

## **AGENDA, WEDNESDAY, APRIL 17, 2013:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

### **Pledge of Allegiance**

### **Minutes:**

Approval of the Minutes of the April 3, 2013 Commissioners' Meeting as presented.

### **Proclamations:**

- **“National Crime Victims' Rights Week”** – April 21-27, 2013
- **“National Volunteer Week”** – April 21-27, 2013
- **“Alcohol Awareness Month”** – April 2013
- **“6<sup>th</sup> National Prescription Drug Take Back Day”** – April 27, 2013
- **“Fair Housing Month”** – April 2013

### **Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

### **Commissioners:**

Approve and sign a Relationship Agreement between the County of Adams and Main Street Gettysburg, Inc. to provide support to Main Street as they implement the Interpretive Plan for the Borough of Gettysburg.

### **Probation Services:**

Recommend from Neil Burkholder, Director, to approve and ratify the signing of the PCCD Intermediate Punishment Grant Application for fiscal year 2013-2014 in the amount of \$47,878.00.

### **Planning Commission:**

Recommendation from Nick Colonna, Director, to approve and sign the Municipal Agreements with the following for assistance in developing and bidding a multiple municipal contract for waste collection services.

Abbottstown Borough  
Arendtsville Borough  
Bendersville Borough  
Biglerville Borough  
Butler Township  
Carroll Valley Borough  
Conewago Township

Cumberland Township  
Fairfield Borough  
Franklin Township  
Freedom Township  
Gettysburg Borough  
Hamiltonban Township  
Highland Township

Huntington Township  
Latimore Township  
Liberty Township  
Menallen Township  
Straban Township  
Tyrone Township

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- Fair Housing Officer:

Recommendation from Nick Colonna, Director, to approve and appoint Anne Thomas, Grants Coordinator, as Adams County Fair Housing Officer.

- Green Space Program:

Approve and sign the Grant Agreement for Fee Simple Acquisition of Land or Conservation Easement Purchase under the Adams County "Green Space" Grant Program between the County of Adams and the Land Conservancy of Adams County, Inc. in the amount of \$203,974.21. This is for the acquisition of two separate Conservation Easements located in Franklin Township, Adams County, consisting of 255.81 acres and 135.49 acres owned by Boyer Nurseries and Orchards, Inc.

### **Children & Youth Services:**

Recommendation from Sue Cohick, Administrator, to approve and sign the following 2012 Purchase of Service Agreements – see Agreement for Per Diems:

- United Methodist Home for Children Residential Care
- YWCA Gettysburg & Adams County Child Care

### **Tax Services:**

Recommendation from Chief Assessor Barbara Walter to approve the following:

#### Personal Tax Exemption Requests:

- Cumberland Township – Catherine Hall; Vista Regan; Jeune Shanebrook; Douglas Smith
- Franklin Township – Mary L. Beamer; Miriam J. Becker; Richard L. Knouse; Barbara Schadel; Velma Shafer
- Oxford Township – Margaret Baker; Louisa Little; Dorothy Stair; Paul Strausbaugh; Esther Wilt; Lewis Wilt; Catherine Woods

#### Personal Tax Exemption Denial:

- Oxford Township – Jeremy Criswell due to his income being over the acceptable limit.

#### Disabled Veterans Real Property Tax Exemption:

- Shirley Ann Gladfelter, Mt. Joy Township, Parcel #30G14-0017D for 3.07 acres and the residential buildings, effective for the 2013 County and Township taxes.

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- Richard Anthony Leonard, Mt. Pleasant Township, Parcel #32J14-0031A for 2.27 acres and the residential buildings, effective for the 2013 County and Township taxes.

### **Emergency Services:**

Recommendation from Kimberly Frank, HazMat Coordinator, to approve and sign the 2013 Hazardous Material Emergency Preparedness Grant Agreement in the amount of \$19,542 for the period September 30, 2012 through September 30, 2013.

### **Credit Card/Debit Card:**

Approve and sign the following:

- Prothonotary – IMR Program Verifone MX850 Unit with integration to FullCourt including software, maintenance, support and merchant credit card services with fees to be paid by the users.
- Treasurer – WorldPay US. Inc. Payment Processing Agreement and Value Payment Systems, LLC. With fees to be paid by the users.

### **Finance:**

Recommendation from Melissa Devlin, Director, to approve and sign the Management Letter submitted by Zelenkofske Axelrod LLC, 830 Sir Thomas Court, Suite 100, Harrisburg, PA for the audit of the County's financial statements year ending December 31, 2012 not to exceed \$59,040 and \$5,095 for the 911 audit.

### **Personnel Report:**

Approve the following personnel actions:

#### Conservation District:

Approve the employment of Katie Seymore, Temporary Full time West Nile Virus Monitor, effective May 13, 2013 through September 2013.

#### Public Defender:

Approve Earl Lionel III, Unpaid Intern, effective June 1, 2013 to August 30, 2013.

#### Children & Youth Services:

Approve the transfer of Nicole Assi from the Family Support unit to the Intake General Protective Services Unit, effective April 22, 2013.

#### Separation of Employment:

- Fawn Smith, Assistant District Attorney, effective April 1, 2013

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**Expenditures:**

Approve the following expenditures for the period April 1, 2013 through April 12, 2013:

General Fund	\$ 1,467,687.62
911 Fund	\$ 41,996.76
Domestic Relations	\$ 8,058.38
Children & Youth Services	\$ 227,451.73
HazMAT Fund	\$ 58.30
CDBG	\$ 2,028.22
Capital Project Fund	\$ 18,416.48
Hotel Tax Fund	\$ 51,776.22
Commissary Fund	\$ 5,642.99

**Other Business:**

Solicitor Hartzell  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**