

## **PROPOSED**

## **AGENDA, WEDNESDAY, DECEMBER 21, 2016:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

### **Pledge of Allegiance**

### **Minutes:**

Approval of the Minutes of the December 7, 2016 Commissioners' Meeting as presented.

### **Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

### **Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator, to approve and sign an Adoption Assistance Agreement with B. & A. L. for A. T. in the amount of \$900/month.

### **Planning:**

Recommendation from Sherri Clayton-Williams, Director to approve the following:

- Re-appoint the following members to another four-year term on the Adams County Planning Commission effective January 1, 2017 through December 31, 2020:
  - Melvin Lebo
  - Charles "Skip" Strayer
  - Ed Kaplan
- Authorize Board Chairman Randy L. Phiel to sign for the Joint Bidding Process advertisement of the appropriate specifications on behalf of the following municipalities for the collection of municipal waste.
  - Boroughs of – Abbottstown ; Arendtsville; Biglerville; Carroll Valley; Fairfield; Gettysburg and York Springs
  - Townships of – Butler; Conewago; Cumberland; Franklin; Freedom; Hamiltonban; Highland; Huntington; Latimore; Liberty; Menallen; Straban and Tyrone

### **Department of Emergency Services:**

Recommendation from John Eline, Director, to approve and authorize Chairman Randy L. Phiel to sign the 2017 Emergency Management Performance Grant Application in the amount of \$69,439.73 for the period October 1, 2016 through September 30, 2017

**Human Resources:**

Recommendation from Michele Miller, Director, and Assistant Solicitor Molly Mudd, to approve and appoint David V. Breen, Esq., 1005 McKnight Park Drive, Pittsburgh, PA as the Adams County Merit Hire Neutral Arbitrator for Children & Youth Services for an initial (2) year term at the rate of \$2,000/day plus reasonable expenses, pending final approval by the Commonwealth of Pennsylvania.

**Commissioners:**

- Bridge Maintenance Repairs Invitation for Bid – Recommendation from Will Cameron, Bridge Engineer, to approve and authorize advertisement of an Invitation for Bid for the Maintenance Repairs of Forty Adams County Bridges with an opening date of February 1, 2017.
- Human Services Building Project – Recommendation from Josh Bower, Crabtree, Rohrbaugh, to approve the following Change Orders:
  - Eci Construction in the amount of \$14,014.00
  - Hulls Electric in the amount of \$15,806.00

**Adoption of the 2017 Budget:**

Recommendation from Albert Penksa, County Manager, to approve the 2017 Adams County Budget as follows and to approve Resolution No. 18 of 2016 Establishing, levying and setting the taxes and tax rates on real property and persons for fiscal year 2017:

Total Revenues =	\$77,896,651
Total Expenditures =	\$77,896,651
General Fund =	\$49,669,052
Special Funds =	\$12,506,835
Other Special Funds =	\$15,720,764
Capital Budget =	\$ 1,951,369

**Personnel Report:**

Approve the following personnel actions:

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the employment of the following effective January 3, 2017:

- Amber Fitch, Caseworker 2
- Meagen Hartzell, Caseworker 1

Personnel Report cont'd:

Separation of Employment:

- Dana Vandergrift, Caseworker 1, effective December 7, 2016
- Michael Seibert, PTAN Maintenance Tech 2, Building & Maintenance, effective December 14, 2016
- Matthew Stough, West Nile Virus/Conservation Technician, effective January 6, 2017
- Dana Thompson, Corrections Officer, effective December 24, 2016
- Kyle Freeman, Corrections Officer, effective January 20, 2017

**Expenditures:**

Approve the following expenditures for the period December 5, 2016 through December 16, 2016:

General Fund	\$ 1,244,207.40
911 Fund	\$ 42,106.37
Children & Youth Services	\$ 313,482.53
HazMat Fund	\$ 472.36
Law Enforcement	\$ 85.50
HOME Grant	\$ 112,604.04
Records Management	\$ 153.99
Tax Claim	\$ 29,466.24
Ag Land Funds	\$ 26,472.60
Human Services Building	\$ 24,076.86
Hotel Tax Fund	\$ 214,954.12
Capital Project	\$ 36,135.57
Commissary Fund	\$ 5,341.47
Radio Project	\$ 1,161.50

**Other Business:**

Solicitor Hartzell  
County Manager Penksa  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**