

AGENDA, WEDNESDAY, OCTOBER 7, 2020:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the Minutes of the September 30, 2020 Commissioners' Meeting as presented.

Public Comment:

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

Recess Meeting:

Recess the Commissioner's public meeting in order to conduct a Public Hearing for the 2020 Community Development Block Grant Application.

2020 Community Development Block Grant Public Hearing:

This is the date and time publicly advertised to hold a public hearing to receive public comment on the proposed 2020 Community Development Block Grant Budget as follows:

- Keystone Health Vehicle and Telehealth Equipment for Farmworker Health - \$40,296
- Keystone Health New Clinic - \$228,346

Meeting Reconvened:

Re-convene the Commissioner's public meeting.

Planning:

Recommendation from Rebecca Moreland, Grants Coordinator, to approve the following:

- Authorize Chairman Randy L. Phiel to sign on behalf of the Board of Commissioners the 2020 CDBG, ESG and HOME Language Access Plan for Adams County, Gettysburg Borough and Littlestown Borough.
- 2020 Community Development Block Grant Budget and to adopt Resolution No. 14 of 2020 authorizing the submission to the PA Department of Community & Economic Development.

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Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- 2020-2021 Purchase of Service Agreement with Pennsylvania Comprehensive Behavior Health and Children's Home of York
- Adoption Assistance Agreement with L.M & L.C. on behalf of D.T. with a monthly subsidy amount of \$900.00

Department of Emergency Services:

Recommendation from Director Warren Bladen, and after review by Solicitor Molly Mudd, that the Board of Commissioners execute the Quote and the Amendment to the Haines Master Subscription Agreement with Haines of Sandy, Vermont. These Agreements allow the Department of Emergency Services to use an on-line street directory that 911 operators can leverage to verify names and addresses. The term of the agreement is for one (1) year at a cost of \$995.00.

Building and Maintenance

Recommendation from Director Larry Steinour, and after review by Solicitor Molly Mudd, that the Board of Commissioners sign and execute the following Addendum and Quote/Proposals from the Overhead Door Co. of Harrisburg-York, located in Lewisberry:

- Quote #143779 for general service and preventive maintenance on four (4) sectional doors and operators at the DES building, at a cost to the County of \$479.00
- Quote #143850 for general service to and preventive maintenance on one (1) overhead rolling door and operator at the Coroner's office in the prison complex, at a cost to the County of \$285.00
- Quote #143881 for labor and materials to install and wire Retro-Reflective Photo Eyes, Replace Jamb Vinyl Molding Weatherseal at the HSB Building, at a cost to the County of \$1,287.93.

Fund for Adams Investment & Recovery (FAIR):

Whereas Adams County has entered into a Contract for COVID-19 County Relief Block Grant funds with the Commonwealth of Pennsylvania, Department of Community & Economic Development, providing for financial aid to the County through Act 24 of 2020 and the Coronavirus Relief and Economic Security Act (the "CARES Act"), the following recommendations now being put forward by the Chair of the Community

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Fund for Adams Investment & Recovery (FAIR) cont'd:

Evaluation Team (CET), that the Board of Commissioners review and approve Sub-Recipient Agreements and award the following CARES grant monies to the Sub-Recipient(s) listed below in the amount so stated:

<u>Applicant</u>	<u>Grant Award</u>
• Confederate Trails of Gettysburg, Inc.	\$40,306.00
• Gettysburg Performance Gym, LLC	\$11,623.91
• Grimster-Magoo, Inc.	\$91,995.72
• Hemhersh Corporation	\$25,000.00
• Bear Mountain Orchards, Inc.	\$29,442.94
• Wolf's Bus Lines	\$100,000.00
• Taverna, Inc.	\$65,348.79
• East Berlin Area Community Center	\$32,734.96

Commissioners:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve and sign the following:

- Lease Agreement with the Adams County Conservation District for the lease of office space for Adams County Offices located in the Adams County Agricultural and Natural Resources Center (“the Ag Center”). The term of the Lease is three (3) years beginning October 1, 2020 at a rate of \$16,215.83/month.
- September 24, 2020 Proposal for Professional Services with C.S. Davidson, Inc. for services including structural analysis and steel yield strength testing of the steel joists and/or girders of the existing roof structure at the Human Services Building, the development of a plan to reinforce the existing joists and girders including a phasing plan to minimize operational disruptions to HSB staff and courtrooms, and to provide architectural design services to develop the roofing and flashing details, specifications and phasing plan for the re-roofing of the building and installation of the roof-mount solar array. The cost of the proposal is \$25,000.
- Authorize the advertisement to receive sealed bids, via PennBID’s online bid management platform, for the Adams County Courthouse Roof Coping Installation Project located at 117 Baltimore Street, Gettysburg, PA until October 28, 2020 at 4:00 p.m. eastern standard time.

Personnel Report:

Register & Recorder:

Note the employment of Cindy Molloy, Part Time as Needed Clerk Floater, effective September 28, 2020 through December 31, 2020.

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Personnel Report cont'd:

Elections/Voter Registration:

Ratify the employment of Nadia Chilcoat, Part Time as Needed Clerk Floater, effective September 21, 2020 through November 6, 2020.

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman to approve the employment of the following pending successful background and reference checks:

- Corrections Officers Destiny Barreto, Jason Smith and Shianne Teal, effective October 5, 2020
- Heather Diehl, Lieutenant, effective October 19, 2020
- Alexis Hufnagel, Records Specialist, effective October 19, 2020

Separation of Employment with permission to post:

- Rescind the offer of employment for Jason Smith, Corrections Officer, effective October 5, 2020

Expenditures:

Approve the following expenditures for the period September 21, 2020 through October 2, 2020:

General Fund Total	\$ 1,645,521.15
General Fund	\$ 668,383.40
PCard Payment	\$ 17,574.39
Debt Service Payments	\$ 10,896.35
Payroll – Week #40	\$ 948,667.01
Children & Youth Services	\$ 202,578.65
Liquid Fuels	\$ 4,070.37
HazMat Fund	\$ 15.36
Commissary Fund	\$ 5,477.14
Records Management	\$ 3,155.00
Hotel Tax Fund	\$ 767.61
Act 13 Bridge Improvements	\$ 2,222.68
Parks, Recs & Green Space Program	\$ 1,800.00
Capital Projects - Reserve	\$ 90,489.86
911 Fund	\$ 271,513.76
Internal Service Fund	\$ 218,522.27

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Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: