

Proposed AGENDA, WEDNESDAY, JULY 29, 2020:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the July 15, 2020 Commissioners' Meeting as presented.

NOTE: The July 22, 2020 Commissioner's Meeting was cancelled.

NOTE: The next public Commissioner's meeting is scheduled for August 12, 2020

Proclamation:

Proclaim **"VICKIE CORBETT DAY IN ADAMS COUNTY"** – July 29, 2020

Public Comment:

Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling 1-415-655-0003, 476-936-077#. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.

Domestic Relations Department:

Recommendation by Director Kelly Carothers, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the Title IV-D Cooperative Agreement for the term 2020-2025. The purpose of the Agreement is to maintain and improve the effectiveness of the Title IV-D Child Support Enforcement Program and to assure optimum results in securing financial and medical support for minor children, and where appropriate for the custodial parents of said minor children, by locating noncustodial parents, establishing paternity, determining parents' ability to pay support and provide health insurance and/or pay medical costs, establish and enforce support Orders, and the provision of sufficient staff and resources to insure that these functions are carried out as required by 45 CFR 3030.20 (c).

Probation Services:

Recommendation from Gale Kendall, Executive Director, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the Intermediate Punishment Treatment Programs Grant Application for submission to the Pennsylvania Commission on Crime & Delinquency. The grant is in the amount of \$69,490.00 and is effective July 1, 2020 through June 30, 2021.

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Controller:

Recommendation from Deputy Controller Beth Cissel, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to sign on behalf of the Board the May 16, 2020 Add-On Quote Q-00032369 of Superion, LLC, A CentralSquare Company, for 24 hours of remote training on the Fixed Asset module of One Solution, at \$180.00/hour, not to exceed \$4,320.00, billed as incurred.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the 2020-2021 Purchase of Service Agreements with the following: The Children's Aid Society Southern Pa District Church of the Brethren; Pressley Ridge; The Salvation Army Children's Services; Family Care Services, Inc.; Summit School, Inc., and Valley Youth House.

Planning Department:

Act 137 Affordable Housing Trust Fund Program:

Recommendation from Rebecca Moreland, Grants Coordinator, on behalf of the Adams County Affordable Housing Trust Fund Committee, to approve the requests for grant funding from the Act 137 Funds for the following:

- Adams County Commissioners – Request for \$280,000.00 for Mercy House Recovery Center, 45 West High Street, Gettysburg for construction of transitional housing which is currently underway for adult men in recovery in Adams County.
- Converge Enterprises – Request for \$368,000.00 to construct an affordable duplex (two (2) four-bedroom units) at 1990 Biglerville Road, in Cumberland Township. These units will be rented to tenants who are eligible for the Housing Choice Voucher (HCV) Program, rendering them affordable according to Act 137 program guidelines.

Adams County Parks, Recreation & Green Space Program Committee (PRGS):

Recommendation from Sherri Clayton-Williams, Director, to approve the appointment of Anne Geiger, East Berlin Borough Council Member, as the Borough Representative to the PRGS to fill the current term of Rob Neiderer, through December 31, 2020. Mr. Neiderer moved out of Adams County.

Bid Award – Rehabilitation of Bridge No. 5 – Shorb Mill Road Bridge:

After review of all bids received for the Rehabilitation of Adams County Bridge No. 5 – Shorb Mill Road Bridge, recommendation from Adams County Bridge Engineer William Cameron, Pennoni Associates, Inc., and after review by Solicitor Molly R. Mudd, that the Board of Commissioners award the Bid to Lobar Site Development Corporation, 4 Barlo Circle, Dillsburg, PA in the total bid price of \$671,234.11.

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Commissioners:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Bond Presentation from Jay Wenger
- Recommendation from Chief Clerk Paula Neiman to ratify the signing of the County Human Services Plan Assurance of Compliance for Fiscal Year 2020-2021.
- Agreements with The Efficiency Network, Inc. ("TEN"), a DLH Company, of Pittsburgh, Pennsylvania:
 - Guaranteed Energy Savings Agreement (GESA) for the design and installation of various energy conservation projects throughout County buildings at a cost to the County of \$3,146,496.00. Guaranteed energy savings to the County will be \$2,460,000.00 over a 15-year period, with an average savings of \$164,000.00 per year. The Agreement shall be effective today and terminate December 31st, 2035; and
 - Ratification of the Equipment Ordering Pre-Authorization Form executed July 17, 2020 for the expedited order and purchase of energy-saving equipment under the contract totaling \$217,800.00, including two (2) Lochinvar Hot Water Boilers for the Prison; two (2) Lochinvar Hot Water Boilers for Work Release; one (1) Rooftop Heating & Cooling Unit for Work Release; and one (1) Air Handling Unit for the Historic Courthouse.
- Request an approval to rescind the motion on the 2020 Proposal from Gannett Fleming for Structural Roof Assessment for Installation of Solar Panels at the Human Services Building that was previously approved at the June 3, 2020 Commissioners' meeting.
- Appoint Chairman Randy L. Phiel to sign on behalf of the Board the May 7, 2020 Proposal for Structural Engineering Services with C.S. Davidson, Inc. of Gettysburg (CSD) whereby CSD will conduct a structural condition assessment of the HSB building for the purpose of supporting the proposed roof-mounted solar energy panels, as described in the Kenyon and TEN proposals, respectively. Based upon data collected during site investigation in combination with existing plans, CSD will analyze the existing framing for the additional loads imposed by the roof-mount solar panels, noting any deficiencies, and opining if the existing structural system has the necessary available capacity. CSD will evaluate the (2) roofing system proposals contained in the respective solar energy proposals, and assess the roofing systems and materials for longevity, compatibility with the solar panel systems, and cost. Estimated cost to the County on a time and material basis is \$7,900.

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Commissioners' cont'd:

- Recommendation by Solicitor Molly R. Mudd and Warren P. Bladen, Director of Emergency Services that the Board of Commissioners approve the Land and Office Space Lease Agreement with Air Methods Corporation of Greenwood Village Colorado, including the use of space in the DES building for crew quarters and office space, and land use for the construction and use of a helipad, hangar, mechanic's shed, fuel pad and tank and ramp, all for the purpose of operating an air ambulance service in Adams County. The term of the lease is (3) years effective August 1, 2020, with option to renew, with an annual rental amount of \$34,900.00, payable in monthly installments.

Personnel Report:

Court:

Recommendation from Don Fennimore, Court Administrator, to note employment of Sara Miller, Law Clerk (Judge Wagner), Part-time, non-benefit eligible, with an amended effective date of July 22, 2020.

Coroner:

Recommendation from Coroner Pat Felix, to approve the employment of Gary L. Shoemaker, Part Time as Needed Deputy Coroner, effective August 10, 2020.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the employment of Lauren Taylor, Caseworker 1-Family Support, Pay Grade S-10, fulltime, benefit eligible, effective August 10, 2020.

Conservation District:

Recommendation from Sherri Clayton-Williams, Planning Director, to approve the employment of Richard Whitmore, Community Clean Water Action Plan Coordinator, effective August 10, 2020.

Building & Maintenance:

Recommendation from Larry Steinour, Director, to approve the employment of Emily Geltmacher, Custodian/Maintenance Helper, for the Human Services Building, effective August 10, 2020.

Separation of Employment with permission to post:

- Chelsea Francis, Custodian, effective July 24, 2020
- Retirement of Brian Eastman, Junior Staff Accountant – AP/AR, in the Controller's Office, effective October 2, 2020
- Retirement of Quay Cullison, Corrections Officer, effective August 1, 2020

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Expenditures:

Approve the following expenditures for the period July 13, 2020 through July 24, 2020:

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|----------------------------|-----------------|
| General Fund Total | \$ 1,436,960.13 |
| General Fund | \$ 505,365.52 |
| Payroll – Week #30 | \$ 931,594.61 |
| Children & Youth Services | \$ 63,226.02 |
| Liquid Fuels | \$ 10,514.15 |
| Commissary Fund | \$ 3,209.63 |
| Records Management | \$ 4,195.00 |
| Hotel Tax Fund | \$ 21,248.31 |
| Capital Projects - Reserve | \$ 64,922.58 |
| 911 Fund | \$ 35,021.98 |
| Internal Service Fund | \$ 240,870.00 |
| Tax Claim | \$ 19.60 |

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: