

**Proposed                      AGENDA, WEDNESDAY, FEBRUARY 13, 2019:**

9:00 A.M.    Convening of the Adams County Board of Commissioners' Meeting.

**Pledge of Allegiance**

**Minutes:**

Approval of the Minutes of the February 6, 2019 Commissioners' Meeting as presented.

**Proclamation:**

Adopt and proclaim February 9-16, 2019 as "**COURT REPORTING AND CAPTIONING WEEK 2019**" in Adams County.

**Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

**Planning:**

- Recommendation Sherri Clayton-Williams, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve and sign the Emergency Solutions Grant, Contract #C000070324, in the amount of \$64,193.00 with a termination date of May 30, 2020 and to authorize Chairman Randy L. Phiel to sign the Lobbying Certification Form and the Federal Funding Accountability & Transparency Act Sub-recipient Data Sheet. This grant will be utilized by South Central Community Action Programs for Emergency Shelter, Rapid Rehousing, HMIS and Administration.
- Brief Summary and Update to the Board of Commissioners regarding the Phase 3 Watershed Implementation Plan (WIP). The WIP is an outline for local activities that will assist in meeting Pennsylvania's 2025 nutrient reductions goals to improve the condition of the Chesapeake Bay.

**Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator, to approve and sign an Adoption Assistance Agreement with C.& M.C. on behalf of S.C. in the amount of \$900.00/month.

**Tax Services:**

- Recommendation from Chief Assessor Barbara Walter, to approve personal tax exemption for the following individuals who have met the age and income

## **AGENDA, WEDNESDAY, FEBRUARY 13, 2019**

### **Page 2**

#### Tax Services cont'd:

guidelines: Melba Black; Ruth Hoffman; Betty May; Julia Mowrer and Sally Reed all of Oxford Township.

- Recommendation from Daryl Crum Director, to approve and authorize Chairman Randy L. Phiel to sign the Proposal for Real Estate Appraisal Service, Cornogg Appraisal Group, 1 Tepee Circle, Conestoga, PA for the property located at 34 East Middle Street, Gettysburg, PA in the amount of \$1,000.00.

#### **Department of Emergency Services:**

Recommendation from Director Warren Bladen, to approve and authorize Chairman Randy L. Phiel to sign the 2019 Emergency Management Performance Grant Reimbursement Application for 50% of Salaries and Benefits for the Director and Administrative Assistant for 2019.

#### **Commissioners:**

- Review to approve and authorize Chairman Randy L. Phiel to sign on behalf of the Board of Commissioners the Agreement for Professional Services with Susquehanna Group Advisors, Inc. for the arbitrage rebate calculations and preparation of the Arbitrage Rebate Reports for the County's 2012 and 2016 General Obligation Bonds in the amount of \$6,000.00.
- Review to approve and authorize Chairman Randy L. Phiel to sign on behalf of the Board of Commissioners the Agreement for Legal Services between Fauver Co., LPA and the County of Adams to provide counsel, advice and representation to the County in the Lorain County Court of Common Pleas in Ohio in the matter of Phoenix Health Administrators.
- Approve and authorize Chairman Randy L. Phiel to sign the Memorandum of Understanding between the Adams County Commissioners and The American Federation of State, County, and Municipal Employees, AFL-CIO (AFSCME) under the provisions regarding Uniforms for Correctional Officers and Sergeants, that the County will provide employees with "5.11 brand uniforms" effective February 8, 2019.
- Approve and renew the Contract for License for Use of Space at the Adams County Emergency Operations Center Building by the Pennsylvania Department of Agriculture for one-year term effective June 30, 2019 through July 1, 2020 in the annual amount of \$6,660.00.

## AGENDA, WEDNESDAY, FEBRUARY 13, 2019

Page 3

### Commissioner's cont'd.:

- Review to approve and authorize Chairman Randy L. Phiel to sign on behalf of the Adams County Board of Commissioners the Transition Agreement between County Manager Albert Penksa and Adams County wherein the parties have delineated their rights and obligations to one another through the transition period and have set forth the compensation and benefits to be provided to Mr. Penksa as of the transition date.

### **Personnel Report:**

#### Adams County Adult Correctional Complex:

- Note the appointment by the Adams County Prison Board of Katy Hileman as Warden of the Adams County Adult Correctional Complex effective February 11, 2019.
- Recommendation from the Adams County Prison Board to approve the appointment of Larry Snyder as Deputy Warden of Security at the Adams County Adult Correctional Complex, effective February 11, 2019.

#### Separation of Employment with permission to post:

- Rescind offer of employment for Brandon Butt, Corrections Officer, effective February 11, 2019
- Briana Murphy, Legal Secretary in the District Attorney's Office, effective February 25, 2019

### **Expenditures:**

Approve the following expenditures for the period January 28, 2019 through February 8, 2019:

General Fund Total	\$ 1,454,851.87
General Fund	\$ 521,954.03
PCard Payment	\$ 904.91
Debt Service Payments	\$ 10,896.35
Payroll – Week #6	\$ 921,096.58
Children & Youth Services	\$ 252,863.10
Liquid Fuels	\$ 51,316.39
Ag Land Funds	\$ 30,289.66
Commissary Fund	\$ 1,987.74
Act 137 (Affordable Housing)	\$ 1,608.00
Hotel Tax Fund	\$ 74,546.84
Human Services Building	\$ 8,482.62
Capital Projects – Courthouse Renovation	\$ 30,088.85
911 Fund	\$ 302,140.05
Internal Service Fund	\$ 444,788.23

**AGENDA, WEDNESDAY, FEBRUARY 13, 2019**

**Page 4**

**Other Business:**

Solicitor Mudd  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**