

## **PROPOSED**

## **AGENDA, WORK SESSION – July 27, 2016**

9:00 a.m. start time

### **Pledge of Allegiance:**

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client privilege, and personnel issues.

**Minutes:** Approval of the Work Session Minutes from June 29, 2016 Meeting as presented.

**Public Comment:** *During the 30-minute Public Comment period the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

### **Commissioners:**

- Approve Resolution #9 of 2016 – A Resolution of the Board of Commissioners of the County of Adams, Commonwealth of Pennsylvania (The “County”), expressing the intention of the County to issue debt in accordance with the Local Government Unit Debt Act; Identifying certain a capital project to be financed thereby; Declaring the official intent of the County to reimburse the County for expenditures made for such capital project prior to and after the date of adoption of this Resolution; Representing that reimbursements shall be made from proceeds of a certain tax-exempt obligation to be issued to finance the costs of such capital project; Declaring the intent of the County that this Resolution comply with the provisions of United States Treasury Regulation Section 1.150-2; Authorizing and directing officials of the County together with the County Solicitor, Financial Advisor, and Bond Counsel hereby appointed by the County to do and undertake certain action preparatory to and in furtherance of the issuance of such debt; and rescinding prior inconsistent Resolutions.

### **Human Services Building:**

- Upon recommendation of Josh Bowers, Architect, Crabtree, Rohrbaugh & Associates, and after review by County Solicitor John Hartzell, that the Board of Commissioners award the bids on the Adams County Human Services Building Renovations to the lowest responsible bidders, in the following manner: General Construction, to eciConstruction, LLC with a base bid of \$2,377,000; HVAC Construction, to The Farfield Company, with a base bid of \$1,592,000; Plumbing Construction, to Carl E. Frantz, Inc. with a base bid of \$588,100, and alternate No. 1, at an additional cost of \$131,050; and Electrical Construction, to Hull Electric Inc., with a base bid of \$1,203,850.

- Upon recommendation of Josh Bowers, Architect, Crabtree, Rohrbaugh & Associates, request that the Board of Commissioners authorize Crabtree, Rohrbaugh & Associates to issue the letters of Intent to Award to each of the lowest responsible bidders.
- Upon recommendation of Josh Bowers, Architect, Crabtree, Rohrbaugh & Associates, request that the Board of Commissioners authorize Crabtree, Rohrbaugh & Associates to draft the construction contracts, to circulate the construction contracts to the lowest responsible bidders for execution, and to authorize Chairman Randy L. Phiel, acting on behalf of the Board of Commissioners, to execute the contracts, upon receipt of executed documents from the selected companies.
- Upon recommendation of Josh Bower, Architect, Crabtree, Rohrbaugh & Associates, that the Board of Commissioners authorize Crabtree, Rohrbaugh & Associates, upon receipt of executed contracts, payment and performance bonds, insurance, and all other required supporting documents, to issue the Notices to Proceed for the selected General Construction, HVAC, Plumbing, and Electrical contractors.

**Tax Services:**

Recommendation from Chief Assessor Barbara Walter to approve the following tax exemptions:

- Disabled Veterans Real Property Tax Exemption for Daniel Ross Boyer, 96 Pine Grove Furnace Road, Aspers, PA, Menallen Township, Parcel #29E04-0061A—000, effective for the 2016-2017 school taxes.
- Remove the Disabled Veterans Real Property Tax Exemption and place back on the tax rolls the parcel located at 261 Shrivvers Corner Road, Gettysburg, PA, Parcel #07G09-0013---999, effective for the 2016-2017 school taxes.
- Approve the Personal Tax Exemption for the following who have met the guidelines of county policy: Verna Lawrence, Cumberland Township; the remaining are residents of Oxford Township – Betty Arndt; John Aymold, Sr.; Thelma Bollinger; Philip Brenner and Isabelle Newcomer.
- Recommendation from Daryl Crum, Director, to appoint the following to the Auxiliary Tax Assessment Appeal Board along with alternates to assist during assessment appeals:
  - William Arrington, Cumberland Township
  - Robert Hahn, Germany Township
  - Barbara Weikert, Cumberland Township

Alternates

- Nancy Stimer, Reading Township
- Lisa Moreno-Woodward, Mt. Joy Township

**Treasurer:**

Recommendation from Treasurer Theresa Adamik to approve and sign the Standing Draw-down (Reverse) Wire Transfer Authorization with ACNB Bank.

**Other Business:**

**Adjournment:**