

FRIDAY, DECEMBER 21, 2012:

The Adams County Board of Commissioners met this date in regularly scheduled session at 10:00 a.m. in the Ceremonial Courtroom with Board Chairman Randy L. Phiel Presiding. The following were in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Solicitor John M. Hartzell; County Manager Albert Penksa; County Controller Steve Renner; Human Resources Director Michele Miller; EMS Director John Eline; Children & Youth Director Sue Cohick; Finance Director Melissa Devlin; Building & Maintenance Director George Groft; Voter Registration Director Monica Dutko; Conservation District Director Larry Martick; Tax Services Director Daryl Crum; Court Administrator Don Fennimore; Veterans Affairs Director John Farrell; Security Director Michael Baltzley; Victim Witness Director Cindy Keeney; Andrew Merkel, Comprehensive Planning Manager; Jay Ondrizek, CJAB Coordinator; County Intern Nick Shearer; County Citizens; Stan Clark, Bob Jackson & Scott Pitzer, Representative for Senator Alloway; News Reporters: Jess Haines, *the Gettysburg Times* and Steve Maroni, *Hanover Evening Sun*, and Chief Clerk Paula Neiman.

Pledge of Allegiance

Minutes:

Mr. Qually moved, seconded by Mr. Martin to approve the Minutes of the December 12, 2012 Commissioners' Meeting with the following corrections:

Adjournment – The Minutes of December 12, 2012 have been corrected to reflect Mr. Qually moved, seconded by Mr. Martin to adjourn the Commissioners Meeting at 9:35 a.m. this date.

Motion carried.

Public Comment:

At this time Chairman Phiel recognized Scott Pitzer, Representative for Senator Alloway who thanked the Board of Commissioners for their due diligence in preparing the 2013 budget that reflects no tax increase and for their dedicated hard work as their first year of office comes to an end.

2013 Adams County Budget:

Chairman Phiel noted the Board of Commissioners is pleased to adopt the 2013 Budget that reflects no tax increase. Several neighboring counties have adopted tax increases; Adams County's budget reflects a budget surplus and a capital reserve line item for future expenses. The 2013 budget will be available for public inspection at the Commissioners Office and will be placed on the County website. Commissioner Qually noted a top priority for 2013 will be economic development to bring more businesses to the County. We will continue to maintain a high level of service to the county residents.

County Manager Penksa presented to the Board the 2013 Adams County Budget noting the mandated services required by the Courts, Children & Youth Services, our continuous support of EMS responders, the savings on the employee's health care costs and the continued public service for county citizens.

With recommendation from County Manager Penksa, Mr. Martin moved, seconded by Mr. Qually to approve to formally adopt the 2013 Adams County Budget as follows.

General Fund	\$ 41,515,144
Special Funds:	
Children & Youth Services	\$ 7,203,891

911 Communications	3,408,439
Domestic Relations	1,411,117
Independent Living	294,707
Hazardous Materials	83,108
Liquid Fuels	263,784
Health Choices-State Program	11,800,000
York-Adams MH Intellectual & Development Disabilities Program 100% pass through	

Total Expenditures = \$65,980,190

Motion carried.

Courts:

With recommendation from Judge Robert Bigham, Mr. Qually moved, seconded by Mr. Martin to approve and sign an Agreement effective January 9, 2013 through August 31, 2013, with the Davison Group for professional services for technical assistance to build leadership capacity and enhance performance and accountability of court managers in the total amount of \$60,000 and to approve the submission of an application for a Department of Community and Economic Development Grant (DCED) in the amount of \$30,000. No County funds will be used - \$30,000 from Court funds and \$30,000 from the DCED Grant.

Motion carried.

Probation Services:

With recommendation from Robert Tomassini, Director of Juvenile Probation Services, Mr. Martin moved, seconded by Mr. Qually to approve and sign a one-year Juvenile Accountability Block Grant Application in the amount of \$10,000.

Motion carried.

Finance:

Purchasing:

Mr. Qually moved, seconded by Mr. Martin to approve and sign a Maintenance Service Agreement with NRG for heating, ventilating and air conditioning equipment for the Courthouse in the amount of \$4,275 effective January 1, 2013 through December 31, 2013.

Motion carried.

Children & Youth Services:

Mr. Martin moved, seconded by Mr. Qually to approve to appoint Robert Jackson to the Children & Youth Advisory Board for a three-year term effective through December 31, 2015.

Motion carried.

Tax Services:

With recommendation from Daryl Crum, Director, Mr. Qually moved, seconded by Mr. Martin to approve exoneration for county real estate taxes for the following:

- Randall S. Freeman, Berwick Township, Parcel 04L10-0040---419:
2009 = \$10.73; 2010 = \$75.92; 2011 = \$51.15

- Panuncio Cervantes, Butler Township, Parcel 07F10-0038---004: 2008 = \$65.53; 2009 = \$71.55; 2010 = \$71.55 and 2011 = \$42.27
- Wayne A. Toms, Jr., Franklin Township, Parcel 12B09-0221---001: 2009 = \$61.32; 2010 = \$61.32 and 2011 = \$37.65

Motion carried.

Clean & Green

Daryl Crum, Tax Services Director presented a press release on the Adams County Commissioners' initiative to review and enhance the County's Clean & Green Program. He noted trained county employees with identification will be visiting properties for compliance and questionnaires for residents who did not complete them previously will be available. He thanked the county citizens for their cooperation.

Commissioners:

Approve and sign the following:

- Adams County National Bank – Mr. Martin moved, seconded by Mr. Qually to approve a revised ACH Authorization Agreement for electronic payroll expenses.

Motion carried.

- Radio Project – With recommendation from John Eline, EMS Director, Mr. Qually moved, seconded by Mr. Martin to approve Motorola Solutions Change Order #001-12 reflecting a \$636,336 reduction in the contract price.

Motion carried.

- Lease Agreement – Mr. Martin moved, seconded by Mr. Qually to approve H. Robert Crouthamel for District Justice Beauchat Office in the amount of \$34,000 annually for a term of one year effective January 1, 2013.

Motion carried.

- Pennoni Associates, Inc. – Mr. Qually moved, seconded by Mr. Martin to approve time extension request for Adams County Bridge No. 124, T-348 (Belmont Road) over CSX Transportation Railroad, Bridge Replacement, MPMS No. 18087, Engineering Agreement No. 089831, Part I – Services during Construction, Part II – Construction Inspection from December 21, 2012 to June 21, 2013.

Motion carried.

- Conservation District – Mr. Qually moved, seconded by Mr. Phiel to approve the Appointment of James E. Martin as the Commissioner Representative to the Adams County Conservation District Board for a one-year term effective through December 31, 2013.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually to approve the following personnel actions:

Children & Youth Services:

Recommendation from Sue Cohick, Administrator to approve the employment of Brittney Wolf to the Caseworker I position, effective January 2, 2013.

Emergency Services:

Approve the status change for Phil Petry from Part Time 911 Telecommunicator to Full Time 911 Telecommunicator effective January 1, 2013.

Separation of Employment:

- Andrew Swartz, Domestic Relations Enforcement Officer, effective December 5, 2012.

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin to approve the following expenditures for the period December 10, 2012 through December 20, 2012:

General Fund	\$ 1,827,737.45
911 Fund	\$ 739.05
Children & Youth Services	\$ 58,468.95
HazMAT Fund	\$ 220.28
Liquid Fuels	\$ 109,984.62
Law Enforcement	\$ 79.33
Capital Project Fund	\$ 2,193,160.27
Hotel Tax Fund	\$ 57,619.08
Court Reserve Fund	\$ 8,000.00

Motion carried.

Other Business:

Commissioner Phiel – Thanked everyone for their support on a successful year and wished all Happy Holidays.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually to adjourn the Commissioners Meeting at 10:50 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk