

**PROPOSED**

**AGENDA, WEDNESDAY, JUNE 21, 2017:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

**Pledge of Allegiance**

**Minutes:**

Approval of the Minutes of the June 7, 2017 Commissioners' Meeting as presented.

**Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

**Commissioners:**

Recommendation from Michele Miller, HR Director, to approve the updated version of the Adams County Employee Handbook effective June 21, 2017.

**Tax Services:**

Recommendation from Chief Assessor Barbara Walter to approve the Disabled Veterans Real Property Tax Exemption Certification for Frederick L. Davis, 114 North Orchard View Drive, Hanover, PA, Parcel #04L11-0234---000, Berwick Township for his home with .69 acres, beginning with the 2017-2018 School Taxes.

**Purchasing/Finance Department:**

Recommendation from Phil Swope, Staff Accountant, to approve the Equipment Lease Agreement #6457782085 between the County of Adams and Eicholtz Co., 208 Lincoln Way East, New Oxford, PA for copiers in the amount of \$78.75/month for 36 months for the following departments located at the Human Services Building: Domestic Relations – 5; Human Resources – 1; and Sheriff – 1.

**Personnel Report:**

Approve the following personnel actions:

Courts:

Recommendation from Don Fennimore, Court Administrator, to approve the following:

- Note the employment of Lauren Miller, Case Management Officer in the Domestic Relations Department, effective June 12, 2017.
- Rescind the resignation of Dolores Hess, Tipstaff, which was effective February 8, 2017.

Personnel Report cont'd.:

Department of Emergency Services:

Recommendation from Warren Bladen, Director, to approve the employment of the following, effective June 26, 2017:

- 911 Telecommunicator Trainees – Eric Noss, Jennifer Pool and Katie Christensen
- Assistant Supervisor – Dusty Lumpkin

Separation of Employment:

- Larry Henry, Jr., Corrections Officer, effective June 13, 2017

**Expenditures:**

Approve the following expenditures for the period May 22, 2017 through June 2, 2017:

General Fund Total	\$ 1,618,969.40
General Fund	\$ 618,624.88
Debt Service Payments	\$ 101,152.29
Payroll	\$ 899,192.23
911 Fund	\$ 9,485.45
Children & Youth Services	\$ 221,615.33
HazMat Fund	\$ 1,353.80
CDBG	\$ 3,682.19
Law Enforcement	\$ 10.56
HOME Grant	\$ 8,145.31
Act 137 (Affordable Housing)	\$ 5,691.50
Hotel Tax Fund	\$ 159,307.93
Capital Projects-Reserve	\$ 10,490.00
Capital Project	\$ 19,509.95
Human Services Building	\$ 194,589.36
Commissary Fund	\$ 218.92
Internal Service Fund	\$ 363,817.52

**Other Business:**

Solicitor Hartzell  
County Manager Penksa  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**