

PROPOSED

AGENDA, WEDNESDAY, SEPTEMBER 28, 2016:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the September 14, 2016 Commissioners' Meeting as presented.

Proclamation:

- Adopt and proclaim October 2016 as **“MEDICINE ABUSE AWARENESS MONTH”** in Adams County.

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

Tax Services Department:

Recommendation from Chief Assessor Barbara Walter, to approve the following:

Disabled Veterans Real Property Tax Exemption Certification:

- Leroy P. Bowers, 1960 Bullfrog Road, Gettysburg, PA, Freedom Township, Parcel #13D16-0023---000, consisting of 1.77 acres and a one story home, effective for the 2017 County and Municipal taxes.
- James E. Stambaugh, 831 Littlestown Road, Littlestown, PA, Union Township, Parcel #41J15-0029L---000, consisting of .52 acres and a one story home, effective for the 2017 County and Municipal taxes.

Personal Tax Exemption Request:

The following residents, all of Oxford Township, have met the income, age/ disability criteria guidelines: William Chatham, Jr.; Esther Harman; Kathryn Miller; Reitta Miller; Virginia Ricker

Personal Tax Exemption Denial:

Deny the personal tax exemption request, due to exceeding the guidelines, for Evelyn Stuller, Littlestown Borough.

Office of Elections and Voter Registration:

Request from Monica Dutko, Director, and after review by Solicitor John Hartzell, that the Board of Commissioners, sitting in their role as the Adams County Board of Elections, approve Resolution 11 of 2016, Establishing Rules for the Conduct of Elections, Under Authority Contained in the Pennsylvania Election Code.

IT Department:

Recommendation from Phil Walter, Director, to approve and authorize Board Chairman Randy L. Phiel to sign the Fifth Amendment to the Products and Services Agreement between the County of Adams and CenturyLink Sales Solutions, Inc. (Amendment contract #110900384233) in the amount of: 1) Classic Metro Ethernet Service to the Courthouse - \$11,976.00 annually; 2) Classic Metro Ethernet Connection to the Human Services Building - \$11,400.00 annually; and 3) Utilization of a dedicated IP Port-LEQ 100 MBPS connection to the Human services Building - \$16,752.00 annually.

Commissioners:

- Recommendation from Solicitor John Hartzell, that the Board of Commissioners authorize the advertisement of proposed Ordinance 3 of 2016, an Ordinance Authorizing the Implementation of a Fee for Local Use, Imposing a County Cost of \$5.00 for Each Nonexempt Vehicle as a Component of Commonwealth Vehicle Registration, with all Fees Collected to be Used for Local Road, Highway, and Infrastructure Improvement, as Authorized by 75 Pa.C.S. § 1935, and with the Intention that this Proposed Ordinance will be Adopted at a Public Meeting of the Board of Commissioners on October 12, 2016.
- Recommendation from County Manager Albert Penksa, and after review by Solicitor John Hartzell, that the Board of Commissioners adopt the Secondary Market Disclosure Policies and Procedures, which shall serve to provide guidelines for the County, and its officers and employees, related to reporting, disclosing, and ensuring financial information, including audits, budget adoption and other activities, are reported in a manner proscribed by the Municipal Securities Rulemaking Board, through its Electronic Municipal Market Access System.
- Recommendation from the Central Pennsylvania Transportation Authority (Rabbittransit) to re-appoint, by Resolution No. 12 of 2016, Darlene Brown, 40 East High Street, Gettysburg, PA to the Central Pennsylvania Transportation Authority Board of Directors for a five year term effective September 1, 2016 through August 31, 2021.

Personnel Report:

Approve the following personnel actions:

Courts:

- Probation Department – rescind the separation of employment for Matthew Livelsberger, Probation Officer II, effective September 9, 2016.
- Law Clerk – Separation of employment for Daniel Topper, Law Clerk, effective September 20, 2016

Commissioners:

Recommendation from Albert Penksa, County Manager, to approve the Internship of Nabeel Kamel, effective September 26, 2016.

Building & Maintenance:

Recommendation from Larry Steinour, Director, to approve the employment of Kevin Hipkins, Custodian, effective September 19, 2016.

District Attorney:

Recommendation from District Attorney Brian Sinnott, to approve the employment of Daniel Topper, Assistant District Attorney, effective September 21, 2016.

IT Department:

Recommendation from Phil Walter, Director, to approve the employment of the following as IT Tech 1/Application Specialist:

- Brandon Bittinger, fulltime, effective September 26, 2016
- Travis Stasa, part time, effective September 26, 2016 and fulltime effective December 19, 2016

Separation of Employment:

- Deputy Sheriff First Class Bradley Sheetz, effective September 9, 2016

Expenditures:

Approve the following expenditures for the period September 12, 2016 through September 23, 2016:

General Fund	\$ 1,243,605.30
911 Fund	\$ 4,042.54
Children & Youth Services	\$ 228,972.13
HazMat Fund	\$ 1,111.54
CDBG	\$ 71,300.00

Expenditures Cont'd.

Law Enforcement	\$	467.00
Act 137 (Affordable Housing)	\$	596.00
Records Management	\$	3,155.00
Ag Land Funds	\$	171,279.16
Human Services Building	\$	32,199.10
Hotel Tax Fund	\$	222,953.43
Capital Project	\$	4,173.29
Commissary Fund	\$	1,775.34
Radio Project	\$	328.25

Other Business:

Solicitor Hartzell
County Manager Penksa
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: