

WEDNESDAY, DECEMBER 12, 2012:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:04 a.m. in the Ceremonial Courtroom with Board Chairman Randy L. Phiel presiding. The following were in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Solicitor John M. Hartzell; County Controller Steve Renner; Beth Cissel, Deputy Controller; Candi Clark, HR Generalist; County Citizens; Stan Clark, and Bob Jackson; News Reporter: Jess Haines, *The Gettysburg Times* and Steve Maroni, *Hanover Evening Sun* and Chief Clerk Paula Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the November 28, 2012 Commissioners' Meeting and the November 29, 2012 Special Meeting as presented.

Motion carried.

Proclamations:

Mr. Qually moved, seconded by Mr. Martin to approve and proclaim the month of December as **"Drunk, Drugged and Distracted Driving Awareness Month"** in Adams County.

Motion carried.

Public Comment:

- Marguerite Bucher – She attended a tax appeal hearing on behalf of Dave Westenburg who owns property in the County which is totally in wetlands and not buildable. The assessment is higher than other property owners located on the same road. She is looking at filing an appeal to the court.
- Stan Clark – Thanked the three member Board of Commissioners for their support and participation with the National Wreath Project on behalf of the Sgt Mac Foundation. Commissioner Phiel noted he was honored to help and encouraged other citizens to participate and take the time to visit the National Cemetery.

Planning:

Mr. Martin moved, seconded by Mr. Qually to remove from the table the request to change the zoning district applied to Tax Parcel 15, I18-0028-000 from the Single Family Residential District to the Highway Commercial District as requested by James Smith, Germany Township.

Motion carried.

Solicitor Hartzell noted this request for the change in Germany Township, was not addressed to the Germany Township Officials per their counsel. This request, since there are no adjacent properties with the same, could be looked at as spot zoning. After further discussion, Solicitor Hartzell recommended to the Board to deny this request and to engage Germany Township for their consideration.

Mr. Martin moved, seconded by Mr. Qually to deny the request by James Smith, Germany Township, Tax Parcel 15, I18-0028-000 from the Single Family Residential District to the Highway Commercial District.

Motion carried.

Finance:

Purchasing:

Mr. Qually moved, seconded by Mr. Martin to approve and sign the following:

- Gruber Power Services - One (1) Year Full Service Maintenance Agreement for the Uninterruptible Power System (UPS) in the Emergency Services Department in the amount of \$5,039 for the period December 1, 2012 through November 30, 2013.
- G.R. Sponaugle Electrical Maintenance Proposal for the Generator and Transfer Switch for the Emergency Services Department in the annual amount of \$2,755.00, the Adams County Adult Correctional Complex in the annual amount of \$2,169.00 effective July 1, 2012 through June 30, 2014 and Camp Nawakwa Tower Site in the annual amount of \$645.00 effective January 1, 2012 through December 31, 2012.

Motion carried.

Children & Youth Services:

With recommendation from Sue Cohick, Director, Mr. Martin moved, seconded by Mr. Qually to approve the following:

- Adoption Subsidy Agreement for R. & S.K for B.W in the monthly amount of \$500.00.
- Fiscal Consultation Contract with Rhonda Farley, Fiscal Consultant, 611 High Street, West Milton, PA to perform a fiscal analysis of the Children & Youth fiscal department in the amount not to exceed \$10,000 effective through May 31, 2013.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin to approve the following personnel actions:

Children & Youth Services:

With recommendation from Sue Cohick, Administrator:

- Change Sherri DePasqua's title from Interim Administrator III back to Assistant Administrator, effective September 10, 2012.
- Employment of Tara Williams to the Caseworker I position, effective January 2, 2013.

Planning:

With recommendation from Michele Miller an Unpaid Internship for Nicholas Snyder, effective December 17, 2012 through January 5, 2013.

Probation Services:

With recommendation from Judge Michael George the promotion of Geoffrey Willett from Probation Officer II to Probation Officer III, effective October 29, 2012.

New Hires Effective January 14, 2013:

- Lauren Hankey-Campbell, Probation Officer I
- Scott O'Brien, Probation Officer I

Clerk of Courts:

Note the employment of Dola (Callie) Fuhrman to the Orphans Court Deputy position effective January 2, 2013. Note – Ms. Fuhrman is transferring from Children & Youth Services.

Adams County Adult Correctional Complex:

With recommendation from Warden Clark and upon final approval of Prison Board, to promote Keith Rhinehammer from Corrections Officer to Lieutenant, effective December 10, 2012.

Separation of Employment:

- Brittni Koontz, Public Defender Legal Secretary, effective November 21, 2012
- Kimberly Bloom, FT Telecommunicator, effective December 16, 2012
- Mark Skelton, Lieutenant, effective December 14, 2012.

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually to approve the following expenditures for the period November 26, 2012 through December 7, 2012:

General Fund	\$ 1,754,617.46
911 Fund	\$ 36,245.90
Domestic Relations	\$ 12,900.46
Children & Youth Services	\$ 302,768.17
HazMAT Fund	\$ 75.67
Emergency Shelter	\$ 6,687.29
Juvenile Court	\$ 210.00

Motion carried.

Other Business:

Commissioner Phiel – Commended Staff for good fiscal management, the County will end 2012 with a surplus in the budget.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin to adjourn the Commissioners Meeting at 9:35 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk