

## **PROPOSED**

## **AGENDA, WEDNESDAY, JUNE 3, 2020:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

### **Pledge of Allegiance**

### **Minutes:**

Approval of the Minutes of the May 20, 2020 Commissioners' Meeting as presented.

NOTE: The May 27, 2020 Commissioner's Meeting was cancelled.

NOTE: The next public Commissioner's meeting is scheduled for June 17, 2020.

### **Proclamation:**

- **“Adams County Library Funfest”**

### **Public Comment:**

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling 1-415-655-0003, 476-936-077#. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

### **Information Technology Department:**

Recommendation from Director Phil Walter, and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to execute on behalf of the Board the Enterprise Update Statement with Microsoft to renew Adams County's participation in the Enterprise Agreement Executed between CCAP and Microsoft. This Agreement, entered into since the period of Enrollment expiration and prior to any renewal, accounts for License quantity increases for Qualified Desktops, Devices &/or Users. The cost to the County of this True-Up is \$11,098.00.

### **Department of Emergency Services:**

Recommendation from Warren Bladen, Director, and after review by Solicitor Molly Mudd, that the Board of Commissioners ratify the approval of the Pennsylvania Emergency Management Agency 9-1-1 Statewide Interconnectivity Funding Grant Agreement for the support of Adams County's SCTF Dispatch Protocols project during the performance period of January 1<sup>st</sup>, 2020 through December 31<sup>st</sup>, 2020. The grant award from the Commonwealth is in the amount of \$241,322.00. No County match is required.

### **Victim Witness:**

Recommendation from Cindy Keeney, Director, to approve the PCCD VOCA Grant in the amount of \$322,509.00 effective October 1, 2020 through September 30, 2023.

**Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve a Professional Services Agreement with the Law Offices of Dorothy Livaditis of York, PA for the services of Stephanie Kogut, Esquire to provide professional legal services on behalf of Adams County Children and Youth Services, when the County's full-time Children and Youth Services Solicitor is unavailable or taking approved PTO. Professional services will be rendered at a rate of \$100.00/hour.

**Planning Department:**

Recommendation from Sherri Clayton-Williams, to approve the following appointments to the Zoning Hearing Board:

- Re-appoint Larry Bushey for a two-year term effective through December 31, 2021
- Appoint Ben Wenk for a two-year term effective through December 31, 2021

**Meeting Recessed:**

Recess the Adams County Commissioner's meeting to hold the first Public Hearing on the 2020 Community Development Block Grant (CDBG) Program Entitlement Funds and the CDBG-CV – Coronavirus Response.

**2020 CDBG Public Hearing:**

This is the date and time advertised to solicit public comment on community needs for funding under the fiscal year 2020 State Community Development Block Grant (CDBG) Program and the CDBG Coronavirus Funding (CDBG-CV) awarded to Pennsylvania through the federal CARES Act, as well as past performance. Adams County will receive an allocation of \$327,612.00 in 2020 CDBG funds and a deadline to apply for these funds is August 14, 2020. An additional \$166,152.00 in CDBG-CV funds will be received and a deadline to apply for these funds is by June 26, 2020.

**Meeting Reconvened:**

Reconvene the Adams County Commissioner's meeting.

**State Food Purchase Program:**

Recommendation from Paula Neiman, Chief Clerk, to approve the following:

- Sign the State Food Purchase Program Five-year Grant Agreement between the County of Adams and the Commonwealth of Pennsylvania, Department of Agriculture. This Agreement will be for a period beginning July 1, 2020 through July 1, 2025 and will be used to provide funds for the purchase, transportation, storage and distribution of food products to Program participants.

State Food Purchase Program cont'd:

- Appoint South Central Community Action Programs, 153 North Stratton Street, Gettysburg, PA as the Designated Lead Agency.

**Adams County Library System:**

Recommendation from the Adams County Library Board of Trustees, to officially appoint the following individuals to serve on the Adams County Library System Board of Trustees:

- Mary Sue Cline to her second three-year term
- Dorothy Puhl to her second three-year term
- Rita Rice to her first three-year term

**Commissioners:**

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Remote Work Policy and the Employee Application for Remote Work, effective June 3, 2020.
- Adams County's Updated Drug and Alcohol Policy. The policy was revised on or about May 20, 2020, with an effective date of June 3<sup>rd</sup> and will replace the existing Drug and Alcohol Policy in the Adams County Employee Handbook.
- Appoint Chairman Randy L. Phiel to execute on behalf of the Board the May 29, 2020 Proposal for Structural Roof Assessment for Installation of Solar Panels at the Human Services Building, 525 Boyd School Road, Gettysburg, PA. The proposal includes conducting an on-site review of the existing structure and performing a structural analysis to determine if the existing roof structure is adequate to support the proposed additional overlay of insulation and standing seam roof deck and solar panels. The cost to the County is \$15,600.00 for professional services.

**Personnel Report:**Courts:

- Domestic Relations – Separation of employment with intent to post – Terri Turner, Case Management Officer, effective June 26, 2020

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the employment of Emily Stottlemeyer, Caseworker 2, effective June 1, 2020.

Personnel Report cont'd:

Separation of Employment with permission to post:

- Romario Cano, Corrections Officer, effective May 21, 2020
- Priscilla Spence, Corrections Officer, effective May 6, 2020
- Jesse Shull, Custodian/Maintenance Helper, effective May 28, 2020
- Justin Hoffman, Part Time as Needed, Telecommunicator, effective May 26, 2020
- Jason Kopp, Part Time as Needed Telecommunicator, effective June 25, 2020

**Expenditures:**

Approve the following expenditures for the period May 18, 2020 through May 29, 2020:

General Fund Total	\$ 1,587,791.85	
General Fund	\$ 699,733.69	
PCard Payment	\$ 3,461.06	
Payroll – Week #22	\$ 884,597.10	
Children & Youth Services	\$ 165,799.22	
Liquid Fuels	\$ 3,779.68	
HazMat Fund	\$ 215.00	
Commissary Fund	\$ 6,743.90	
Ag Land Funds	\$ 56,176.97	
Commissary Fund	\$ 6,263.25	
Records Management	\$ 3,192.61	
Human Services	\$ 10,313.00	
Act 13 Bridge Improvements	\$ 5,225.35	
Capital Projects - Reserve	\$ 80,994.80	
911 Fund	\$ 49,205.30	
Internal Service Fund	\$ 316,417.88	

**Other Business:**

- Solicitor Mudd
- Commissioner Qually
- Commissioner Martin
- Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**