

**PROPOSED****AGENDA, WEDNESDAY, FEBRUARY 14, 2018:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

**Pledge of Allegiance****Minutes:**

Approval of the Minutes of the February 7, 2018 Commissioners' Meeting as presented.

**Executive Session:**

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

**Proclamation:**

Approve to proclaim the week of February 10-17, 2018 as **"COURT REPORTING AND CAPTIONING WEEK 2018"**.

**Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

**Children & Youth Services:**

Recommendation from Sarah Finkey, Children and Youth Services Administrator, and Laura Rowland, Executive Director of the Department of Probation Services and after the approval of President Judge Michael George and review by Assistant Solicitor Molly Mudd, that the Board of Commissioners approve the Memorandum of Understanding for Shared Case Responsibility between Children and Youth Services and the Department of Probation Services outlining the duties and responsibilities of the parties. The purpose of the Memorandum of Understanding is to acknowledge the shared vision and commitment of the departments to respond to the needs of and improve the outcomes for youth who have contact with both agencies.

**Controller:**

Recommendation from Beth Cissel, Deputy Controller, to approve a Contract Amendment with Zelenkofske Axelrod (ZA) with regards to the 2017 Audit for increased levels of service for the new GASB Statements; debt transaction and the CAFR. This Contract Amendment will not exceed \$11,000.

**Tax Services:**

- Recommendation from Chief Assessor Barbara Walter to approve a Disabled Veterans Real Property Tax Exemption Certification for Lisa M. Sergeant, 1745 Barlow-Two Taverns Road, Gettysburg, PA, Mt. Joy Township, Parcel #30H16-0053---000, consisting of a one-story residence, residential outbuildings and .49 acres, beginning with the 2018 County/Municipal taxes.
- Recommendation from Daryl Crum, Director, to approve the Tax Claim Final Repository Sales for Unsold Properties as follows:

Parcel ID	PROPERTY LOCATION	CURRENT OWNER	PURCHASER NAME	address line 1	address line 2	bid
25AA0-0032---000	43 RIST TRL	BRICK POINT CONSTRUCTION*	HILLSBORO INLET, LLC	301 THELMA DR #505	CASPER, WY 82609	<b>\$2,100.00</b>
25AA0-0114---000	21 STRAUSBAUGH TRL	BRICK POINT CONSTRUCTION*	SETH ANDREW KEARCHNER	22 STRAUSBAUGH TRL	FAIRFIELD, PA 17320	<b>\$2,200.00</b>
38H10-0017---163	1760 SHRIVERS CORNER RD LOT #163	TAMMAC CORP	RICHARD H. TRASK	50 CALIFORNIA ST, SUITE 1500	SAN FRANCISCO, CA 94111	<b>\$300.00</b>
41K18-0041---002	1345 PINE GROVE RD	HAYWARD A SHAW	RICHARD H. TRASK	50 CALIFORNIA ST, SUITE 1500	SAN FRANCISCO, CA 94111	<b>\$300.00</b>
43003-0058---000	12 NORTHERN PIKE TRL	RANDY LEE JONES	HILLSBORO INLET, LLC	301 THELMA DR #505	CASPER, WY 82609	<b>\$2,500.00</b>
43019-0016---000	42 ULTRA TRL	ALPINE RESORTS INC	Bernie Dufrene	305 N Homestead Dr	Landisville, PA 17538	<b>\$500.00</b>
43019-0029---000	24 PLAIN VIEW TRL	MILES S CURTIS	Bernie Dufrene	305 N Homestead Dr	Landisville, PA 17538	<b>\$800.00</b>
43022-0208---000	87 SKYLARK TRL	RANDY J SMITH	HILLSBORO INLET, LLC	301 THELMA DR #505	CASPER, WY 82609	<b>\$900.00</b>
43035-0012---000	6 DOVE TRL	ALPINE RESORTS INC	HILLSBORO INLET, LLC	301 THELMA DR #505	CASPER, WY 82609	<b>\$2,100.00</b>
43038-0028---000	43 PARTRIDGE TRL	JOANNE BENANTI	DAMION SCOTT	1207 N 2ND ST, APT 1	HARRISBURG, PA 17102	<b>\$500.00</b>
43039-0012---000	8 TIGER TRL	RICHARD J SLECHTER	DAMION SCOTT	1207 N 2ND ST, APT 1	HARRISBURG, PA 17102	<b>\$800.00</b>

**Planning/Ag Land Preservation:**

Recommendation from Ellen Dayhoff, Rural Resource Manager, to approve the following changes to the Adams County Agricultural Land Preservation Program Guidelines:

- Offers: 90% with a maximum of \$3,000/acre
- Increase Stewardship Scores from 15 to 25 points
- Lower Human Resources from 10 to 5
- Eliminate Duration of ownership and add Century Farm Status to revised Historic/Scenic/Environmental Qualities
- Proximity to streams from 10 to 20; on-site disposal soils from 30 to 20

2013 Community Development Block Grant (CDBG):

Recommendation from Harlan Lawson, Economic Development Specialist, to approve and authorize Chairman Randy L. Phiel to sign Contract Addendum Number 1 to the Subrecipient Agreement between the County of Adams and Survivor’s Inc. for electrical improvements, to be funded under the 2013 CDBG funding in the amount of \$15,507.00.

**Personnel Report:**

Courts – Employment:

- Nicholas Moorhead and Danielle Wieland, probation Officers 1, effective February 26, 2018

Separation of Employment and permission to post:

- Elizabeth Males, Telecommunicator, effective February 8, 2018

**Expenditures:**

Approve the following expenditures for the period January 29, 2018 through February 9, 2018:

General Fund Total	\$ 1,777,062.88
General Fund	\$ 887,240.76
PCard Payment	\$ 4,648.75
Debt Service Payments	\$ 10,896.35
Payroll	\$ 874,277.02
Children & Youth Services	\$ 318,283.27
Liquid Fuels	\$ 111,384.63
Law Enforcement	\$ 75.00
Commissary Fund	\$ 8,910.85
Records Management	\$ 3,155.00
Hotel Tax Fund	\$ 69,620.67
Coroner VISA	\$ 100.00

Expenditures cont'd:

Human Services	\$	7,641.63
Human Services Building	\$	14,131.02
911 Fund	\$	41,412.93
Internal Service Fund	\$	302,576.74

**Other Business:**

Solicitor Hartzell  
County Manager Penksa  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**