

Proposed AGENDA, WEDNESDAY, APRIL 17, 2019

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the April 10, 2019 Commissioners' Meeting as presented.

Proclamations:

- **National Public Safety Telecommunicator's Week** – April 14-20, 2019

Executive Session:

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

District Attorney:

Recommendation by District Attorney Brian Sinnett, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve and sign the SAVIN Maintenance and Service Agreement between the County and the Pennsylvania District Attorneys Institute (PDAI) for the implementation and maintenance of the Statewide Automated Victim Information & Notification System for a term of (1) year, with the County as a Participating Agency, at no cost to the County.

Children & Youth Advisory Board:

Accept the resignation of Kathryn Vogel from the Adams County Children & Youth Services Advisory Board, effective April 17, 2019.

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Tax Services:

Recommendation from Chief Assessor Barbara Walter, to approve the following:

- Personal Tax Exemption for the following individuals who have met the exemption criteria: Jerry Hood, Straban Township and Neil Rothhaupt, Cumberland Township.
- Disabled Veterans Real Property Tax Exemption for the following:
 - Jay A. Smith, 27 Galaxy Drive, Hanover, PA, Conewago Township for Parcel #08023-0098-000, consisting of the residence with a one car attached garage on .16 acre, effective for the 2019-2020 School Taxes.
 - James R. Cullison, Jr., 5 Tiffany Lane, Gettysburg, PA, Cumberland Township for Parcel #09E13-0145-000 consisting of the residence with two car attached garage on .94 acre, effective with the 2019-2020 School Taxes.

Human Resources:

Recommendation by Director Michele Miller, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve and authorize Chairman Randy L. Phiel to sign the following:

- Agreement for Professional Services with Dynamic Training Solutions of Exton, Pennsylvania for Professional Workplace diversity training at a cost of \$4,953.72
- April 15, 2019 Proposal from Pillar +Aught for Training, Development and Facilitation of a senior management refresher course regarding harassment, hostile work environment and discrimination, at a cost of \$1,180.00.

Buildings and Maintenance:

Recommendation by Director Larry Steinour, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve and authorize Chairman Randy L. Phiel to sign the HVACPlus Comprehensive Maintenance Program Agreement with McClure Company of Harrisburg for a (1) year term for the quarterly inspection of the (8) York rooftop HVAC units at the Human Services Building, at an annual cost to the County of \$4,072.00.

Finance:

Recommendation by Phil Swope, Staff Accountant, and after review by Solicitor Molly Mudd, for the Board of Commissioners to approve and sign Equipment Lease Agreement #6457782-089 with Quality Copy Products, Inc. of York for (2) Kyocera copiers at a cost to the County of \$6,289.80 over a five (5) year term.

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Personnel Report:

Courts:

- Separation of Employment with the intent to post – Domestic Relations – Susan Gantz, Financial Operations Officer, effective May 3, 2019

Separation of Employment with permission to Post:

- Tonya Velazquez, Corrections Officer, effective April 9, 2019

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Adjournment: