

## **AGENDA, WEDNESDAY, MAY 15, 2013:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

### **Pledge of Allegiance**

### **Minutes:**

Approval of the Minutes of the May 1, 2013 Commissioners' Meeting as presented.

### **Proclamations:**

- **“Blue Star Mothers of America Month”** – May 2013
- **“Fiftieth Anniversary of the Gettysburg Civic Chorus”** – June 1, 2013

### **Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

### **Commissioners:**

- Approve and sign Contract Change Order No. 6 to George S. Hann & Son Inc. in the amount of \$5,836.93 for a driveway adjustment located at the Belmont Bridge No. 124.
- Approve and sign Resolution No. 3 of 2013 – A Determination by the Board of Commissioners of the County of Adams that the positions of Jury Commissioners is no longer needed and should be abolished.

### **Probation Services:**

Recommend from Neil Burkholder, Director, to approve and sign Addendum No. 4 – HG206 Homeguard Digital Cell Addendum to the Monitoring Service Agreement with BI Incorporated and Adams County Juvenile Probation Department.

### **2010 Community Development Block Grant – Budget Modification:**

Approve for submission the 2010 CDBG Budget Modification in the amount of \$25,460.00 reflecting re-programming of funds to the Adams County Office for Aging, \$18,908.00 for building rehabilitation and Survivors, Inc., \$6,552.00 for building rehabilitation.

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#### **Children & Youth Services:**

Recommendation from Sue Cohick, Administrator, to approve and sign the following:

- 2012 Purchase of Service Agreements – see Agreement for Per Diems:
  - Concern Professional Services
  - Families United Network
  - Family Care Services
  - Hope for Kids
- Robert C. Hoffman Charitable Endowment Trust Grant Agreement Contract in the amount of \$28,925.00 for the Independent Living Program to support a mentoring program for older youth.
- Robert C. Hoffman Charitable Endowment Trust Grant Agreement Contract in the amount of \$1,867.00 to support the purchase of training materials and equipment for the Resource Family Program.
- Memorandum of Understanding between the Administrative Office of Pennsylvania Courts and the County of Adams to support Adams County Children & Youth Services in receiving a \$5,000 mini-grant to hold an educational workshop/training.
- Approve to appoint Adams County Children & Youth Services Advisory Board members.

#### **Personnel Report:**

Approve the following personnel actions:

##### District Attorney:

Approve the employment of Miranda Blazek as Assistant District Attorney effective May 20, 2013 and Kristopher Accardi as Assistant District Attorney, effective May 28, 2013.

##### IT Department:

Approve the employment of Charles “Chip” Guise as IT Technician/Application Specialist, effective May 20, 2013.

##### Human Resources:

Approve Brynn Seidenstricker as a paid Intern, effective May 20, 2013.

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#### Children & Youth Services:

Approve the following:

- Transfer of Tara Williams from the Intake General Protective Services Unit to the Family Support Unit, effective May 6, 2013.
- Promotion of Karen Litzinger from Caseworker 1 to Caseworker 2, effective February 25, 2013.

#### Separation of Employment:

- Ronald Rupert, PT Security Officer, effective May 17, 2013
- Melissa Ludwig, Children & Youth Caseworker II, effective May 15, 2013
- Sean Coulehan, Correctional Officer, effective May 2, 2013
  
- Joshua Kirsch, Correctional Officer, effective April 23, 2013
- Michelle Farkas, Correctional Officer, effective April 23, 2013

#### **Expenditures:**

Approve the following expenditures for the period April 29, 2013 through May 10, 2013:

General Fund	\$ 1,836,068.86
911 Fund	\$ 2,398.76
Domestic Relations	\$ 2,024.46
Children & Youth Services	\$ 159,245.04
HazMAT Fund	\$ 61.07
Liquid Fuels	\$ 46,168.06
HSDF	\$ 28,213.00
CDBG	\$ 1,403.22
Law Enforcement	\$ 1,771.00
Capital Project Fund	\$ 1,800.00
Hotel Tax Fund	\$ 85,990.37
Commissary Fund	\$ 9,086.89
Capital Project GO Note 09	\$ 42,886.72

#### **Other Business:**

Solicitor Hartzell  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

#### **Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

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**Adjournment:**