. This is not a question and answer period.

**Commissioners:**

- Mr. Martin moved, seconded by Mr. Qually to remove from the table the Exemption Request for the Application for Real Property Tax Exemption filed by the Diocese of Harrisburg/Saint Francis Xavier Church for Parcel #09F11-0142-000 located in Cumberland Township. It was noted information had been received from the property owner to support the request.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually to approve the exemption request for the Application for Real Property Tax Exemption filed by the Diocese of Harrisburg/Saint Francis Xavier Church for Parcel #09F11-0142-000 located in Cumberland Township. The exemption includes 32.99 acres of land which has been deemed used and necessary by the School/Church, the school building, the building

located at 455 Table Rock Road and two outbuildings used for church storage, youth activities and special services, effective September 21, 2011. The remaining 9.11 acres and the rectory located at 415 Table Rock Road will remain on the tax rolls.

Motion carried.

- Note the appointment of Albert Penksa as Interim Director for the MIS Department effective February 9, 2012.
- Mr. Qually moved, seconded by Mr. Martin to approve the appointment of Samiah S. Slusser to the York/Adams MH-MR Advisory Board to complete the term held by Judie Butterfield.

Motion carried.

**Planning:**

With recommendation from the Adams County Housing Committee, to approve the following funding requests:

Small Cities Fund:

- Mr. Martin moved, seconded by Mr. Qually to approve a \$31,000.00 grant to Pennsylvania Interfaith Community Programs, Inc. to complete the rehabilitation of property located at 64 Breckenridge Street in Gettysburg Borough.

Motion carried.

Act 137:

- Mr. Qually moved, seconded by Mr. Martin to approve \$158,000 to MBI Development Company (Ingerman), an affordable housing development and management company, to assist in the development of Gettysburg Station located at 108 Stratton Street in Gettysburg Borough. Loan term of 30 years at 1% interest, with repayment (principal and interest) deferred for five (5) years from date of award, dependent on applicant's establishment of cash flow.

Motion carried.

**Community Development Block Grant:**

With recommendation from Anne Thomas, Grants Coordinator, Mr. Qually moved, seconded by Mr. Martin to approve the 2011 Community Development Block Grant Contract No. C000052048 in the amount of \$326,921 between the County of Adams and the Pennsylvania Department of Community & Economic Development.

Motion carried.

**Register & Recorder:**

As submitted by Register & Recorder Linda Myers, Mr. Martin moved, seconded by Mr. Qually to approve the appointment of Henry O. Heiser III as Solicitor for the Register of Wills and Recorder of Deeds Office effective through December 31, 2012.

Motion carried.

**Controller:**

As submitted by Controller Steven Renner, Mr. Qually moved, seconded by Mr. Martin to approve the appointment of Henry O. Heiser III as Solicitor for the Controllers Office effective until written notice is received stating otherwise.

Motion carried.

**Voter Registration/Elections:**

With recommendation from Monica Dutko, Director, to approve the following:

- Mr. Martin moved, seconded by Mr. Qually to charge a flat rate of \$20.00 for electronic Voter Data Files. This is a change from the \$.01 per name plus \$5.00/CD charge.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually to approve to increase the Polling Place Rent for voting districts that house two voting districts in one location (Hampton Fire Hall, Reading Township; S.A.V.E.S., Conewago Township; The Knights of Columbus, McSherrystown Borough) to \$75.00 per election effective with the 2012 Primary Election.

Motion carried.

**Children & Youth Services:**

With recommendation from Kathy McConaghay, Administrator, Mr. Qually moved, seconded by Mr. Martin to approve the following Purchase of Service Agreements:

|  |                 |
|--|-----------------|
| <u>2011-2012</u>                           | <u>Per Diem</u> |
| Cornell Abraxas Group, Inc.                | See Contract    |
| Lancaster County Youth Intervention Center | See Contract    |
| Pressley Ridge                             | See Contract    |
| MacGregor Behavioral Health Services       | See Contract    |
| <br>                                       |                 |
| <u>2010-2011</u>                           |                 |
| Perseus House                              | See Contract    |
| Diversified Treatment Alternatives         | MA Funded       |

Motion carried.

**Probation Services:**

With recommendation from Neil E. Burkholder, Executive Director, Mr. Martin moved, seconded by Mr. Qually to approve and sign a Contract between the County of Adams and Language Line Interpreter Services. The service will allow the department another option when trying to effectively communicate with non-English speaking individuals.

Motion carried.

**Courts:**

With recommendation from Court Administrator Donald Fennimore, Mr. Qually moved, seconded by Mr. Martin to approve and sign a Budget Modification for the Pennsylvania Commission on Crime & Delinquency Forensic Mental Health Partnership Grant in the amount of \$31,000. This modification will be shifting the funds from Family Group Decision Making to Personnel and Employee Benefits.

Motion carried.

**Personnel Report:**

Mr. Martin moved, seconded by Mr. Qually to approve the Personnel Report as follows:

Commissioners:

Note the unpaid Internship for Peter Jenks effective February 6, 2012.

Controller:

Note the employment of Ryan Holt, Auditor, Pay Grade MS-6, effective February 13, 2012.

Separation of Employment:

- Shawn Zeiders, Correction Officer, effective January 4, 2012

Motion carried.

**Expenditures:**

Mr. Qually moved, seconded by Mr. Martin to approve the following expenditures for the period February 3, 2012 through February 17, 2012:

|                           |                 |
|---------------------------|-----------------|
| General Fund              | \$ 1,445,483.69 |
| 911 Fund                  | \$ 2,081.63     |
| Children & Youth Services | \$ 174,361.97   |
| HazMat Fund               | \$ 271.59       |
| Hotel Tax Fund            | \$ 22,153.76    |
| Commissary Fund           | \$ 3,436.09     |

Motion carried.

**Other Business:**

There was no Other Business brought before the Board at this time.

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**

Mr. Qually moved, seconded by Mr. Martin to approve to adjourn the Commissioners Meeting at 9:43 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk