

## **AGENDA, WEDNESDAY, JUNE 24, 2015:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

### **Pledge of Allegiance**

### **Minutes:**

Approval of the Minutes of the June 10, 2015 Commissioners' Meeting as presented.

### **Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

### **Public Hearing – Emergency Solutions Grant Program:**

Place and time advertised to hold a Public Hearing to accept public comment on the submission of the Emergency Solutions Grant in the amount of \$186,382 and to adopt Resolution No. 5 of 2015 authorizing the filing of a proposal for funds with the Department of Community & Economic Development.

### **Public Hearing – Human Services Plan:**

Time and place advertised to hold a Public Hearing to accept public comment on the 2015-2016 Human Services Plan as presented by Steve Warren, Executive Director of York/Adams MH-IDD Program.

### **Planning:**

Recommendation from Ellen Dayhoff, Rural Resource Manager, to approve a Policy regarding Township Participation with Adams County Agricultural Land Preservation Program.

### **IT Department:**

Recommendation from Phil Walter, Assistant IT Director, and Assistant Solicitor Molly Mudd, for the Board of Commissioners to approve a Purchase Order for a 3-Year True-up and to enter into two agreements with Microsoft. The first document is a Microsoft Enterprise Enrollment Agreement for desktop licenses and on-line services; the second document is a Microsoft Server and Cloud Enrollment Sequel Licensing Agreement for database server licensing and cloud based services. Both agreements are for a 36 month term.

### **Tax Services:**

Recommendation to the Adams County Board of Commissioners to assist tax collectors in paying for the required basic and continuing education mandates due to the recent changes in the PA Local Tax Collection Law.

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#### **Commissioners:**

Approve and sign the Grant Agreement for the State Food Purchase Program – Temporary Emergency Food Assistance Program (TEFAP) between the County of Adams, South Central Community Action Programs (Lead Agency), and the Commonwealth of Pennsylvania, Department of Agriculture. This Agreement is for a period of five (5) years effective July 1, 2015 through June 30, 2020.

#### **Personnel Report:**

Approve the following personnel actions:

##### Court Administration:

- Employment of Justina Flenner, General Clerk, Fulltime, effective June 29, 2015
- Promotion for Kelly Zavertnik from Probation Officer II to Probation Officer III, effective June 3, 2015

##### Sheriff:

- Employment of Ashley Munshour to the Warrant Clerk Position, effective July 6, 2015
- Employment of Timothy E. Beall, Part Time As Needed (PTAN) Deputy Sheriff Trainee, effective June 29, 2015

##### Separation of Employment:

- Steven Scherm, Director of Information Technology, effective May 31, 2015
- Andrew Kale, Direct Services Advocate, effective June 18, 2015
- Nathan Albaugh, Corrections Officer, effective June 19, 2015
- Matthew Hagarman, Corrections Officer, effective June 26, 2015

#### **Expenditures:**

Approve the following expenditures for the period June 8, 2015 through June 19, 2015:

General Fund	\$ 1,779,682.05
911 Fund	\$ 2,016.58
Domestic Relations	\$ 445.89
Children & Youth Services	\$ 208,143.02
HazMat Fund	\$ 152.50
Liquid Fuels	\$ 47,450.63
Law Enforcement	\$ 1,600.00
Capital Project	\$ 454.10
Commissary Fund	\$ 2,612.09
Radio Project	\$ 836,629.00

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**Other Business:**

Solicitor Hartzell  
County Manager Penksa  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**