

PROPOSED **AGENDA, THURSDAY, AUGUST 9, 2018:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the August 1, 2018 Commissioners' Meeting as presented.

Executive Session:

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

Tax Services:

Sitting as the Board of Assessment Appeals and with recommendation from Daryl Crum, Director, to approve and appoint the following three member Auxiliary Board and one Alternate to assist the County Commissioners during the tax assessment appeals:

- William Arrington, Cumberland Township; Robert Hahn, Germany Township and Barbara Weikert, Cumberland Township
- Alternate – Lisa Moreno-Woodward, Straban Township

Commissioners:

- Approve and ratify the signing of Amendment #2 to the County of Adams Health Care Plan – 4. Medical Schedule of Benefits, effective January 1, 2017.
- At the recommendation of Architect Josh Bower, and after review by County Solicitor John Hartzell, that the Board of Commissioners approve the following two proposed change orders for eci Construction relative to work being conducted at the Human Services Building:
 - Change Order 45, for all labor, equipment and materials for the installation of two (2) security windows for the District Magisterial Judge offices at the Human Services Building, at a cost of \$8,438.00
 - Change Order 46, for all labor, equipment and materials to make modifications to millwork to be installed at the two (2) District Magisterial Judge courtrooms, and the regular courtroom, at the Human Services Building, at a cost of \$11,346.00.

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Finance/Purchasing:

Recommendation from Phil Swope, Staff Accountant, to approve and authorize Chairman Randy L. Phiel to sign the AutoClear Annual Maintenance Agreement for the Security Department Scanner in the amount of \$6,500.00 for the period April 15, 2018 –April 14, 2019.

IT Department:

At the request of Phillip Walter, Director, and after review by County Solicitor John Hartzell, that the Board of Commissioners enter into an agreement with CenturyLink, Inc., Contract No. 180404802587 for the provision of data capacity and related services at different County facilities, for a period of three years, at a total cost of \$43,325.

HealthChoices:

At the request of Taryn Maguire, York/Adams HealthChoices Management Unit, and after review by Solicitor John Hartzell, that the Board of Commissioners enter into the following two agreements:

- (1) An agreement with Keystone Service Systems, Inc., for the provision of Specialized Community Residence and related services, for a one year period, at an annual cost of \$103,236.00; and
- (2) An agreement with Substance Abuse Services, Inc. / RASE Project, for the provision of Recovery Support Services, for a one year period, at a cost of \$6,217.

Personnel Report:

Court:

Employment of the following:

- Morgan Golay, Law Clerk for President Judge Michael George, effective August 13, 2018
- Part Time to Fulltime status for Nicholas Ketterer, Law Clerk for Judge Shawn Wagner, effective August 13, 2018
- Domestic Relations – Susan Ford, General Clerk, effective August 6, 2018
- Probation Services – Kayla Warner, General Clerk, effective August 13, 2018
- Domestic Relations – Separation of Employment for Jill Clark, Director of Training & Innovation, effective August 17, 2018

District Attorney:

Note the extended Paid Internship of Kristy Darby from August 10 through October 31, 2018.

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Personnel Report cont'd:

Sheriff:

Note the employment of Shawn L. Masucci, Deputy Sheriff 1st Class, effective August 21, 2018.

Children & Youth Services:

Recommendation from Sara Finkey, Administrator, to approve the employment of Aleah Leonard, Office Manager, effective August 27, 2018.

Tax Services:

Recommendation from Daryl Crum, Director, to approve the employment of Kierstyn Green, Customer Service Assessor, effective August 13, 2018.

Building & Maintenance:

Recommendation from Larry Steinour, Director, to approve the employment of Mariya Kitzmiller, Custodian, 2nd shift at the Courthouse, effective August 13, 2018

Veterans Affairs:

Recommendation from Stanley Clark, Director, to approve the employment of Todd Gardner, Veterans Service Officer, effective August 6, 2018.

Other Business:

Solicitor Hartzell
County Manager Penksa
Commissioner Qally
Commissioner Martin
Commissioner Phiel

Adjournment: