

**PROPOSED****AGENDA, WEDNESDAY, MAY 20, 2020:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

**Pledge of Allegiance****Minutes:**

Approval of the Minutes of the May 6, 2020 Commissioners' Meeting as presented.

NOTE: The May 13, 2020 Commissioner's Meeting was cancelled.

NOTE: The next public Commissioner's meeting is scheduled for June 3, 2020

**Proclamation:**

- "EMERGENCY MEDICAL SERVICES WEEK" – May 17 – 23, 2020

**Public Comment:**

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling 1-415-655-0003, 476-936-077#. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

**TEFRA Hearing:**

As publicly advertised, this is the date and time to hold a public hearing, via telecommunication, as required by Section 147(f) of the Internal Revenue Code, as amended, with respect to the proposed plan of financing involving the issuance by the Adams County General Authority of one or more series of Code Section 145 qualified 501(c)(3) bonds in an aggregate principal amount not to exceed \$47,000,000.

**Resolution No. 7 of 2020:**

Approve Resolution No. 7 of 2020 Authorizing the approval in accordance with Section 147(f) of the Internal Revenue Code of 1986, as amended, of a plan of financing of the Adams County General Authority; declaring that it is desirable for the health, safety and welfare of the people in the area to be served by such facilities to have such facilities provided by, or financed through, the Adams County General Authority.

**Controller:**

At the request of John Phillips, Controller, note the creation of an Adams County Fraud Hotline to be administered by the Adams County Controller to allow employees, contractors, and the general public to submit confidential tips, anonymously if desired, regarding possible fiscal fraud and fiscal waste in county government. Tips may be submitted by email, telephone, mail or online form, and will be reviewed by a three (3) person panel from the Controller's Office in accordance with the Adams County Fraud Hotline Policy, accessible through the county website.

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Recommendation by Clerk of Courts Kelly Lawver, and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to sign on behalf of the Board the

Document Export Project Sheet agreement with Quality Eicholtz, under the terms of the Master Contract for Professional Services with Quality Eicholtz, for the purpose of exporting images from DocStar to CountyFusion. The cost of the project is \$2,400.00 (\$80/hour not to exceed 30 hours), pending funding approval from the Record Improvement Committee.

### **Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator, to approve and sign the following:

- 2019-2020 In-Home Purchase of Service Agreement with Milton S. Hershey Medical Center
- 2020-2021 Purchase of Service Agreement with Families United Network, Inc.

### **Ag Land Preservation:**

Recommendation from Ellen Dayhoff, Rural Resource Manager, to appoint Sidney Kuhn to fill the unexpired term of Tim Brown, Farmer Board Director, on the Adams County Ag Land Preservation Board. The term will expire in January 2023.

### **Planning Department:**

Recommendation from Sherri Clayton-Williams, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve and authorize Chairman Randy Phiel to sign PennDOT 2020-2022 Unified Planning Work Program (UPWP) – Work Order #3 in the amount of \$450,000.00 for the period from July 1, 2020 through June 30, 2022.

### **2020 Emergency Solutions Grant Public Hearing:**

This is the date and time advertised to accept public comment on the proposed application for Adams County's Emergency Solutions Grant – Coronavirus (ESG-CV) Program in the amount of \$340,732.00. This grant will be administered by South Central Community Action Programs, Inc. The total amount proposed is \$340,732.00 for: Emergency Shelter – Hotel Vouchers; Rapid Rehousing – Security Deposit and Rental Assistance for those currently homeless; Homelessness Prevention – Rental Assistance for those in danger of eviction, and Administrative activities to administer the ESG-CV funds.

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### **Emergency Services Grant-CV:**

Recommendation from Rebecca Moreland, Grants Coordinator, to approve the following:

- Resolution No. 8 of 2020 Authorizing the filing of a proposal for Emergency Solutions Grant Funds with the Pennsylvania Department of Community & Economic Development
- Approve the ESG-CV Budget
- Authorize Randy L. Phiel to sign the application and the Language Access Plan Certification

### **Tax Services:**

Recommendation from Daryl Crum, Director, to approve the following:

- Accept the resignation of Liberty Township Tax Collector Natalie A. Williams, of 2344 Aronimink Circle, Fayetteville, PA, Franklin County, effective May 4, 2020
- Approve the appointment of Jessica L. Ilko, 160 Crum Road, Fairfield, PA as Liberty Township Tax Collector, effective May 5, 2020, pending bonding by the County's surety.

## **Commissioners:**

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Sewer Capacity and Infrastructure Development Agreement with SP Gettysburg Associates, LLC of Dillsburg, the owner of a parcel of land in Straban Township to be developed into a new Adams County Barracks for the Pennsylvania State Police. Developer SP Gettysburg Associates will acquire (4) EDU's totaling 1,000 GPD of wastewater flow capacity from the County to support this project. SP Gettysburg Associates shall pay to the County a one-time fee of \$15,456.00 to offset the County's costs for planning, permitting, constructing and operating the System.
- Through the Commonwealth of Pennsylvania, Department of State:
  - Adams County Application and Agreement for CARES Act Grant Funds, for election costs and expenses incurred by the County from January 20, 2020 through December 31, 2020, including increased election expenses arising due to COVID-19, including but not limited to voter notifications and education, increased costs related to mail-in and absentee voting, supplies to mitigate the spread of COVID-19, and increased equipment, staffing, training or other needs permissible under the CARES.

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## **Commissioner's cont'd:**

- Adams County Application and Agreement for HAVA Grant Funds, "Help America Vote Act" of 2002, to be used to improve the administration of elections, including but not limited to increased personnel, equipment, and /or other approved expenditures related to Act 77 of 2019 and expansion of the provision and administration of election services, cyber security measures, increased security of voting systems and ballots, and/or increased expenditures to expand and support vote by mail and other voter services; Standard Terms and Conditions for Grant Agreements.
- Rescind Resolution No. 11 of 2017, Regulating the Possession and Use of Medical Marijuana by Employees of the Adams County Adult Correctional Complex. The Resolution is inconsistent with Adams County Adult Correctional Complex policy on the use or possession of substances defined as illegal under state or federal law.
- Memorandum of Understanding with Destination Gettysburg, the official destination marketing organization for Gettysburg and Adams County, for the \$100,000 funding allocation for Destination Gettysburg's post-COVID Marketing Campaign. Recognizing that tourism supports more than 5,300 jobs in Adams County and visitors contribute approximately \$700 million to the local economy,  
the Board of Commissioners directs the allocation to be used by Destination Gettysburg through a (3) phase marketing Campaign to Unify the Local Community, Encourage Visitors, and Recovery Marketing to bring visitors back to the County to stimulate and sustain the local economy.
- Appoint Chairman Randy L. Phiel to sign on behalf of the Board the Amended and Restated Transmission and Access Easement Agreement with Adams Solar LLC, a Delaware Limited Liability Company with primary business offices in Houston, Texas. The parties previously entered into a Transmission and Access Easement Agreement dated October 1, 2019, recorded on October 4, 2019 at Book 6539, Page 413 in the Adams County Land Records, which shall be entirely replaced and superseded by the Amended and Restated Transmission and Access Easement Agreement.

## **Personnel Report:**

Courts:

- Separation of employment with intent to post, for Gobielle Francis, Administrative Assistant in Court Administration, effective July 10, 2020.

Prothonotary:

Note the employment of Sheila Frock, Court Clerk/Scanner, effective June 1, 2020.

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Personnel Report cont'd:

Separation of Employment with permission to post:

- Rescind the employment offer to the following Corrections Officers, effective June 1, 2020: Travis Hutchinson; Jessica Morrow; Mason Hoff; Nicholas Lafollette and Gunnar Dailey
- Kodi Wilkerson, Corrections Officer, effective May 7, 2020
- Cierra Noel, Caseworker 1-Family Support, effective May 18, 2020

**Expenditures:**

Approve the following expenditures for the period May 4, 2020 through May 15, 2020:

General Fund Total	\$ 4,448,122.73	
General Fund	\$ 814,531.15	
Debt Service Payments	\$ 2,758,031.73	
Payroll – Week #20	\$ 875,559.85	
Children & Youth Services	\$ 204,616.71	
HazMat Fund	\$ 3,611.36	
Commissary Fund	\$ 6,743.90	
Act 137 (Affordable Housing)	\$ 10,000.00	
Capital Projects - Reserve	\$ 34,596.86	
911 Fund	\$ 11,505.24	
Internal Service Fund	\$ 404,805.37	

**Other Business:**

Solicitor Mudd  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**