

IN THE COURT OF COMMON PLEAS OF ADAMS COUNTY, PENNSYLVANIA

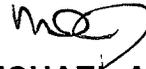
In Re: Clerk of Courts Fee Schedule

**Administrative Order  
Number 17 of 2017**

**ORDER OF COURT**

AND NOW, this 15<sup>th</sup> day of November, 2017, it is hereby Ordered that the attached "Notice by the Clerk of Courts – Amended" is hereby adopted effective October 31, 2017 and shall remain in effect until changed by Order of this Court.

BY THE COURT:



**MICHAEL A. GEORGE  
President Judge**

- Attachment
- Board of Judges
- Donald Fennimore, District Court Administrator
- Kelly Lawver, Clerk of Courts
- Magisterial District Judge Mark Beauchat
- Magisterial District Judge Daniel Bowman
- Magisterial District Judge Matthew Harvey
- Magisterial District Judge Tony Little
- Department of Probation Services
- District Attorney's Office
- Public Defender's Office
- Adams County Adult Correctional Complex
- Sheriff's Department
- Adams County Controller
- Members of Adams County Bar Association
- jvs

**FILED  
ADAMS COUNTY, PA  
PROTHONOTARY  
2017 NOV 16 PM 4: 17**

 ORIGINAL

## NOTICE BY THE CLERK OF COURTS – AMENDED

In accordance with Act 36 of 2000, amending Title 42 § 1725.4 enacted by the General Assembly of the Commonwealth of Pennsylvania, the following fees are hereby set for the office of the Clerk of Courts.

- (1) A fee of two hundred eleven dollars (\$211.00) for all proceedings in all misdemeanor and felony cases disposed of at any time during or after a trial.
- (2) A fee of one hundred eighty-five dollars (\$185.00) for all proceedings in all misdemeanor and felony cases disposed by non-jury bench trial.
- (3) A fee of one hundred fifty-nine dollars (\$159.00) for all proceedings in all misdemeanor and felony cases disposed of before trial
- (4) A fee of thirty dollars and fifty cents (\$30.50) for all proceedings in summary matters.
- (5) A fee of fifty nine dollars (\$59.00) for all juvenile delinquency matters where a petition was filed.
- (6) A fee of twenty dollars and fifty cents (\$20.50) for the opening of each juvenile delinquency informal adjustment.
- (7) A fee of ten dollars (\$10.00) for all certifications.
- (8) A fee of fifty dollars and fifty cents (\$50.50) for the filing of an appeal from a summary conviction before a District Judge.
- (9) A fee of sixty three dollars (\$63.00) for an appeal from the Court of Common Pleas to an Appellate Court. Note: Effective 10/31/2017 Superior Court filing fee is \$90.25.
- (10) A fee of .045 cents per dollar for the first \$1,000.00 and .015 cents per dollar for each additional \$1,000.00 or fraction thereof for the handling of money paid into Court.
- (11) A fee of twenty dollars (\$20.00) for all other matters filed in the office including all post-sentence motions. Filing fee is waived for Omnibus Pre-trial motions, Motion for Suppression, Motion for In Forma Pauperis, Request for Transcripts, Briefs, Memorandums, Discovery, Entry of Appearance, and PCRA Petitions.
- (12) A fee of five dollars (\$5.00) for an Automation fee for the initiation of any action or legal proceeding or the initiation of any file or docket number.
- (13) A fee of one hundred eighty two dollars (\$182.00) for the Expungement of a record (Act 5 of 2016 \$132.00 & MC-40-97 \$50.00).
- (14) A fee of fifty cents (\$.50) per page for photocopies or printouts.
- (15) A fee of one dollar (\$1.00) per page for microfilm copies, reel copies or docket books.
- (16) A postage fee charged to any criminal case in which the County incurred the cost for change of address.
- (17) A fee of three dollars (\$3.00) for all prepared forms and motions.

- (18) A fee of five dollars (\$5.00) for emailing or faxing of any document local and long distance for up to five pages. Additional pages one dollar (\$1.00) per page.
- (19) A fee of ten dollars (\$10.00) for copies of docket entries. (per case)
- (20) A fee of two hundred dollars (\$200.00) for Individual Private Detective application or renewal or three hundred dollars (\$300.00) for a firm, partnership, association or corporation application or renewal.
- (21) A fee of eleven dollars and seventy cents (\$11.70) for issuance of a bench warrant.
- (22) A fee of thirty one dollars (\$31.00) for a check or money order returned or credit/debit card reversals for any reason.
- (23) A fee of twenty dollars (\$20.00) for filing of Tax Collector Bonds
- (24) A fee of twenty dollars (\$20.00) for filing of resolution / road docket.
- (25) A fee of twenty dollars (\$20.00) for filing of bail piece.
- (26) A fee of twenty dollars (\$20.00) for filing of constable petition, bond, or certificate of insurance.
- (27) A fee of twenty dollars (\$20.00) for filing of bondsman/surety company.
- (28) A fee of twenty dollars (\$20.00) for filing of any bond.
- (29) A fee of ten dollars (\$10.00) per name for any record search from 1986 to present. A fee of twenty dollars (\$20.00) per hour (or portion of hour) per name for any record search prior to 1986.
- (30) A fee of eleven dollars (\$11.00) for each certified mailing.
- (31) A fee of forty dollars (\$40.00) for each contempt matter.
- (32) A fee of twenty dollars (\$20.00) for the Administrative Management for the collection of costs and handling monies paid to the Courts in all criminal court case resulting in a conviction for a felony, misdemeanor or summary offense, indirect criminal contempt, supervision transfers and juvenile delinquency matters in which the juvenile was adjudicated.
- (33) A fee of ten dollars (\$10.00) for each case referred to a collection agency.

Approved:

  
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Michael A. George, President Judge

  
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Kelly A. Lawver, Clerk of Courts

Effective: October 31, 2017