

AGENDA, WEDNESDAY, MARCH 30, 2016:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the March 16, 2016 Commissioners' Meeting as presented.

Proclamations:

- **“National Volunteer Week” – April 10 – 16, 2016**
- **“Sexual Assault Awareness Month” – April 2016**
- **“Alcohol Awareness Month” – April 2016**

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

Courts:

Domestic Relations:

With recommendation from Kelly Carothers, Director, and after review by Molly Mudd, Assistant Solicitor, to approve Estimate #1123 with Shredding Solutions, 1235 Ritner Highway, Carlisle, PA for additional shredding services in the amount of \$74.00 per month.

Human Resources:

With recommendation from Michele Miller, Director, and pending final review by Solicitor John Hartzell, to approve and authorize Chairman Randy Phiel to sign the Major Accounts Master Services Agreement and accompanied Sales Order between the County of Adams and ADP Corporation.

Commissioners:

In conjunction with the Courts to approve the following 2017 Holidays:

New Year's Day	January 2, 2017
Martin Luther King, Jr. Day	January 16, 2017
President's Day	February 20, 2017
Good Friday	April 14, 2017
Memorial Day Holiday	May 29, 2017

AGENDA, WEDNESDAY, MARCH 30, 2016

Page 2

Independence Day	July 4, 2017
Labor Day	September 4, 2017
Columbus Day	October 9, 2017
Veterans' Day (observed)	November 10, 2017
Thanksgiving Day	November 23, 2017
Thanksgiving Day Holiday	November 24, 2017
Christmas Day	December 25, 2017
Christmas Day Holiday	December 26, 2017

Personnel Report:

Approve the following personnel actions:

Courts:

- Domestic Relations – Employment of Laura Lybarger, General Clerk and Nicole Meyer, Case Management Officer, both effective March 14, 2016.
-

Sheriff:

Note the employment of Kari E. Ogburn, Deputy Sheriff, Part Time As Needed, effective March 21, 2016.

Building & Maintenance:

Approve the employment of Kathy Keys, Custodian (DES Building), effective March 14, 2016.

Adams County Adult Correctional Complex:

Recommendation from Warden Brian Clark to approve the employment, pending final approval by Prison Board, the following Correction Officers, effective March 21, 2016: Neal Perry, Jessica Allen, Kyle Freeman, Cheryl Young, Christopher Lewis and Brian Bossom.

Separation of Employment:

- Tax Services – Cynthia L. Stambaugh, Lead Customer Service Representative, effective May 5, 2016.
- District Attorney:
 - Adam Barr, Assistant District Attorney, effective date to be determined
 - Robert Bain II, Senior Deputy District Attorney, effective April 15, 2016

Expenditures:

Approve the following expenditures for the period March 13, 2016 through March 25, 2016:

General Fund	\$ 1,043,916.53
911 Fund	\$ 66,563.42

AGENDA, WEDNESDAY, MARCH 30, 2016

Page 3

Children & Youth Services	\$	145,497.54
HazMat Fund	\$	1,172.42
Liquid Fuels Fund	\$	12,487.72
CDBG	\$	5,000.00
Law Enforcement	\$	2,315.39
Act 13 Bridge Improvements	\$	50,722.89
Records Management	\$	10,000.00
Human Services Building	\$	4,340.87
Capital Project	\$	48,810.09
Commissary Fund	\$	3,317.28
Radio Project	\$	4,502.95

Other Business:

Solicitor Hartzell
County Manager Penksa
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: